



## INTERNATIONAL INDIGENOUS STUDIES PROGRAM

### INDG 415 – Lecture 01 Indigenous Ethics and Protocols Winter 2021

**COURSE DAY/TIME:** Wednesday 17:00 to 19:45

**DELIVERY METHOD:** Synchronous, ZOOM and D2L, Web based.

**INSTRUCTOR:** Dr. Barbara G. Barnes

**TELEPHONE:** 403-220-3869

**EMAIL:** bgbarnes@ucalgary.ca

**OFFICE HOURS:** Thursday 1:00 to 2:00 pm D2L Chat or Zoom; and by appointment (chat, phone, video).

**COURSE PRE-REQUISITES:** Indigenous Studies 201 and an additional 3 units from the Core Courses in the Field of International Indigenous Studies (Anthropology 210, English 376, History 345, 443, Indigenous Studies 303, 305, 407, Indigenous Languages 301, Political Science 345, Sociology 307).

**ANTI-REQUISITES:** Credit for Indigenous Studies 415 and 315 will not be allowed.

**POLITICAL SCIENCE WEBSITE:** <http://www.poli.ucalgary.ca/courses>

**COURSE WEBSITE:** <http://www.ucalgary.ca/indg/>

#### **COURSE DESCRIPTION:**

This course will use a Lecture format (online synchronous) in examining the principles underlying Indigenous ethics and academic and local research protocols, including Indigenous ways of knowing, Indigenous methodologies, notions of relationship, spirituality, community, and responsibility in academic research, teaching and learning when collaborating with Indigenous peoples.

#### **COURSE OBJECTIVES & LEARNING OUTCOMES:**

1. Understand and explore Indigenous ways of knowing, doing, and being within a research context.
2. Understand the historical factors that have surrounded Contemporary Research and being able to describe the principles and framework of Indigenous Research.
3. Critically examine Indigenous Research ethics and protocols.
4. Learning the responsibilities when collaborating with Indigenous Peoples.

#### **REQUIRED TEXTBOOK(S):**

1. Wemigwans, J. (2018). *A Digital Bundle: Protecting and Promoting Indigenous Knowledge Online*. Regina, Sask.; University of Regina Press.
2. Archibald, J, Q'um Q'um Xiiem; Lee-Morgan, J.B.J. & De Santolo, J. (Editors). *Decolonizing Research Indigenous Storywork as Methodology*. London, Zed Books Ltd.

**REQUIRED TECHNOLOGY:** As this is a synchronous web-based course, it means you must have a *computer device with reliable/stable internet connection, webcam, and microphone*. Your

internet, webcam/video, and microphone/audio are required. All readings, assignments, and due dates are listed explicitly in the Weekly Class Schedule posted on D2L.

**COURSE COMPONENT WEIGHTS AND DUE DATES:**

COMPONENT	WEIGHTING	DUE DATES
<b>Take home Mid-Term Exam</b>	<b>20%</b>	<b>February 10, 2021</b>
<b>Literature Review-Annotated</b>	<b>25%</b>	<b>March 3, 2021</b>
<b>Research Proposal Project</b>	<b>40%</b>	<b>March 31, 2021</b>
<b>Take home Final Exam</b>	<b>15%</b>	<b>April 15</b>
Total	100%	

**ASSIGNMENT(S):**

1. *Detailed instructions for each assignment (Literature Review with annotated bibliography, and the Research Proposal Project will be included here, as well as, on D2L. **Assignments will need to be handed in through the D2L site the day it is due, and/if you are ill you can email me a copy of your assignment, and it will not be considered late if posted prior to 11:59 pm. the same day.***
2. **POLICY FOR LATE ASSIGNMENTS:** *Assignments submitted after the deadline will be penalized with the loss of 3 marks for each business day (not class) that the assignment is overdue. For example, an essay that receives an 18/20 will receive a 15/20 if one day late. Please contact me ahead of time if possible if you will not be attending class or submitting work late. Students who have documentation of prolonged absence or illness should contact the Program Co-Ordinator of Indigenous Studies at [daniel.voth@ucalgary.ca](mailto:daniel.voth@ucalgary.ca).*
3. *Students must complete ALL assignments to receive a passing grade in this course.*

**COURSE WORK SUBMISSIONS FOR INDIGENOUS STUDIES:**

*All course work submissions for Indigenous Studies such as assignments, and other course work related to this program of study need to be downloaded to D2L for the Instructor.*

**WRITING STATEMENT:**

*Written assignments are often required in Indigenous Studies courses, including this one, and the quality of writing skills, including but not limited to such elements as grammar, punctuation, sentence structure, clarity, citation, and organization, will be considered in the determination of grades. Students are encouraged to make use of the services offered through Writing Support Services in the Student Success Centre (3rd floor of the Taylor Family Digital Library) or at <http://www.ucalgary.ca/ssc/writing-support>*

**MID-TERM EXAMINATION:** *Students will write one Take home Mid-Term Exam testing their knowledge of the material covered to that point. This exam will consist of a combination of short answer and essay questions. This exam will be open book. The exam will be available on D2L four days prior to it being due. (Thus, the Mid-Term exam is due on February 10<sup>th</sup>, it will be made available on D2L on February 7, 2021 by noon. You then have 4 days to complete it).*

**FINAL TAKE-HOME EXAMINATION:** There will be a Take home *Final Exam in this course. This exam will be open book. The exam will be available on D2L four days prior to it being due. Due date for your Take Home Final Exam will be April 15, 2021 by 11:59 pm. The Take Home Exam will be made available on April 11, 2021 by noon on D2L, and you will have 4 (four) days to complete it. No exams will be accepted after 11:59 pm on April 15, 2021.*

*Students must be available for examinations up to the last day of the examination period. Students should therefore avoid making prior travel, employment, or other commitments for this period. If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam may be given. Students are encouraged to review all examination policies and procedures: <http://ucalgary.ca/registrar/exams/deferred-exams>.*

**GRADE SCALE:** The International Indigenous Studies Program uses the percentage conversion scale below. Your final grade will be converted to the University’s official 4-point scale at the end of term. The interpretation of the undergraduate university grading system can be found at <http://www.ucalgary.ca/pubs/calendar/current/f-1.html>.

A+	96-100
A	90-95.99
A -	85-89.99
B+	80-84.99
B	75-79.99
B-	70-74.99
C+	65-69.99
C	60-64.99
C-	55-59.99
D+	53-54.99
D	50-52.99
F	0-49.99

These are the grade ranges and specific numeric values I assign to letter grades on D2L. Any individual assignment grade is converted to the mid-point value of the grade range and then weighted accordingly. Although the A+ is solely and honorific than entails no additional points in the four-point system, I will use this mark to distinguish superlative work that exceeds expectations in style, intellectual depth and breadth, sophistication, creativity and originality.

**TENTATIVE CLASS SCHEDULE:**

The following is the list of material covered each class. You are expected to come to class prepared by having read the articles and chapter material. **This list is tentative and may be altered when undue circumstances arise.**

**ABD = A Digital Bundle Textbook**  
**DR = Decolonizing Research**  
**D2L = Article**

DATE	Activity
WED. JAN 13	<b>INTRODUCTION:</b> a) Who We Are. b) Review syllabus, Research Project, Annotated Bibliography, Exams. <b>EARLY HISTORY:</b> a) What Jesuits thought and wrote of Indigenous Peoples

WED JAN 20	<p><b>EARLY HISTORY:</b> a) What Explorers thought and wrote of Indigenous Peoples</p> <p><b>LATER HISTORY:</b> a) What Colonists thought and wrote of Indigenous Peoples</p>
WED JAN 27	<p><b>HOW RESEARCH WAS TO BE WRITTEN:</b> a) Standard Model Contemporary Research Methods.</p> <p><b>RESEARCH METHODS:</b> a) Different approaches to research methods.</p>
WED FEB 3	<p><b>INDIGENOUS RESEARCH METHODS:</b> a) Why Indigenous Research Methods b) Learning, Perspective, Interconnectedness.</p> <p><b>THE RESEARCH BEGINS:</b> a) Brief discussion of Indigenous 7 Principles; 7 basic Frameworks.</p> <p><b>PREP FOR MID-TERM EXAM</b> a) Review material for mid-term</p>
WED FEB 10	<b>MID-TERM EXAM</b>
WED FEB 17	<b>TERM BREAK NO CLASSES</b>
WED FEB 24	<p><b>THEORY:</b> a) ADB-Chapters 1 &amp; 2 b) D2L – Ethics and Responsibilities in Writing American Indian History.</p> <p><b>THEORY FOR DISCUSSION:</b> a) DR – Introduction, Chapter 13. b) D2L – Storytelling Circles: Reflection of Aboriginal Protocols in Research.</p>
WED MAR 3	<p><b>ARTICLES FOR DISCUSSION:</b> a) D2L - Aboriginal Health Roundtable Discussions..... b) D2L -Tobacco Ties..... c) <b>Literature Review with an Annotated Bibliography Due***</b></p> <p><b>ARTICLES FOR DISCUSSION:</b> a) D2L – Learning to Relate.... b) D2L – Speaking our Truths in “A Good Way”.</p>

WED MAR 10	<p><b>ARTICLES FOR DISCUSSION:</b></p> <p>a) D2L – Connecting to Spirit in Indigenous Research  b) D2L – Re-Conceptualizing Anishinaabe....</p> <p><b>STAGES OF RESEARCH:</b></p> <p>a) Selecting the Research Area.  b) What are your genuine interests.</p>
WED MAR 17	<p><b>STAGES OF RESEARCH:</b></p> <p>a) The Research Question.  b) Applying Principles and Traditional Framework.</p> <p><b>STAGES OF RESEARCH:</b></p> <p>a) Literature Review.  b) Ethics Application  b) Applying Principles and Traditional Framework.  d)DR – Chapter 12.</p>
WED MAR 24	<p><b>STAGES OF RESEARCH:</b></p> <p>a) Method of Data Collection.  b) Applying Principles and Traditional Framework.  c)ADB – Chapter 3, 4, &amp; 5.  d)DR – Chapter 3, 4</p> <p><b>STAGES OF RESEARCH:</b></p> <p>a) Collecting the primary data.  b) Applying Principles and Traditional Framework.  c)ADB – Chapter 6  d)DR – Chapters 6 &amp; 8.</p>
WED MAR 31	<p><b>STAGES OF RESEARCH:</b></p> <p>a) Data Analysis.  b) Applying Principles and Traditional Framework.  c)ADB – Chapter 7.</p> <p><b>STAGES OF RESEARCH:</b></p> <p>a) Findings.  b) Applying Principles and Traditional Framework.  c) <b>Research Project Due***</b></p>
WED APR 7	<p><b>CONCLUDING REMARKS:</b></p> <p>a) ADB – Chapter 8.  b) DR – Chapter 14.</p> <p><b>Extra Class to make up anything missed.</b></p>

WED APR 14	<b>PULLING IT ALL TOGETHER:</b> a) Pulling it all together, review and prep for Final Exam
APRIL 19-29	<b>FINAL EXAM</b>

### **ASSIGNMENT #1: LITERATURE REVIEW WITH AN ANNOTATED BIBLIOGRAPHY**

DUE DATE: MARCH 3, 2021

WEIGHT: 25%

For this assignment, you are being asked to complete a **Literature Review with an annotated bibliography of 20 books or articles.**

This is NOT a book summary, but an evaluation of the reference. For example, “I believe this article is important from both an Indigenous Person’s perspective and academic perspective....” Or “I was interested in this article because....” Or “This book presents positive discourse on Indigenous women’s...” Or “Some of the themes in this book supported my thesis....” Or “This article’s strength come from...”. (**Worth 20 marks**).

Please include a Title Page (with a Title, your name, student ID number, date, class), single space, page numbers and a concluding remark comment on what or how completing this assignment was a learning experience. (**Worth 5 marks**).

### **ASSIGNMENT #2: RESEARCH PROPOSAL PROJECT**

DUE DATE: MARCH 31, 2021

WEIGHT: 40%

THE TASK: For this assignment you are being asked to complete a **Research Proposal Project**. Following the Stages of Research (Selecting the Research Area, The Research Question, Literature Review, Method of Data Collection, Collecting the primary data, Data Analysis, and Findings) select a topic that you are interested in researching. Once your topic is chosen, follow the Stages of Research and write up your proposal.

The important part of this exercise as discussed in lectures is using of the 7 protocols and 7 Traditional Frameworks and why at each stage of the research. As well, it will be essential to review AND copy the Ethics Application Form, answering the questions to seek out the proper protocol using this form. (The Ethics Application Form can be located at: [ucalgary.ca/ethics](http://ucalgary.ca/ethics) application form.). For example, over the years the Ethics Application Form may have changed to reflect Indigenous protocols thus have recently been added to the Form. This is important to check and if the Form does not reflect protocols then what do you do?

The essence of this assignment is for you to be able to think of all the necessary steps involved when completing a project with the Indigenous Peoples.

Stage 1 of the Research Proposal: Selecting the Research Area:

For example: I am searching the Black Peoples of Canada in the Halifax area because... (2 pt.)

Stage 2 of the Research Proposal: The Research Question:

For example: My research question is if the Black Peoples build Halifax do the non-Black People recognize their contribution, and if not why? (3 pt.)

Stage 3 of the Research Proposal: Literature Review:

For example: The Literature surrounding the history of Halifax is very limited due to...and it is important for the Identity of Black People to (You will have already completed your Literature Review) thus only need to answer the questions on the Ethics Application Form.... (10 pt.)

Stage 4 of the Research Proposal: Method of Data Collection:

For example: why you will be choosing the method you are..... (10 pt.)

Stage 5 of the Research Proposal: Collecting the primary data:

For example: how will you collect the information.... (5 pt.)

Stage 6 of the Research Proposal: Data Analysis:

For example: how will you analysis the data.... (5 pt.)

Stage 7 of the Research Proposal: Finding:

For example: What were your conclusions and ... (5 pt.)

### **INSTRUCTOR GUIDELINES**

Students requiring assistance are encouraged to speak to the instructor during class or their office hours. Should you wish to meet outside of office hours, please telephone or email to make an appointment. It is to the student's advantage to keep such appointments. All meetings will be held virtually.

Email is a common form of communication but it is not always the most effective way of answering student questions. If you cannot make office hours, please request a one on one meeting outside of these hours, to be held virtually.

### **IMPORTANT POLICIES AND INFORMATION**

#### **Supporting Documentation and the Use of a Statutory Declaration**

As stated in the University Calendar:

Students may be asked to provide supporting documentation for an exemption/special request. This may include, but is not limited to, a prolonged absence from a course where participation is required, a missed course assessment, a deferred examination, or an appeal. Students are encouraged to submit documentation that will support their situation. Supporting documentation may be dependent on the reason noted in their personal statement/explanation provided to explain their situation. This could be medical certificate/documentation, references, police reports, invitation letter, third party letter of support or a statutory declaration etc. The decision to provide supporting documentation that best suits the situation is at the discretion of the student. Students cannot be required to provide specific supporting documentation, such as a medical note.

Students can make a Statutory Declaration as their supporting documentation (available at [ucalgary.ca/registrar](http://ucalgary.ca/registrar)). This requires students to make a declaration in the presence of a Commissioner for Oaths. It demonstrates the importance of honest and accurate information

provided and is a legally binding declaration. Several registered Commissioners for Oaths are available to students at no charge, on campus. For a list of locations to access a Commissioners for Oaths, visit [ucalgary.ca/registrar](http://ucalgary.ca/registrar)).

Falsification of any supporting documentation will be taken very seriously and may result in disciplinary action through the Academic Discipline regulations or the Student Non-Academic Misconduct policy.

This statement is accessible at: <https://www.ucalgary.ca/pubs/calendar/current/m-1.html>

### **Absence From a Mid-term Examination**

Students who are absent from a scheduled term test or quiz for legitimate reasons are responsible for contacting the instructor via email within 48 hours of the missed test to discuss alternative arrangements. A copy of this email may be requested as proof of the attempt to contact the instructor. Any student who fails to do so forfeits the right to a makeup test.

### **Deferral of a Final Examination**

Deferral of a final examination can be granted for reasons of illness, domestic affliction, and unforeseen circumstances, as well as to those with three (3) final exams scheduled within a 24-hour period. Deferred final exams will not be granted to those who sit the exam, who have made travel arrangements that conflict with their exam, or who have misread the examination timetable. The decision to allow a deferred final exam rests not with the instructor but with Enrolment Services. Instructors should, however, be notified if you will be absent during the examination. The Application for Deferred Final Exam, deadlines, requirements and submission instructions can be found on the Enrolment Services website at <https://www.ucalgary.ca/registrar/exams/deferred-exams>.

### **Appeals**

If a student has a concern about the course or a grade they have been assigned, they must first discuss their concerns with the instructor. If this does not resolve the matter, the student then proceed with an academic appeal. The first step in an academic appeal is to set up a meeting with the Department Head. Appeals must be requested within 15 days of receipt of the graded assignment.

### **University Regulations**

Students are responsible for familiarizing themselves with the University policies found in the Academic Regulations sections of the Calendar at [www.ucalgary.ca/pubs/calendar/current/academic-regs.html](http://www.ucalgary.ca/pubs/calendar/current/academic-regs.html).

### **Student Accommodations**

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services; SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [www.ucalgary.ca/access/](http://www.ucalgary.ca/access/).

Students who require an accommodation in relation to their coursework based on a protected

ground other than disability should communicate this need in writing to their Instructor.

The full policy on Student Accommodations is available at <http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf>.

### **Plagiarism and Other Forms of Academic Misconduct**

Academic misconduct in any form (e.g. cheating, plagiarism) is a serious academic offence that can lead to disciplinary probation, suspension or expulsion from the University. Students are expected to be familiar with the standards surrounding academic honesty; these can be found in the University of Calgary calendar at <http://www.ucalgary.ca/pubs/calendar/current/k.html>. Such offences will be taken seriously and reported immediately, as required by Faculty of Arts policy.

### **Required Access to Technology**

Please see the University's resource page at [https://ucalgary.servicenow.com/it?id=kb\\_article&sys\\_id=86e7438013753ac06f3afbb2e144b031](https://ucalgary.servicenow.com/it?id=kb_article&sys_id=86e7438013753ac06f3afbb2e144b031)

### **Copyright Legislation**

As stated in the University of Calgary Calendar, Academic Regulations, "students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright and requirements of the copyright act to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy."

<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-electronic-resources-and-information-policy.pdf> and <https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>

### **Instructor Intellectual Property**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

### **Freedom of Information and Protection of Privacy (FOIP)**

FOIP legislation requires that instructors maintain the confidentiality of student information. In practice, this means that student assignment and tests cannot be left for collection in any public place without the consent of the student. It also means that grades cannot be distributed via email. Final exams are kept by instructors but can be viewed by contacting them or the main office in the Department of Political Science. Any uncollected assignments and tests meant to be returned will be destroyed after six months from the end of term; final examinations are destroyed after one year.

### **Faculty of Arts Program Advising and Student Information Resources**

For program planning and advice, please consult with the Arts Students' Centre by calling 403-220-3580 or by email at [artsads@ucalgary.ca](mailto:artsads@ucalgary.ca). You can also visit [arts.ucalgary.ca/advising](http://arts.ucalgary.ca/advising) for

program assistance.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625].

### **Important Contact Information**

Faculty of Arts Undergraduate Students' Union Representatives

Phone: 403-220-6551

Email: [arts1@su.ucalgary.ca](mailto:arts1@su.ucalgary.ca), [arts2@su.ucalgary.ca](mailto:arts2@su.ucalgary.ca), [arts3@su.ucalgary.ca](mailto:arts3@su.ucalgary.ca),  
[arts4@su.ucalgary.ca](mailto:arts4@su.ucalgary.ca)

Students' Union URL: [www.su.ucalgary.ca](http://www.su.ucalgary.ca)

Graduate Students' Association

Phone: 403-220-5997

Email: [askgsa@ucalgary.ca](mailto:askgsa@ucalgary.ca)

URL: [www.ucalgary.ca/gsa](http://www.ucalgary.ca/gsa)

Student Ombudsman

Phone: 403-220-6420

Email: [ombuds@ucalgary.ca](mailto:ombuds@ucalgary.ca)

### **Campus Mental Health Resources**

The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness and academic success, and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the excellent mental health resources available throughout the university community, such as counselling, self-help resources, peer support or skills-building available through the following resources:

*SU Wellness Centre:* <http://www.ucalgary.ca/wellnesscentre/>

*Student Wellness Services:*

<https://www.ucalgary.ca/wellness-services/services/mental-health-services>

*Campus Mental Health Strategy website:* <https://www.ucalgary.ca/mentalhealth/>.

*Facebook Group for Indigenous Studies Program*

<https://www.facebook.com/groups/UC.IIST/>

*INDG Program Website*

<http://www.ucalgary.ca/indg/>

*Writing Symbols Lodge (Native Centre) Website*

<https://www.ucalgary.ca/nativecentre>

*Library and Resource Website*  
<http://www.ucalgary.ca/library>