

EXECUTIVE COMMITTEE MEETING MINUTES 4.0

November 1, 2010 at 12:00 P.M. in SS 1339

PRESENT:

McQuillan (Chair)	Mather (Anth)	Rudy (Engl)	Carroll (Ling)
Gibbs Van Brunschot (VD)	Mercader (Arch)	Moorman (Geog)	McKerlie (Phil)
Gaisford (AD-Students)	Schneider (C&C)	Vanderspoel (G&R)	Cameron (Poli)
Polito (AD-Students)	McCaugherty (Dram)	Zekulin (Gsea)	Pexman (Psyc)
Simmins (AD-Research)	Bruce (Econ)	Hill (Hist)	Moore (Rels)
			McCoy (Soci)

DESIGNATES:

REGRETS:

Eiserman (Art)	Moss (Dnce)	Delong (Musi)
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ABSENT:

Konrad (Fisl)

RECORDER: McLeod

4.1.0 WELCOME:

- Welcome – McQuillan
Faculty Council on November 8th.

4.2.0 GUIDELINES FOR CREDITS: (Gibbs Van Brunschot)

Tabled motion from previous meeting was addressed.

EC 3.0 (Oct.27/10) Motion 8: Moved by Hill, seconded by Pexman, that the Faculty of Arts Executive Committee approve the "Guidelines for Granting Credit for Required Independent Study Courses".

*In the Faculty of Arts, for **undergraduate** courses, the contribution that will be calculated toward an individual's teaching load will be as follows:*

- *For a course offered to students on a volunteer basis (courses which are optional to the student's program) – no teaching load credit. However, this contribution will be taken into account in the head's merit recommendation at FPC time.*
- *For a course that is mandatory for undergraduate program completion (such as for honours programs), and which has been approved by the Head or delegate of the faculty member's home department – the supervisor of a half course independent study will receive 1/10 half course credit (a full course project would be given 1/5 credit). These credits will accumulate until at least one half course equivalent is reached.*

- *Normally the teaching load reduction will be used in the year following the year in which the half-course credit is earned, and may not be combined with other load reductions in such a manner that would lead to a total course reduction of over 50% for any given year.*

*For all **graduate** reading/project courses offered on an individual basis to students (including theses and dissertations which appear on student's transcripts as courses) – no teaching load credit will be given. Successful supervision to completion of Masters and Doctoral students will be taken into account in the head's merit recommendation at FPC time.*

**These guidelines do not apply to one-on-one instruction in the Department of Music, which are covered by a separate letter of understanding in the Collective Agreement.*

Handout was circulated and discussed.

Tabled to next meeting to allow time to gather information on expiry dates and status with TUCFA.

4.3.0 SPACE INVENTORIES: (Simmins)

Two new buildings are opening up soon, and McKimmie will close temporarily.

Evaluating current issues and goals, the essential needs of Social Sciences, Craigie and finalizing the Faculty offices. Dealing with urgent needs.

Policy & Procedures now need to be set. Some Departments have overcrowded rooms and others have an over abundance of rooms.

Past history of hoarding and not sharing. We will look at these resources as Faculty as a whole. Open discussion is invited.

Inventories are required and Department Managers will be asked for this inventories and information as well as ideas for space.

4.4.0. OTHER BUSINESS: (McQuillan)

4.4.1 Nominations:

Strategic Planning Committee motion goes to Faculty Council

Committee to be struck after Faculty Council

If you are interested please send your name to Kevin.

4.4.2 Library Move:

Maximum disruption with the move will be that a single book not be available for one week. Projected date – done in phases.

NEXT MEETING:

Next Executive Meeting – TBA in SS 1339.

Motion 9: Moved by Gaisford, that the meeting be adjourned.

Meeting Adjourned – 1:00