

UNIVERSITY OF CALGARY
DEPARTMENT OF ART

UNDERGRADUATE COURSE OUTLINE

**Museum and Heritage Studies (MHST) 331 Lecture 01
Collections and Exhibitions in Museum and Heritage Institutions
Fall 2019**

T, R 09:30 - 10:45, SH 274 (520 TFDL)

Instructor: Michele Hardy, PhD
Office Location: 530E, TFDL
Office Phone: 403-220-4137
E-Mail: mhardy@ucalgary.ca
Web Page: <https://nickle.ucalgary.ca>
Office Hours: Tuesdays 11am-12pm
Or by appointment

Course Description

Examines the nature of collecting, curating, exhibiting and interpreting material and non-material culture in museums and heritage institutions.

This course develops many of the topics introduced in MHST 201, particularly those related to museum collections and exhibitions. It will introduce students to the practical and theoretical issues related to acquisitions, collections management, conservation, exhibitions and interpretation.

Note: Students may be required to attend an off-campus event during class time and may be responsible for transportation and entrance fees.

Prerequisites &/or Co-requisites

Museum and Heritage Studies 201

Objectives of the Course

- to enhance the understanding of contemporary museums and heritage institutions
- to examine some of the key roles museums play particularly with respect to the preservation and interpretation of cultural memory
- to connect the theory and practice of Museums and Heritage Studies

Textbooks and Readings

There are no assigned textbooks for this class, however, students can expect to be assigned journal articles weekly (approx. 15-20 pages/week). Because the field of MHST is constantly evolving, many readings will be drawn from online sources.

A full list of readings with links will be available the first week of class.

Assignments and Evaluation

| Due Date | Assignment | Weight |
|--------------------|------------------------------|--------|
| September 26, 2019 | Collections Quiz | 15 |
| October 22, 2019 | Response Paper | 20 |
| November 26, 2019 | Interpretation Group Project | 25 |
| December 13, 2019 | Take home exam | 30 |
| | Participation | 10 |
| | | 100% |

***Take home exams should be submitted electronically to mhardy@ucalgary.ca no later than midnight, December 13, 2019.**

Participation (Attendance, Preparedness, Engagement, In-class assignments (worksheets, discussions, etc.))

Students are expected to attend classes and participate in class discussions, assignments and workshops. Only students with legitimate reasons or who have made prior arrangements with the instructor will be excused from missed components. Kindly consult D2L for class-related materials on your own.

As much as possible, MHST 331 will be taught as a seminar. It is critical, therefore, that students have readings completed in advance and be ready to discuss them in class. Students may also be asked to review selected exhibitions, films and news items, sharing their thoughts with the class.

MHST 331 will include a number of workshops utilizing collections and expertise from across the University and the city of Calgary. In these cases students should be prepared to actively participate. Some workshops may include worksheets or other exercises to be completed in class. While ungraded, these must demonstrate students' evolving understanding of the topic. Failure to do in-class assignments will impact the participation mark.

Writing

Writing is an essential part of this class and will be graded.

Registrar-Scheduled Final Exam – NO

Students are not required to achieve a passing grade on any particular component of the course in order to pass the course as a whole.

Please hand in your assignments directly to your instructor. If this is not possible, you can use the drop box outside of AB 608. Assignments that are put into the drop box will be date-stamped and placed in the instructor's mailbox.

Note: It is the student's responsibility to keep a copy of or any relevant documentation regarding each submitted assignment.

Late Assignment Policy

Assignments submitted after the deadline and without a legitimate reason, will be penalized with the loss of a letter grade (e.g., A- to B+) for each day they are late.

Additional Information

Students may be required to attend an off-campus event during class time and may be responsible for

transportation and entrance fees.

Course Activities

| Topics to be covered |
|-----------------------------|
| Introduction to Collections |
| Collections Management |
| Preventative Conservation |
| Researching Collections |
| Indigenous Perspectives |
| Introduction to Exhibitions |
| Politics of Display |
| Exhibition Controversies |
| Planning and Design |
| Interpretation |
| Community Engagement |
| Curating Now |

Grading Method/Grading Scale:

| Percentage | Grade | G.P.V. | Grade Definition |
|------------|-------|--------|--|
| 96-100 | A+ | 4.0 | Outstanding |
| 90-95 | A | 4.0 | Excellent-superior performance, showing comprehensive understanding of subject matter. |
| 85-89 | A- | 3.7 | |
| 80-84 | B+ | 3.3 | |
| 75-79 | B | 3.0 | Good – clearly above average performance with knowledge of subject matter generally |
| 70-74 | B- | 2.7 | |
| 65-69 | C+ | 2.3 | |
| 60-64 | C | 2.0 | Satisfactory – basic understanding of the subject |
| 55-59 | C- | 1.7 | |
| 53-54 | D+ | 1.3 | |
| 50-52 | D | 1.0 | Minimal pass – marginal performance; generally insufficient preparation for subsequent courses in the same subject |
| 0-49 | F | 0 | Fail – unsatisfactory performance or failure to meet course requirements. |

Internet and Electronic Communication Device Information

Electronic devices may be used unless disruptive to the class. Recording devices may only be used with the permission of the instructor.

Models n/a

Portfolios and Assignments

The Department of Art will not assume responsibility for lost or stolen portfolios or course work given to instructors for grading, or for work posted on bulletin boards in the art building.

Note - All unclaimed work will be disposed of.

Note - Studio spaces, bulletin boards and display areas need to be cleared 2 weeks after the last day of classes.

Studio Procedures n/a

Academic Accommodations

The student accommodation policy can be found at ucalgary.ca/access/accommodations/policy.

Students needing an Accommodation because of a Disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities ucalgary.ca/policies/files/policies/student-accommodation-policy.

Students needing an Accommodation based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to the course instructor.

Academic Standing

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/f.html>

Deferral of Exams/Term work

It is possible to request a deferral of term work or final examination(s) for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with Enrolment Services if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines.

For more information about deferring a final exam go to <https://www.ucalgary.ca/registrar/exams/deferred-exams>

For more information about deferral of term work go to <http://www.ucalgary.ca/pubs/calendar/current/g-7.html>
http://www.ucalgary.ca/registrar/files/registrar/deferred_termwork15.pdf

F.O.I.P.

For more information go to <https://www.ucalgary.ca/legalservices/foip>

Writing/Plagiarism

Writing skills are not exclusive to English courses and, in fact, should cross all disciplines. The University supports the belief that throughout their University careers, students should be taught how to write well so that when they graduate their writing abilities will be far above the minimal standards required at entrance. Consistent with this belief, students are expected to do a substantial amount of writing in their University courses and, where appropriate, members of faculty can and should use writing and the grading thereof as a factor in the evaluation of student work. The services provided by the Writing Support Services can be utilized by all undergraduate and graduate students who feel they require further assistance.

For more information go to <http://www.ucalgary.ca/ssc/writing-support>
or
<http://www.ucalgary.ca/pubs/calendar/current/e-2.html>

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. Visual art projects submitted for course credit must be produced by the student specifically for this class. Students must not submit projects if credit has or will be provided for

it in another class. This includes re-worked assignments from previous or concurrent courses, unless permission is provided in writing by the instructor. Additionally, the student is asked to be mindful of using visual sources from the internet, ensuring that that material is not derived from any on-line or other available source, and that appropriate copyright permission is granted, when required.

Campus Mental Health Resources

[SU Wellness Centre](#) and the [Campus Mental Health Strategy](#)

Campus Security/Safewalk

Call 220-5333 anytime. Help phones are located throughout campus, parking lots and elevators; they connect directly to Campus Security - in case of emergency, press the red button.

For more information go to <http://www.ucalgary.ca/security/safewalk>

Emergency Evacuation

For more information go to <http://www.ucalgary.ca/emergencyplan/assemblypoints>

Ethics

Whenever you perform research with human participants (i.e., surveys, interviews or observation) as part of your university studies, you are responsible for following university research ethics guidelines. Your instructor must review and approve of your research plans and supervise your research.

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/e-5.html>

or

<https://www.ucalgary.ca/research/researchers/ethics-compliance/chreb>

Instructor Intellectual Property and Copyright Legislation

Course materials created by the instructor (including course outlines, presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the same course section and term may be allowed under fair dealing. Check with the instructor if you have any questions about sharing materials with classmates.

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorized sharing of course materials (including instructor notes, electronic versions of textbooks, etc.).

Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.

Lockers

The Art Building lockers are administered through the Student's Union's used bookstore, Bound and Copied. Lockers are rented on a first come, first served basis. Due to the shortage of lockers, and the high demand, students cannot hold more than one locker at a time. All of the details on renting a locker and your responsibilities can be found on the Locker Rental Agreement at

https://www.su.ucalgary.ca/wp-content/uploads/2014/08/locker_rental_agreement_2010.pdf

Lockers for all sessions can be rented through my.ucalgary.ca. Once you're in the Student Centre,

click on **Other Academic Services** and choose **Locker Reservation**.
Lockers must be vacated by the end of term.

For more information go to <http://www.su.ucalgary.ca/>

Student Misconduct

For more information go to <http://www.ucalgary.ca/pubs/calendar/current/k.html>

Student Ombudsman

For more information go to <http://www.ucalgary.ca/provost/students/ombuds>

Student Union

For more information go to <http://www.su.ucalgary.ca/>

Faculty of Arts Program Advising and Student Information Resources

Have a question but not sure where to start? The Arts Students' Centre is your information resource for everything in the Faculty of Arts. Stop by SS102, call us at 220-3580 or email us at ascarts@ucalgary.ca.

You can also visit the Faculty of Arts website at <http://arts.ucalgary.ca/undergraduate> which has detailed information on common academic concerns.

For program planning and advice, contact the Student Success Centre at 220-5881 or visit them on the 3rd floor of the Taylor Family Digital Library.

For registration (add/drop/swap), paying fees and assistance with your Student Centre, contact Enrolment Services at 210-ROCK [7625] or visit them at the MacKimmie Library Block.