



**DEPARTMENT OF POLITICAL SCIENCE
INTERNATIONAL INDIGENOUS STUDIES PROGRAM**

INDG 502.4 Lecture 01

**Advanced Topics in Canadian Indigenous Studies: Applied Perspectives to Indigenous
Research (projects)
Winter 2021**

INSTRUCTOR: Adela Tesarek Kincaid, PhD
EMAIL: atkincai@ucalgary.ca
OFFICE HOURS: One hour after each class and by appointment
COURSE DAY/TIME: Tuesday 17:00-19:45
DELIVERY METHOD: Synchronous Web-Based (zoom meetings during class times)
COURSE PRE-REQUISITES: 60 units (including 3 units in courses labelled Indigenous Studies at the 300 level or above)
RESEARCH COACHES: Jasleen Brar and Madeleine Brulotte

COURSE DESCRIPTION

Applied research uses new or existing knowledge to provide solutions to real-world challenges through practical application. This course is built around experiential student projects that work with, by and for Indigenous-focused organizations (NGOs) and/or Indigenous communities. The focus is on exploring Indigenous and blended applied research methods and protocols where students apply ethical approaches to working with Indigenous peoples, organisations and communities through their projects. The purpose of each applied project is to help find practical solutions and build services by using community-based approaches.

Experiential learning is connected to Indigenous ways of learning and doing. This course will provide opportunities for students to engage in direct learning where they reflect on, apply and learn by seeing and doing. This course will provide students with opportunities to connect and work with organizations and to direct their own learning. The instructor will act as a facilitator and guide. Experiential learning opportunities such as the one being offered through this course provide work integrated learning and prepare students for professional engagement with organizations.

COURSE OBJECTIVES & LEARNING OUTCOMES

The course incorporates an applied project-based and experiential approach to teaching and learning. Methods will include short lectures, case studies, videos, podcasts, class discussions, student presentations, guest lectures and collaborative learning. The course syllabus and schedule might change throughout the term as needed. Assigned readings should be read prior to class.

Upon successful completion of the course.

1. Students will develop respectful practices and protocols when working with Indigenous communities/organizations
2. Apply community-based research approaches to their specific project
3. Chair meeting sessions and lead group committees to teach and support the class in building research skills
4. Select appropriate Indigenous and community-based approaches to apply to their research
5. Identify Indigenous informed strategies for collaborating with organizations on specific projects, formulate research questions, select methodologies so as to produce findings usable to practitioners
6. Articulate implications of research findings for the organization or community.
7. By the end of this course, students will be able to work collaboratively with one another and demonstrate peer support throughout the term in their committee work (i.e. ability to provide meaningful feedback).

REQUIRED TEXTBOOK(S)

Please acquire the textbook from the University of Calgary bookstore. Additional readings will be posted on D2L.

McGregor, D., Restoule, J., & Johnston, R. (Eds.). (2018). *Indigenous Research: Theories, practices, and relationships*. Canadian Scholars.

REQUIRED TECHNOLOGY

This course will take place online via Desire2Learn (D2L) and Zoom. To best succeed in the course, students are encouraged to participate in asynchronous learning tasks using the D2L learning environment and **to attend** regular synchronous Zoom sessions. Zoom sessions will take place during the scheduled class time. When unable to participate live due to unforeseen circumstances, inform the instructor in advance and connect with a peer to discuss missed material. Please come prepared with a:

- computer with a stable internet connection
- web camera and a good microphone (headset or built into the computer) for class meetings and presentations
- current antivirus and/or firewall software
- current and updated web browser
- word processing software (Word)
- computer software that enables viewing videos and listening to podcasts

During our regular class zoom meetings please add your full name below the video of yourself so that it is clearly visible to all in the class. Please have your camera turned on and microphone muted upon joining the class.

Zoom is a video conferencing program that will allow us to meet during scheduled class time for a “live” video conference, so that we can have the opportunity to meet and cover course material virtually. To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students

registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor’s permission. The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the [Code of Conduct](#)). When entering Zoom, you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. [Student Non-Academic Misconduct Policy](#)). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: <https://elearn.ucalgary.ca/guidelines-for-zoom/>.

Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. The instructor may occasionally record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

COURSE COMPONENT WEIGHTS AND DUE DATES

All assignments including the committee workshop material, evidence of participation, presentation material and the final report are to be submitted through D2L before 11:59pm.

COMPONENT	WEIGHTING	DUE DATES
Participation	15%	Ongoing - assessed last week of classes*
Committee workshops	20%	Date to be assigned to each group*
Presentation of results	20%	Week 12 and 13*
Final Report	45%	April 7
Total	100%	

*Students will receive their participation, committee workshops and presentation grades prior to the last day of class through D2L.

If a student misses a required course component, please get in touch the instructor as soon as possible. The final grade will be assessed and provided six business days post the final assignment due date.

COURSE SCHEDULE & TOPICS

DATE	TOPIC	READINGS
Week 1	Project planning	
Week 2	Research questions and literature review	Chapter 1
Week 3	Ethics, consent, REB <i>Committee Workshop</i>	Chapter 4 & Chapter 5
Week 4	Relationships, professionalism and group dynamics <i>Committee Workshop</i>	Chapter 2
Week 5	Applied research approaches and methodologies <i>Committee Workshop</i>	Chapter 5
Week 6	Reading Week Feb. 14 – 20	
Week 7	Developing interview questions <i>Committee Workshop</i>	Chapter 7
Week 8	Analysis and transcriptions <i>Committee Workshop</i>	Chapter 9
Week 9	Results and reviews <i>Committee Workshop</i>	Chapter 12
Week 10	APA and citations <i>Committee Workshop</i>	Chapter 13
Week 11	Presentation preparation <i>Committee Workshop</i>	Chapter 16
Week 12	Presentations	Chapter 11
Week 13	Dissemination and future opportunities <i>Committee Workshop</i>	Epilogue
Week 14	Final Report	Final report due April 7

Please note that the above schedule is tentative and may change as the need arises. Please refer to D2L for the most updated information.

COMMITTEE WORKSHOP

Students will sign up for committee workshops during the first week of classes (assigned committees and workshop dates will be posted on D2L). Each committee is responsible to develop and deliver a workshop that will be beneficial to the class and projects. Experimentation with methods that engage the class are encouraged. Committees may utilize visual aids, power point, art, videos and should incorporate a practical component where the class has time to practice the concepts. Please familiarize yourself with the zoom features in order to deliver the workshop to the class.

Each group will need to discuss their workshop and related questions with me or with a research coach at least one week before their presentation. Additional meetings with me are encouraged leading up to your presentation date.

Workshop material must be supported by academic literature using APA format.

Workshops require a detailed lesson plan and at least 3 references from academic sources. The presentation material as well as the lesson plan should be submitted through D2L.

Presentations will be assessed based on the following criteria:

- evidence that the group practiced the workshop prior to delivery (worked well together)
- group was able to collaboratively use technology to effectively deliver their presentation
- group engaged the class
- group developed and executed a lesson plan
- group delivered information in creative ways and through the use of various mediums
- presentation was hands-on, practical and applicable to student projects
- group submitted workshop material, lesson plan and references (used APA and followed formatting specifications discussed during class and posted on D2L)

PARTICIPATION

All students will participate in weekly reporting on the progress of their projects. Students will also take turns chairing these weekly reporting sessions.

Participation comprises 15% of the final grade which includes: attendance, participation in class discussions, peer-assessments, and active participation in group learning. This course will be highly interactive and will include various opportunities for active engagement during each class session through talking circles, organized discussion in small and larger groups, small group work etc. Your participation will be assessed by your peers (method to be discussed during the first week of classes), and by your instructor. Meetings with the instructor and research coaches can be booked throughout the term to gather qualitative feedback from your peers and from you regarding your participation in the course. Your participation grade will be based on the consistency of your engagement, respect displayed toward all people involved with the course and the thoughtfulness of your contributions and on your interaction with others.

FINAL REPORT

The final report will consist of a cumulative and detailed document that will be useful for the partner organization and include all the components that were learned throughout the course. Each student will share their report through a short presentation.

The final exam will consist of the final report developed throughout the course. The report will include what was learned through working with the community or organization, readings, workshops, lectures, and guest speakers. Reference material and citations should consistently follow the APA format. Specifications will be discussed and developed throughout the course and students will work and build the report during the course. The final and cumulative report is due **April 7** and is to be submitted through D2L.

The marking rubric is shared below:

Categories and Criteria	A	B	C	D	F
Knowledge/ Understanding and Connections <i>Information and ideas</i>	Accurate information and insightful, thoughtful ideas. The report is useful for the org./community. Makes many connections to organization/ community.	Accurate information and complete ideas. Makes connections to organization/ community.	Presents some accurate information and ideas. Makes some connections to organization/ community.	Incomplete and/or inaccurate information and ideas. Makes few connections to organization/ community.	Limited or missing information and ideas. The report is not aligned with the org./ community. No evidence of connection to organization/ community.
Thinking/Inquiry <i>Analyzing and Explaining</i>	Expresses many ideas, supported by relevant evidence/rationale. Uses APA correctly.	Expresses ideas supported by evidence. Minor APA errors.	Expresses some ideas, sometimes supported. Some major errors using APA.	Expresses few ideas, with limited support. Major errors using APA.	Ideas are not clear. Plagiarized content or incorrectly used APA.
Communication and Application <i>Language and Style</i>	No (or very minor) mechanical writing errors. Followed report specifications without error.	Some minor mechanical writing errors. Followed report specifications.	Some major mechanical writing errors. Followed some report specifications.	Frequent, major mechanical writing errors. Followed few report specifications.	Writing is difficult to understand. Did not follow report specifications.
Independent Learner	Evidence that student incorporated course content and continued to search for and read related literature.	Evidence that student incorporated course content and read related literature.	Some evidence of incorporated course content and read related literature.	Limited evidence that student incorporated course content and read additional literature.	No evidence of incorporating course content or additional literature.

WRITING STATEMENT

Written assignments are often required in Political Science courses, and the quality of writing skills, including but not limited to such elements as grammar, punctuation, sentence structure, clarity, citation, and organization, will be taken into account in the determination of grades. Students are encouraged to make use of the services offered through Writing Support Services in the Student Success Centre by contacting them at <http://www.ucalgary.ca/ssc/writing-support>.

GRADING SCALE

The International Indigenous Studies Program uses the percentage conversion scale below. Your final grade will be converted to the University's official 4-point scale at the end of term. The interpretation of the undergraduate university grading system can be found at <http://www.ucalgary.ca/pubs/calendar/current/f-1.html>.

A+ (96-100)	B+ (80-84.99)	C+ (65-69.99)	D+ (53-54.99)
A (90-95.99)	B (75-79.99)	C (60-64.99)	D (50-52.99)
A- (85-89.99)	B- (70-74.99)	C- (55-59.99)	F (0-49.99)

These are the grade ranges and specific numeric values I assign to letter grades on D2L. Any individual assignment grade is concerted to the mid-point value of the grade range and then weighted accordingly. Although the A+ is solely and honorific than entails no additional points in the four-point system, I will use this mark to distinguish superlative work that exceeds expectations in style, intellectual depth and breadth, sophistication, creativity and originality

LATE PENALTIES

Please talk to me in advance (minimum of 24 hours) if you feel you will be unable to hand in an assignment on time so that we can make alternative arrangements. If you miss a required course component and have not contacted me ahead of time, please contact me as soon as possible. If life circumstances or illness intervenes, I may ask for documentation and refer you to an advisor for advice, particularly if you have missed a number of classes. Please keep in mind that in order to pass this course you must complete all assignments.

Assignments received after midnight of the due date will be considered 'late', thereafter, students will lose 5% per day. Please refer also to the policies on deferring term work.

INSTRUCTOR GUIDELINES

Students requiring assistance are encouraged to speak to the instructor during class or their office hours. Should you wish to meet outside of office hours, please telephone or email to make an appointment. It is to the student's advantage to keep such appointments. All meetings will be held virtually.

Email is a common form of communication, but it is not always the most effective way of answering student questions. If you cannot make office hours, please request a one on one meeting outside of these hours, to be held virtually.

IMPORTANT POLICIES AND INFORMATION

Supporting Documentation and the Use of a Statutory Declaration

As stated in the University Calendar:

Students may be asked to provide supporting documentation for an exemption/special request. This may include, but is not limited to, a prolonged absence from a course where participation is required, a missed course assessment, a deferred examination, or an appeal. Students are encouraged to submit documentation that will support their situation. Supporting documentation may be dependent on the reason noted in their personal statement/explanation provided to explain their situation. This could be medical certificate/documentation, references, police reports, invitation letter, third party letter of support or a statutory declaration etc. The decision to provide supporting documentation that best suits the situation is at the discretion of the student. Students cannot be required to provide specific supporting documentation, such as a medical note.

Students can make a Statutory Declaration as their supporting documentation (available at ucalgary.ca/registrar). This requires students to make a declaration in the presence of a

Commissioner for Oaths. It demonstrates the importance of honest and accurate information provided and is a legally binding declaration. Several registered Commissioners for Oaths are available to students at no charge, on campus. For a list of locations to access a Commissioners for Oaths, visit ucalgary.ca/registrar).

Falsification of any supporting documentation will be taken very seriously and may result in disciplinary action through the Academic Discipline regulations or the Student Non-Academic Misconduct policy.

This statement is accessible at: <https://www.ucalgary.ca/pubs/calendar/current/m-1.html>

Absence From a Mid-term Examination

Students who are absent from a scheduled term test or quiz for legitimate reasons are responsible for contacting the instructor via email within 48 hours of the missed test to discuss alternative arrangements. A copy of this email may be requested as proof of the attempt to contact the instructor. Any student who fails to do so forfeits the right to a makeup test.

Deferral of a Final Examination

Deferral of a final examination can be granted for reasons of illness, domestic affliction, and unforeseen circumstances, as well as to those with three (3) final exams scheduled within a 24-hour period. Deferred final exams will not be granted to those who sit the exam, who have made travel arrangements that conflict with their exam, or who have misread the examination timetable. The decision to allow a deferred final exam rests not with the instructor but with Enrolment Services. Instructors should, however, be notified if you will be absent during the examination. The Application for Deferred Final Exam, deadlines, requirements and submission instructions can be found on the Enrolment Services website at <https://www.ucalgary.ca/registrar/exams/deferred-exams>.

Appeals

If a student has a concern about the course or a grade they have been assigned, they must first discuss their concerns with the instructor. If this does not resolve the matter, the student then proceed with an academic appeal. The first step in an academic appeal is to set up a meeting with the Department Head. Appeals must be requested within 15 days of receipt of the graded assignment.

University Regulations

Students are responsible for familiarizing themselves with the University policies found in the Academic Regulations sections of the Calendar at www.ucalgary.ca/pubs/calendar/current/academic-regs.html.

Student Accommodations

Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services; SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit www.ucalgary.ca/access/.

Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor.

The full policy on Student Accommodations is available at <http://www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf>.

Plagiarism and Other Forms of Academic Misconduct

Academic misconduct in any form (e.g. cheating, plagiarism) is a serious academic offence that can lead to disciplinary probation, suspension or expulsion from the University. Students are expected to be familiar with the standards surrounding academic honesty; these can be found in the University of Calgary calendar at <http://www.ucalgary.ca/pubs/calendar/current/k.html>. Such offences will be taken seriously and reported immediately, as required by Faculty of Arts policy.

Required Access to Technology

Please see the University's resource page at https://ucalgary.servicenow.com/it?id=kb_article&sys_id=86e7438013753ac06f3afbb2e144b031

Copyright Legislation

As stated in the University of Calgary Calendar, Academic Regulations, "students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright and requirements of the copyright act to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy."

<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-electronic-resources-and-information-policy.pdf> and <https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>

Instructor Intellectual Property

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

Freedom of Information and Protection of Privacy (FOIP)

FOIP legislation requires that instructors maintain the confidentiality of student information. In practice, this means that student assignment and tests cannot be left for collection in any public place without the consent of the student. It also means that grades cannot be distributed via email. Final exams are kept by instructors but can be viewed by contacting them or the main office in the Department of Political Science. Any uncollected assignments and tests meant to be returned will be destroyed after six months from the end of term; final examinations are destroyed after one year.

Faculty of Arts Program Advising and Student Information Resources

For program planning and advice, please consult with the Arts Students' Centre by calling 403-

220-3580 or by email at artsads@ucalgary.ca. You can also visit arts.ucalgary.ca/advising for program assistance.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at (403) 210-ROCK [7625].

Important Contact Information

Faculty of Arts Undergraduate Students' Union Representatives

Phone: 403-220-6551

Email: arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca,
arts4@su.ucalgary.ca

Students' Union URL: www.su.ucalgary.ca

Graduate Students' Association

Phone: 403-220-5997

Email: askgsa@ucalgary.ca

URL: www.ucalgary.ca/gsa

Student Ombudsman

Phone: 403-220-6420

Email: ombuds@ucalgary.ca

Campus Mental Health Resources

The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness and academic success, and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the excellent mental health resources available throughout the university community, such as counselling, self-help resources, peer support or skills-building available through the following resources:

SU Wellness Centre: <http://www.ucalgary.ca/wellnesscentre/>

Student Wellness Services:

<https://www.ucalgary.ca/wellness-services/services/mental-health-services>

Campus Mental Health Strategy website: <https://www.ucalgary.ca/mentalhealth/>.

Facebook Group for Indigenous Studies Program: <https://www.facebook.com/groups/UC.IIST/>

INDG Program Website: <http://www.ucalgary.ca/indg/>

Writing Symbols Lodge (Native Centre) Website: <https://www.ucalgary.ca/nativecentre>

Library and Resource Website : <http://www.ucalgary.ca/library>