

DEVELOPMENT STUDIES (DEST) 591 - S 01
CRITICAL PERSPECTIVES ON DEVELOPMENT PRACTICE AND RESEARCH
WINTER 2018
LECTURES: WEDNESDAYS 2:00 - 4:45, Education 264

Instructor: Dr. Apentiik
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Office Hours: 11:00-13:30 or by appointment
TA: TBA

COURSE DESCRIPTION:

This seminar/practicum course is designed to help students develop the skills and the critical perspective needed to conceptualize, design, implement and effectively manage community development projects and programs. As both a learning and work experience, the course offers students the opportunity to integrate theory and practice. The course is designed to allow students to work in teams (4-5 students per team) to carry out a small community development-related project during the semester with selected host organizations. This involves project conceptualization, planning, implementation, and writing a final report. The first 2-3 weeks will feature an in-class workshop focusing on skills development in project planning, management, implementation, monitoring an evaluation as well as protocols (e.g. ethics) required to carry out a collaborative project. Students will have the opportunity to present their findings to the class at the conclusion of the project.

OBJECTIVES:

- Equip students with knowledge and skills on project planning, management, monitoring and evaluation, and other project assessment tools used by development organizations;
- Familiarize students with the protocols required to conduct development research and to carry out successful development project from design to implementation;
- Identify different learning styles in students by undertaking learning assessments, and evaluating how learning styles can influence team dynamics.

OUTCOMES:

By the end of the course, students will be able to:

- demonstrate a good understanding of the processes involved in project planning, management, monitoring and evaluation, and other project assessment tools used by development organizations;
- develop a sound understanding of the protocols required to conduct development research and to carry out successful development project from design to implementation;

- develop the basic skills needed to design a logical framework, prepare project workplan, undertake project needs assessment, prepare project budget, perform project risk assessment, and design other project measurable indicators (e.g. monitoring and evaluation indicators);
- design and carry out independent scholarly research that establishes their own perspective on particular development issues/topics.

TEXTBOOKS AND READINGS

Assigned readings will be available on D2L (links to readings will be posted on D2L).

USEFUL RESOURCES (JOURNALS & WEB SOURCES)

- *Community Development Journal*
- *The Journal of Rural and Community Development* (JRCD)
- *Journal of the Community Development Society*
- *Canadian Journal of Development Studies*
- *Development and Change*
- *Journal of Development in Practice*
- *Journal of Development Studies*
- *UNDP, Human Development Report (Latest edition)*
- *World Development Report*
- **Other relevant sites: Assets based approaches to community development:**
 - [http://www.abcdinstitute.org/docs/What%20isAssetBasedCommunityDevelopment\(1\).pdf](http://www.abcdinstitute.org/docs/What%20isAssetBasedCommunityDevelopment(1).pdf)
 - <http://www.abcdinstitute.org/toolkit/>
 - <http://coady.stfx.ca/themes/abcd/>
 - Results-Based Management Tools at Global Affairs Canada:
[http://www.international.gc.ca/development-developpement/partners-partenaires/bt-
oa/rbm_tools-gar_outils.aspx?lang=eng](http://www.international.gc.ca/development-developpement/partners-partenaires/bt-
oa/rbm_tools-gar_outils.aspx?lang=eng)
 - The Coady International Institute's Library: [http://www.stfx.ca/institutes/coady/coady-
library/text/development.html](http://www.stfx.ca/institutes/coady/coady-
library/text/development.html)
 - *Human Development Reports*: <http://hdr.undp.org/reports/global/2004>

ASSIGNMENTS AND EVALUATION

Requirement 1:	Term Project	60%
Requirement 2:	Research paper	20%
Requirement 3:	Critical Review/ participation	20%

Requirement 1: Term Project (60%) Broken down into the three components below:

This project is carried out in a team of 4 – 5 students. Selection of this project is done early in the semester. This project involves meeting with a client group or organization, developing a project plan, implementing the project, and writing a final report for the organization. This report will also be orally presented to the class. This project includes the following elements:

<u>Components:</u>	<u>%</u>	<u>Due date</u>
• Project plan	(15%)	Feb. 14
• Final Presentation of Project work (oral)	(15%)	April 4
• Final written report	(30%)	April 11

NOTE:

- All assignments must be completed in order to pass the course.
- It is the student's responsibility to keep both a hard copy and an electronic copy of each assignment submitted. Students should be prepared to provide a second copy of their paper if requested, and students who cannot provide a second copy of their essays may risk receiving a zero grade for this portion of the course.
- All written assignments will be assessed at least partly on writing skills. Writing skills include not only surface correctness (grammar, punctuation, sentence structure, etc.) but also general clarity and organization.
- *Please feel welcomed to discuss with me any aspect of the course requirements you feel is unclear.*

Requirement 2: Research Paper (20 %): Due date: Mar. 14, 2018

You will identify a development issue related to the project of interest to your host organization. For example, if you are working with an organization concerned with housing, your paper could focus on housing related issues. This will help to provide additional background for your group project, as well as to allow you to delve in greater depth into the issue from the perspective of development research.

Guidelines for research paper

- Length of final paper: Should be a maximum of **12 PAGES TYPED AND DOUBLED-SPACED** in **12 PT FONT**. Page margins should be **1 INCH** (2.5 cm) wide, and all pages should be numbered. Double-sided assignments are encouraged to save paper, but are not mandatory.
- Information to be included on the title page: *title of paper, course code, instructor's name, student ID, and date of submission.*

In addition, your paper must have:

- A clear statement of the problem(s) you want to investigate or explore. Your paper should begin with an introductory paragraph, which *clearly states the purpose or objective of the paper*. This statement should be presented as an argument that will guide the reader through the rest of the paper. Well explained research methodology is also relevant here.
- A brief justification of your choice of topic in relation to the existing literature and your group project.
- A strong conclusion, including appropriate and clear recommendations.
- Clarity and coherence of arguments - clear and logical progression of ideas and thoughts throughout the paper.
- Clarity of expression and quality of grammar - easy to read with minimal typos and grammatical errors.
- A level of analysis suitable for a fourth-year course, i.e., critical, as opposed to descriptive analysis.
- A well-informed review or discussion. The paper should be a critical assessment of the subject being researched and a demonstration of your understanding and application of the relevant academic literature on the topic. Academic literature here refers to peer reviewed journals, textbooks, and technical papers.

Bibliographical Formatting and Citation

- A well-formatted bibliography, including ample in-text citation, tables, maps and figures.
- You must use at least 8-10 different academic sources (peer review journals, articles, textbooks, technical papers). **Relevant and authentic** Newspaper may be use to complement the academic sources.
- Balance use of relevant and current references (e.g. books, journal articles, newspaper clippings, internet sources).
- Tables and figures must be well-referenced.
- Direct quotes must be cited with page numbers.
- Students are advised to use APA style. For proper bibliographic format visit the University of Calgary library website on academic referencing .
- Additional information such as tables, maps, figure, lists of interview questions, etc. can be included as appendices.

Please note that **substantial marks (3-4 points)** will be taken off for improper citation and bibliographical formatting. Also note that your paper cannot be written simply from non-academic internet sources.

Please hand in your essays directly to your instructor. If it is not possible to do so, a daytime drop box is available in ES 620. A night drop box is also available for after-hours submission. Assignments received after the 4:30 pm main office closure, will be removed the following morning and date stamped with that day's date and placed in the instructor's mailbox.

Requirement 3: participation (on-going) and critical article review, (20 %):**Components:****• Critical Review of Article (15 %). Due January 31, 2018**

Submission of a four-page analysis of, and commentary on any one of the readings marked with asterisk (**to be posted on D2L**). Choose any of the reading marked with asterisk in the reading list for the weekly review. For the reading/article selected, you will write a four-page (double-spaced) commentary on it, identifying the key issues raised and providing a critical commentary on them.

• Attendance and participation in class and project activities (5 %--ongoing)

Active participation includes attendance and participation in seminars, team-instructor meetings, team-host organization meetings, individual group meetings, and adherence to submission deadlines. *Attendance will be taken at every class.*

TEAMWORK:

Everyone will be on a team based on potential practicum project interest, and a substantial part of the course will be team work. Working on a team can be difficult. Ideally you will get along with the other members of your team, but that may not always be true. Recognize that this is a professional rather than personal relationship. If you are not getting along with a team member, try to use the opportunity to problem-solve. If it gets to the point that project work is disrupted, please do not hesitate to bring it to instructor's attention. Keep it professional.

ADDITIONAL INFORMATION**Use of e-mail:**

Due to the high volume of e-mails, if there is an issue that requires urgent attention, students are advised to meet me either during my office hours or make an appointment. I would normally reply to emails within 72 hours during business hours. Questions of general interest will be addressed in class or on the discussion board in D2L. Students are advised to use their **Ucalgary** accounts in all communications related to this course, including all correspondence with me, Monika (the undergraduate administrator), teaching assistant, team members, and host organizations. Ensure that in all your communications with your host organization, you copy myself and Monika Davidson.

REGISTRAR-SCHEDULED FINAL EXAMINATION: NO**POLICY FOR LATE ASSIGNMENTS:**

Assignments submitted after the deadline may be penalized with the loss of a grade (e.g. A- to B+) for each day late. This class is time-sensitive and extensions will only be granted under extraordinary circumstances.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This course is conducted in accordance with the Freedom of Information and Protection of Privacy Act (FOIP). As consequence, students should identify themselves on all written work by using their ID number. Also you will be required to provide a piece of picture identification in order to pick up an assignment or look at a final exam.

For more information see also <http://www.ucalgary.ca/secretariat/privacy>

GRADING SYSTEM

The following grading system is used in the Faculty of Arts. Where a grade on a particular assignment is expressed as a letter grade, it will normally be converted to a number using the midpoint of the scale. That is, A- would be converted to 87.5 for calculation purposes. An F will be converted to zero.

Grading Scale	
A+	100-94.9%
A	94.8-89.9%
A -	89.8-84.9%
B+	84.8-79.9%
B	79.8-74.9%
B-	74.8-70.9%
C+	70.8-66.9%
C	66.8-62.9%
C-	62.8-58.9%
D+	58.8-54.9%
D	54.8-49.9%
F	49.8% and less

WRITING ACROSS THE CURRICULUM

Writing skills are not exclusive to English courses and, in fact, should cross all disciplines. The University supports the belief that throughout their University careers, students should be taught how to write well so that when they graduate their writing abilities will be far above the minimal standards required at entrance. Consistent with this belief, students are expected to do a substantial amount of writing in their University courses and, where appropriate, members of faculty can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Support, part of the Student Success Centre, can be utilized by all undergraduate and graduate students who feel they require further assistance.

PLAGIARISM

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as web pages or visual media, and material taken from such sources. Please consult your instructor if you have any questions regarding how to document sources

INTERNET AND ELECTRONIC COMMUNICATION DEVICE INFORMATION

The use of cell phones is not allowed during lectures. Students may use computers in class, however, the instructor reserves the right to forbid students from using computers if their use is disruptive to the class. This may include chatting online, playing music or games etc. during class.

ACADEMIC MISCONDUCT

For information on academic misconduct and the consequences thereof please see the current University of Calgary calendar at the following links;

<http://www.ucalgary.ca/pubs/calendar/current/k.html>

ACADEMIC ACCOMMODATION POLICY

It is the student's responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodation and have not registered with Student Accessibility Services please contact them at 403-220-6019. Students who have not registered for with the SAS are not eligible for formal academic accommodations.

The student accommodation policy can be found at: <http://ucalgary.ca/access/accommodations/policy>

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities <http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf>

EMERGENCY EVACUATION AND ASSEMBLY POINTS

Please note the evacuation points for this particular classroom. All classrooms on campus exit to specific places in case of emergency. The emergency assembly points differ depending upon where your classroom is located. For information on the emergency evacuation procedures and the assembly points see <http://www.ucalgary.ca/emergencyplan/assemblypoints>

SAFEWALK PROGRAM - 403-220-5333

Campus Security will escort individuals day or night -- call 403-220-5333 for assistance. Use any campus phone, emergency phone or the yellow phone located at most parking lot booths.

STUDENT REPRESENTATION

There are now four Arts reps because of the amalgamation, with the email addresses being: arts1@su.ucalgary.ca; arts2@su.ucalgary.ca; arts3@su.ucalgary.ca; arts4@su.ucalgary.ca.

Please contact if you have questions related to Students Union matters, events, or concerns. For your student ombudsman, please see: <http://www.ucalgary.ca/provost/students/ombuds>

FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES

- The Faculty of Arts Students' Centre is the overall headquarters for undergraduate programs in the Faculty of Arts. The key objective of this office is to connect students with whatever academic assistance that they require:
 - Location:** Social Sciences Room 102
 - Phone:** 403.220.3580
 - Email:** ascarts@ucalgary.ca
 - Website:** arts.ucalgary.ca/undergraduate/

- For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625] or visit them at the MacKimmie.
- Another source of information that you may wish to use is your student representative. All faculties elect students to represent them on the Students Union. Please see <http://www.su.ucalgary.ca/home/contact.html>

For your student ombudsman, please see: <http://www.su.ucalgary.ca/services/student-services/student-rights.html>