

IV. Faculty of Arts Outstanding Staff Recognition Awards

The Faculty of Arts Outstanding Staff Recognition Award celebrates *individual or team* achievements through an annual award nomination process, which is open to all staff in the Faculty of Arts. *Two* awards will be given annually to an individual staff member and staff team in the Faculty of Arts.

MaPS (Management and Professional Staff) and AUPE (Alberta Union of Provincial Employees) staff in the Faculty of Arts have a broad range of skills, knowledge, and expertise that is indispensable for academic units and programs. MaPS and AUPE staff, either as *individuals* or in close collaboration as a *team*, achieve high quality support in clerical, technical, administrative, and other specialized areas, enabling their units to move forward the academic mission of the university.

The Faculty of Arts Outstanding Staff Recognition Award recognizes MaPS and AUPE staff in their overall efforts to enhance and improve the Faculty of Arts workplace experience for colleagues, faculty, staff, students and others, and by doing so furthering the Eyes High mission of the University of Calgary.

Both faculty and staff members can make nominations for this award. MaPS and AUPE staff who are employed on a continuing full-time or part-time basis (minimum of 0.5) in the Faculty of Arts are eligible to be nominated.

The nomination package should include:

- Nomination letter
- Details of the nominee's or the nominated team's contribution to advancing the mission of the university
- 2-3 letters of support from a combination of faculty, staff, and/or students

Awards will be given in the following categories:

- a) Individual Staff Member (*One award per year*)
- b) Team Staff Member (*One award per year*)

Application packages should not exceed ten (10) pages.

Nomination Deadline: March 16, 2015

Please forward all nominations to Ginger Rodgers – grodgers@ucalgary.ca