

FACUTLY OF ARTS
EXECUTIVE COMMITTEE MEETING MINUTES 10.0

January 27, 2011 at 1:00 P.M. in SS 1339

ATTENDANCE:

McQuillan (Chair)	Atkins (C&C)	Kertzer (Engl)
Maher (AD-I)	Bruce (Econ)	Konrad (Fisl)
	Caird (Psyc)	Marshall (Hist)
Guests:	Cameron, E (Art)	Mather (Anth)
Gaisford (AD-S)	Cameron, G (Poli)	McCaugherty (Dram)
	Delong (Musi)	Mercader (Arch)
	Eslinger (Rels)	Moss (Dnce)
	Hall-Beyer (Geog)	Ritter (Ling)
	Hiller (Soci)	Taylor (Gsea)
	Humble (Grst)	Zach (Phil)

R

DESIGNATES:

RECORDER:

McLeod (FOA Admin Mgr)

Absent = *A* Leave = *L* Regrets = *R*

10.1.0 WELCOME: (McQuillan)

Welcome –. Updates:

- Notice to be released soon regarding the United Way Campaign – thanks to all the representatives on the Faculty of Arts United Way committee. All departments were represented. 2010 we raised \$15,000+ and in 2011 we raised \$41,182 (almost triple). We had a 15% participation in pledge cards as compared to 8% campus wide. There will be a pizza lunch for the winners of “Top Participation” - English Department, and “Top Money Raised” - Communication & Culture Department (\$2000).
- Celebration event for Research Awards will be held in late February or early March.
- Budget –Jan. 5th we met with the Provost office, and since, have concluded the 24 department & area meetings to discuss budgets, review submissions, and get clarifications. We expect a deficit of \$5.6M (possibly high), and estimate \$1-1.5M carry-over. There are serious problems across the university. The Provost has asked for \$.5M in further cuts from our faculty. The area for us to review is the sessional cost line. The departments did very responsible plans and now need to review the area of sessional and GAT support. Sessional cuts will be based on low enrolments. GAT - may trim undergrad to expand grad programs. 2-year Thesis based Master’s program is expensive. This item is on the DAC agenda to be discussed. Salary implications – we have seen very high increases in salaries, no additional funds to compensate, and this definitely has a major impact on the budgets.

Budget model needs to be redesigned. There has been a historical acceptance of the distribution of funds to faculties.

If the U of C wants to be in the Top 5, what are the indicators?

10.2.0. CALENDAR CHANGES FOR APPROVAL: (Gaisford)

Motion #1: Moved by Maher, seconded by McCaugherty,
(Asian Studies):

Executive Council of the Faculty of Arts recommends the revisions to the University of Calgary Calendar shown in the document entitled "28 IDP - EAST Course and Program Changes (Revised 2012-01-12)".

CARRIED

Discussion:

Jim Gaisford noted that after Faculty Council had turned back the initial Asian Studies in Fall term there had been extensive consultation with key players in the East Asian Studies programs and the Department of Germanic, Slavic and East Asian Languages. As a result of concerns that arose in Faculty Council, the revised proposal includes an new gateway course in East Asian Studies, EAST 201, which replaces EAST 317. In addition a 1.0 FCE language requirement has been added to the minor, which has pedagogic value and increases the consistency with the major.

Jim Gaisford noted that, as is standard, minor edits to the "28 IDP – EAST" document would likely be made as it proceeds through the approval process. On behalf of the Asian Studies Program and the Department of Germanic, Slavic and East Asian Languages, he requested the inclusion of the Japanese courses, JPNS 441 and 451, as well as the new Chinese courses, CHIN 401 and CHIN 403, as "language course" within the field of Southeast Asian Studies and as options within the language requirements of both the major and minor. There was no opposition to these additions.

Motion #2: Moved by Bruce, seconded by Humble,
(Centre for Military and Strategic Studies):

Executive Council of the Faculty of Arts recommends revisions to the University of Calgary Graduate Calendar shown in the document entitled "44 CMSS - Course and Program Changes".

CARRIED

Discussion:

Due to coordination issues and misunderstanding of the approval process, the CMSS proposal did not come forward with other items from the Curriculum and Academic Review Committee in Fall term.

Once again, there was note of the likelihood of edits to the "44 CMSS" document in the subsequent approval process. On behalf of the Centre for Military and Strategic Studies, Jim Gaisford requested the inclusion of History 637 (Topics in Military History) as an elective course within the program which could be taken without special permission. There was no opposition to this addition.

Summary of the Proposed Changes:

28 IDP – EAST Course and Program Changes (Revised 2012-01-12)

Process: Approved by CARC; Approved by EC; Tabled by Faculty Council; Revised by Ad hoc Working Group; Re-Circulated to CARC, Submitted to EC.

Overview: The Field of East Asian Studies is updated and the Field of South Asian Studies is updated and explicitly specified. The revised proposal includes some further updates to these fields.

- CMCL 301 and 303 (formerly GNST 300) remain in the Field of East Asian Studies but move from required Core Courses to East Asian Studies Options over which students have some choice.
- The EAST major and minor are updated in light of the reorganization of EAST courses discussed below.
- In the revised proposal, there is a requirement of 1.0 full-course equivalents in either Japanese or Chinese language courses. This implies that the requirements in the minor are a strict subset of those in the major.
- The revised proposal makes room for CMCL 301 and 303 to be counted within the 8.0 full-course equivalents in the field that represent the minimum threshold for the major.
- The SAST minor and concentration are updated in light of the reorganization of the SAST field and the reformulation of SAST courses, which is discussed below.
- EAST 331 (...China, Korea and Vietnam) and 333(...Japan) are introduced to replace ETAS 300, which is deleted. The revised proposal includes some further edits in the course titles and descriptions.
- The half course, EAST 531 (Issues in East Asia), is introduced to replace the full course, ETAS 500, which is deleted.
- EAST 499 (Topics in East Asian Studies) is introduced. In contrast to the initial proposal, "Methods in East Asian Studies" becomes one of 3 defined topics rather than a separate (EAST 431) course.
- To address important concerns raised at Faculty Council, EAST 317 is replaced with a new gateway course, EAST 201, which will be central to our programs in both East Asian Studies and East Asian Languages. As with the former EAST 317, students will be able to use EAST 201 toward the EAST minor and the EALS major. In addition, EAST 201 will dovetail with the new EAST 331 and 333 and will thus be generally available for credit within the EAST major without the previous antirequisite issues, which sometimes limited the opportunity to use EAST 317.
- The half course, SAST 531 (Issues in South Asia), is introduced to replace the full course, SASO 500, which is deleted.
- In the revised proposal, SAST 499 (Topics in South Asian Studies) is introduced. In contrast to the initial proposal, "Methods in South Asian Studies" becomes one of 3 defined topics rather than a separate (SAST 431) course.
- There are additional mainly editorial changes.

43 CMSS – Course and Program Changes

Process: Circulated to CARC, Submitted to EC.

Overview:

- Two new courses are introduced. Strategic Studies 649, Special Topics in Military and Strategic Studies, is designed to be offered in block week, usually by special guest instructors. Strategic Studies 649, Special Topics in Military and Strategic Studies, is an interdisciplinary course that will often be team taught. These courses are incorporated into the MA program
- Philosophy 609 has been removed from the field because it has not been offered for many years.
- There are editorial changes and some minor reorganization to how the MA program is outlined in section 5. These changes mainly provide clarification of the differing requirements for the thesis, course-based and course-based-plus-COOP streams.
- Also in section 5, there is clarification concerning candidacy exams in the PhD.
- In section 7, there is clarification on the extent to which 500-level undergraduate courses can be used in the program.
- There are additional mainly editorial changes.

10.3.0. APPROVAL OF AGENDA FOR FACULTY COUNCIL: (McQuillan)

Motion #3: Moved by Zach, seconded by Kertzer,
That the Faculty of Arts Council Agenda 8.0 for February 17, 2012 be approved as presented with the addition of adding discussion of Graduate Programs Funding and deletion of the Policy for Credit on Independent Study.

CARRIED

10.4.0. NOMINATION SUB-COMMITTEE MEMBERSHIP: (McQuillan)

As Shelley Alexander is on leave for the winter 2012, we require a volunteer to replace her on the Nominations Sub-Committee. Noreen Humble volunteered – Thanks Noreen.

10.5.0. HEADSHIP COMMITTEE APPROVALS: (McQuillan)

Motion #4: Moved by Zach, seconded by Hiller,
That the Executive Committee accept the recommendation of the Dean, for the two full-time faculty members from other departments in the faculty, to serve on the Headship Committee as follows:

Philosophy Headship Committee

Joshua Goldstein (Political Science)

Harry Vandervlist (English)

CARRIED

10.6.0. POLICY FOR CREDIT ON INDEPENDENT STUDY: (McQuillan/Cameron)

Refer to Collective Agreement pages 78 & 79; requirement to grant credit to faculty members for independent study. Before amalgamation, all four former faculties had policies in place to address this, but since amalgamation, this has not been approved by the Provost for the new Faculty of Arts. The committee had done the required task, and the next steps are approval from Faculty Council, the Provost and then added to FOA guidelines. The issue is that the University guidelines are nowhere near completion and therefore the APT guidelines cannot

be changed until the University ones are done.

The committee will still accept your feedback. When the University guidelines are done, then we can quickly move forward with our proposals and changes.

Until then, we must continue to work with the former four guidelines.

Comments:

- Optional vs. required courses
- Honours programs & thesis
- Financial & resource impact
- Item #4 "approve the credit" clarification
- Substitution by faculty (#2) when mandatory is available

Motion #5: Moved by Mather,
That the meeting be adjourned.

CARRIED

NEXT MEETING:

Next Executive Meeting – March 30th, 2012 in SS 1339.

Meeting Adjourned – 2:35

/pmm
2012-01-31