

UNIVERSITY OF CALGARY  
DEPARTMENT OF ART

**COURSE OUTLINE**

**Museum and Heritage Studies (MHST) 201 - Lecture 01  
Introduction to Museum and Heritage Studies**

**Fall 2015**

T/R 14:00-15:15 ST132

**Instructor:** *Julia Petrov*  
**Office Location:** *AB643*  
**E-Mail:** *jpetrov@ucalgary.ca*  
**Office Hours:** *T/R before or after class, or by appointment*

**Course Description**

Introduces the field of Museum and Heritage Studies by examining heritage sites, museums, art galleries, zoos, natural parks and others. Traditional institutions will be examined along with new forms including virtual museums.

*(Students may be required to attend off-campus events outside of class time.)*

**Objectives of the Course**

- To explore the range and functions of museums and heritage institutions, both internationally and in Canada.
- To place museums and heritage institutions in an historical context.
- To introduce students to the current literature and new information technologies relating to museums and heritage institutions.
- To develop a critical understanding of the issues facing museums and heritage institutions.
- To develop and apply skills in writing, analysis and critical thinking.

In addition, students will gain a global perspective and understanding of the history, purpose, activities, programming, and management of museums and heritage institutions. Topics to be studied include issues relating to: the definition of museum and heritage sites; memory and history; ethics; conservation and preservation; collecting and collections; intangible heritage; and modern technology. As such, the class introduces students to many of the central issues in contemporary museum and heritage practice.

**Textbooks and Readings**

There is no required course textbook. Readings may be assigned on a weekly basis, as relevant, and will be made available on D2L.

**Assignments and Evaluation**

Tuesday October 1: Written Assignment: 20%

Tuesday October 22: Midterm exam: 25%

Thursday November 5: Visit Review: 10%

Thursday November 19: Quiz: 5%

Final exam (registrar-scheduled): 40%

Total = 100%

For the written assignment, students will be required to write a 1,500-2,000 word paper on a topic in heritage planning and administration.

The midterm exam will consist of short-answer questions relating to material covered over the first half of the course, including the content of guest lectures.

The museum/heritage visit review will be a short essay (1,000 words) based on an independent visit to a museum or gallery. Students will be responsible for their own transportation to and from venues and paying their own entrance fees, if applicable.

The short in-class quiz will consist of written questions relating to the material covered in class and/or from the assigned readings.

### **Writing**

Writing and the grading thereof is a factor in the evaluation of course work; students are expected to write at a university level. Using any source whatsoever without clearly documenting it is a serious academic offense. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or Writing Support Services if you have any questions regarding how to document sources.

Grades in this class are cumulative: a passing grade on any particular component of the course is not essential for the student to pass the course as a whole.

### **Registrar-Scheduled Final Exam – YES**

The final exam will be open-book: one single-sided page of notes will be permitted.

**Note: It is the student's responsibility to keep a copy of or any relevant documentation regarding each submitted assignment.**

Please hand in your assignments directly to your instructor. If this is not possible, you can use the drop box outside of AB 608. Assignments that are put into the drop box will be date-stamped and placed in the instructor's mailbox.

### **Late Assignment Policy**

Assignments submitted after the deadline may be penalized with the loss of a grade (e.g.: A- to B+) for each day late.

### **Additional Information**

To complement standard lectures and discussions, the class will involve invited guest speakers and tours of on-campus exhibitions and collections. These activities are not optional, as they form an integral part of the course.

### Grading Method/Grading Scale:

Grades will be assigned using the grading scale below.

(Be advised that the student does not have any 'right' to a certain grade, but is responsible for earning grades. Final grades are cumulative (see above)).

Percentage	Grade	G.P.V.	Grade Definition
96-100	A+	4.0	Outstanding
90-95	A	4.0	Excellent-superior performance, showing comprehensive understanding of subject matter.
85-89	A-	3.7	
80-84	B+	3.3	
75-79	B	3.0	Good – clearly above average performance with knowledge of subject matter generally
70-74	B-	2.7	
65-69	C+	2.3	
60-64	C	2.0	Satisfactory – basic understanding of the subject
55-59	C-	1.7	
53-54	D+	1.3	
50-52	D	1.0	Minimal pass – marginal performance; generally insufficient preparation for subsequent courses in the same subject
0-49	F	0	Fail – unsatisfactory performance or failure to meet course requirements.

### Internet and Electronic Communication Device Information

Except in exceptional circumstances, such as academic accommodation (see below), I do not permit my lectures to be recorded. For further information, please see the University policy on the recording of lectures: <http://www.ucalgary.ca/pubs/calendar/current/e-6.html>

I am committed to behaving in a professional and courteous manner at all times, and expect the same from all students. Behaviors such as lateness to lectures, talking out of turn in discussions, and calling/texting/emailing in class are disruptive for me as an instructor and to your fellow students as they engage in learning. During class time, your cell phone should be turned off, and communication with other individuals via laptop computers, tablets, phones, or other electronic devices is not allowed unless specifically permitted by the instructor. Please be considerate and refrain from using a disrespectful tone in verbal, written, and non-verbal communication with me and your colleagues.

### Academic Accommodation

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (S.A.S.); S.A.S. will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [www.ucalgary.ca/access/](http://www.ucalgary.ca/access/)

Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.

The full policy on Student Accommodations is available at [http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy\\_0.pdf](http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf)

### Academic Standing

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/f.html>

### **Deferral of Exams/Term work**

It is possible to request a deferral of term work or final examination(s) for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with Enrolment Services if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.

For more information go to [http://www.ucalgary.ca/registrar/deferred\\_final](http://www.ucalgary.ca/registrar/deferred_final)

### **F.O.I.P.**

For more information go to <http://www.ucalgary.ca/secretariat/privacy>

### **Writing/Plagiarism**

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. Visual art projects submitted for course credit must be produced by the student specifically for this class. Students must not submit projects if credit has or will be provided for it in another class. This includes re-worked assignments from previous or concurrent courses, unless permission is provided in writing by the instructor. Additionally, the student is asked to be mindful of using visual sources from the internet, ensuring that that material is not derived from any on-line or other available source, and that appropriate copyright permission is granted, when required.

For more information go to <http://www.ucalgary.ca/ssc/writing-support> or <http://www.ucalgary.ca/pubs/calendar/current/e-2.html>

### **Student Misconduct**

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/k.html>

### **Student Union**

For more information go to <http://www.su.ucalgary.ca/>

### **Student Ombudsman**

For more information go to <http://www.ucalgary.ca/provost/students/ombuds>

### **Lockers**

The Art Building lockers are administered through the Student's Union's used bookstore, Bound and Copied. Lockers are rented on a first come, first served basis. Due to the shortage of lockers, and the high demand, students cannot hold more than one locker at a time. All of the details on renting a locker and your responsibilities can be found on the Locker Rental Agreement at

[https://www.su.ucalgary.ca/wp-content/uploads/2014/08/locker\\_rental\\_agreement\\_2010.pdf](https://www.su.ucalgary.ca/wp-content/uploads/2014/08/locker_rental_agreement_2010.pdf)

**Lockers for all sessions** can be rented through [my.ucalgary.ca](http://my.ucalgary.ca). Once you're in the Student Centre, click on **Other Academic Services** and choose **Locker Reservation**.

**Lockers must be vacated by the end of term.**

For more information go to <http://www.su.ucalgary.ca/>

## **Portfolios and Assignments**

The Department of Art will not assume responsibility for lost or stolen portfolios or course work given to instructors for grading, or for work posted on bulletin boards in the art building.

**Note - All unclaimed work will be disposed of.**

**Note - Studio spaces, bulletin boards and display areas need to be cleared 2 weeks after the last day of classes.**

## **Ethics**

Whenever you perform research with human participants (i.e., surveys, interviews or observation) as part of your university studies, you are responsible for following university research ethics guidelines. Your instructor must review and approve of your research plans and supervise your research.

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/e-5.html>

or

<https://www.ucalgary.ca/research/researchers/ethics-compliance/chreb>

This class does not require any research on human subjects.

## **Campus Security/Safewalk**

Call 220-5333 anytime. Help phones are located throughout campus, parking lots and elevators; they connect directly to Campus Security - in case of emergency, press the red button.

For more information go to <http://www.ucalgary.ca/security/safewalk>

## **Emergency Evacuation**

For more information go to <http://www.ucalgary.ca/emergencyplan/assemblypoints>

## **Faculty of Arts Program Advising and Student Information Resources**

Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Stop by SS102, call us at 220-3580 or email us at [ascarts@ucalgary.ca](mailto:ascarts@ucalgary.ca) or [artsads@ucalgary.ca](mailto:artsads@ucalgary.ca). You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre at 220-5881 or visit them on the 3rd floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 210-ROCK [7625] or visit them at the MacKimmie Library Block.