

FACULTY OF ARTS COUNCIL

MINUTES

Meeting # 19

Room#: Eckhardt-Gramatté Hall

Wednesday, February 4, 2015

2:00 – 4:00 P.M.

Opening Session

The Chair called the meeting to order and quorum was established.

FC 19.1 Approval of Agenda

MOTION: Brian Rusted/Mary O'Brien

That the Agenda be accepted as presented.

CARRIED

FC 19.2 Approval of Meeting Minutes from October 9, 2014

MOTION: Michael Ullyot/ David Hodgins

That the Minutes from October 9, 2014 meeting be accepted as presented.

CARRIED

FC 19.3 Report from the Dean (Richard Sigurdson)

- Recognition awards.
- Engagement survey. Encouraging everyone to fill in the survey.
- We are busy with hiring. After having a lot of turnover in the previous years, we are reinvesting in the Academy. When compared to other universities in Canada, we are pretty outstanding. We had 23 searches last year, and we have 29 searches this year. We are meeting candidates, and this has been an exciting experience. The positions that have been authorized and allocated to the departments will stay, and are guaranteed to be carried over.

- The Provost has been spending a lot of time in Edmonton. We will not get an advanced notice regarding budget this year. One of the good things is that the University of Calgary is in good shape fiscally.
- Faculties will be protected as much as possible from the cuts (although they will affect us negatively, especially if we need to take a very large cut). We are modelling 1.5-2% cut in the Faculty. Provost is using a phrase that we can bridge it but we are not sure where we are bridging to. At this point we shall not panic. We will be looking at our sessional budgets and programs.
- We can only take in a certain number of students. We do not get more funds for taking more students in. If we take a big cut this year, we may well be in the situation where we will need to move quickly and take fewer students in. Turning down enrollment will not provide the most savings in the Faculty of Arts. University has decided once again to change the way it distributes resources for differential fees.
- Protecting departmental space. It is coming for review and some changes will be introduced. We are hoping it will help to use the space more efficiently.
- University has purchased a new software provider for budgeting and HR. University is also in the last stage of selecting a software package for performance reviews.

FC 19.4 Report from the Vice Dean (Florentine Strzelczyk)

- Sent out a note for the Arts Awards: teaching, research, internationalization and staff.
- Departmental reviews – we will go ahead and review the Departments of Art, Philosophy, and Communication, Media and Film.
- Internationalization – cross cultural competencies are finalized.
- Arts Internationalization Committee – we will have a Global Café or town hall to discuss and share ideas.
- Invitations will be sent out shortly regarding work load committee.
- Recently completed a workshop on Teaching Controversial Subjects. There are still some spaces left for the upcoming workshop in March.

FC 19.5 Reports from the Associate Deans/Committees (Moorman, Oxoby, Tumas, Ulliot)

- *Brian Moorman, Associate Dean, Research and Infrastructure* - please see the attached report.
- *Robert Oxoby, Associate Dean, Research* - please see the attached report.
- *Virginia Tumas, Associate Dean, Undergraduate Programs and Student Affairs*
 - Thank you for helping us with the CARC process.
 - Staff will be reviewing submissions and will be coming with questions as they arise. The next CARC meeting is in the first week of March.
 - Please, be reminded that CARC's Terms of Reference say that a representative from the department must be present when considering submissions at CARC.

- GFC subcommittee has made a decision to transition into a new way of talking about course credits. In the transition year, we will still have both systems working, but in the year after the transition, course credits will only appear in units. We currently have half courses and full courses which will transition into credits.
- ***Michael Uilyot, Associate Dean, Teaching and Learning***
 - We are trying to promote best practices and ideas in the Teaching and Learning Committee to make the process better, and to have a better impact on teaching.
 - Curriculum reviews are currently happening in four departments.
 - Still planning workshops in the upcoming months and year. Hoping to get some ideas from you.

FC 19.6 Reports (4) from the GFC Representative (Mary O'Brien)

Highlights:

- Copyright compliance – get approval before posting to D2L;
- University of Calgary email addresses should be used for University business;
- Code of Conduct, Misconduct, Research Integrity – new policies;
- GFC has support to create a proposal for a Graduate residential college.

FC 19.7 Revised Procedures for the Appointment of Department Heads and School Directors

FC 19.7.1 Greensheet FC#19.7.1

Decision

MOTION: Nicole Wyatt/Hendrik Kraay

That the Faculty of Arts Council, upon the recommendation of the Executive Committee, approves the revised Procedures for the Appointment of Department Heads and School Directors, as set forth in this document.

CARRIED

Comments:

- There is now clearer language regarding the advisory role of the committee, school directors.
- Added procedures of re-appointment.
- Advised every department to count in student opinion. "Informed student consent" – it is up to departments to come up with. Some already have such a procedure to include student opinion.

FC 19.8 Presentation by Advisory Committee on Entrepreneurship and Innovation (ACEI)

- PowerPoint presentation and discussion followed.

FC 19.9 Other Business

- None

Meeting adjourned at 3:55p.m. on February 4, 2015.