



FACULTY OF ARTS  
**Interdisciplinary Program/CLARE**  
**South Asian Studies**

**COURSE OUTLINE**  
**Fall 2020**

**COURSE NUMBER: SAST 499.1**

**COURSE NAME: Methods in South Asian Studies**

**PRE/CO-REQUISITES: (SAST 303) HYBRID**

(Web-based section) all class activities are on Zoom

**TIME: T/R 1:00 - 2:15pm**

**INSTRUCTOR: *Dr. A.W. Barber***

**OFFICE HOURS: by appointment: Pls use email**

E-Mail: [abarber@ucalgary.ca](mailto:abarber@ucalgary.ca)

Ph: 403 220-5300

**INSTRUCTOR EMAIL POLICY:**

All emails are replied to asap. Students should use UC email address for their communications.

**COURSE CALENDAR STATEMENT:**

Investigation of themes and methodologies related to the study of South Asian civilizations. A single theme, multiple themes or the study and application of one or more methods employed in Asian Studies may be offered.

499.01. Methods in South Asian Studies

**Course Hours: 3 units**

**COURSE DESCRIPTION:**

This course will begin with a review of different methodologies used in the study of S. Asia through readings. There will be weekly discussions regarding each of the method. Student will select a research topic and apply one methodology in a self-defined project. Students will produce a research paper by the end of term.

**For online courses:**

This is a reading course that requires students to be self disciplined in their readings and in the production of a research project. Students must learn an array of methods used in research, determine a research project, use a particular method, and produce a research paper demonstrating the application of that method. There are weekly discussions online, discussions about determined research projects online, and a submitted research paper that will be used in making evaluations. All discussions will be real-time (synchronous) during Zoom meeting assigned hours.

**\*COURSE LEARNING OUTCOMES**

The student must become familiar with the multidisciplinary approach to of South Asian studies. Students will be exposed to modern scholarly methodologies and have critical discussions about these methods. Critical analysis and interpretations of evidence within the framework of a particular method will play a central role. Students will gain practical skills in research, application of selected methodology, and the reporting of findings.

**\*LEARNING RESOURCES**

Course Book:

*Making Sense A Student's Guide to Research and Writing*

Margot Northey and Joan McKibbin

Oxford: Oxford University Press

ISBN -13: 978-0199010226/ -10: 0199010226

**Students are strongly encouraged to make use of the library resources and personnel in determining and developing a research project.**

After determining a research project, the student must select one of three standardized reporting styles: APA (American Psychological Association style used for the social sciences); Chicago Manual of Style (used for many humanities studies) or the MLA (Modern Language Association style used for English, literary or humanities studies). Information on these styles is available online and in the library.

**\*LEARNING TECHNOLOGIES AND REQUIREMENTS**

There is a D2L site for this course which contains required readings and other relevant class resources and materials (see [d2L.ucalgary.ca](http://d2L.ucalgary.ca)).

**\* For online, remote or blended courses:**

In order to successfully engage in their learning experiences at the University of Calgary, students taking online, remote and blended courses are required to have reliable access to the following technology:

- A computer with a supported operating system, as well as the latest security, and malware updates;
- A current and updated web browser;
- Webcam (built-in or external);
- Microphone and speaker (built-in or external), or headset with microphone;

- Current antivirus and/or firewall software enabled;
- Broadband internet connection.

Most current laptops will have a built-in webcam, speaker and microphone.

### **CLASS SCHEDULE**

Include information relevant to the class schedule, such as weekly topics, readings, and assignment due dates. For online, remote or blended courses include whether course activities are synchronous (i.e., real-time/Zoom) and asynchronous (i.e., students complete on their own time such as discussion boards, watching videos, etc.). It is recommended that important dates including the first day of classes, holidays, term breaks and last day of classes also be included.

### **\*EXAMINATIONS**

There are no tests in this course.

No Registrar scheduled Final exam.

### **\*ASSESSMENT COMPONENTS**

Students will be marked on participation	36 pts max @ 3 per meeting
Research discussion	14 pts max @ 2.33 per week
Research paper (deadline 09/12/20)	50 pts max

Total 100 Points

Participation: students should read the course book asap and attend the Zoom meetings where different methodologies will be explained. Students are expected to raise thoughtful questions and enter into discussions regarding these methods. Participation time will be set aside for each meeting and students can receive 3 points for each meeting they join in.

Research discussion: In the second part of the class, students will be working on their self-defined research project. Discussion will focus on challenges the arise while doing research or in preparing to report on research findings. These discussions will focus on specific situations encountered by the student. Students can receive 2.33 points for each weekly engagement.

Research Paper: Students must submit a research paper of 12 pages. It must include: research thesis/ statement, description of methodology, report on findings, notes, bibliography. Double line space, 12 pt. font, (end notes/ footnotes or in-line notation all ok), Style of research paper based on what is appropriate for discipline.

**Students will be introduced to the major methods of research used in S. Asian studies in the first six weeks of Zoom meetings. Students missing one of the meetings will be required to view the recorded session. Research discussion meetings are to help the student prepare a proper research project and to find approaches around the challenges of research along with the proper style for reporting the findings. A student missing one of these meetings should contact the instructor for alternative arrangements.**

### **Missed or Late Assignments**

Early submissions of assignments are accepted. Assignments without preapproval received past deadline will be reduced by 10 points per day. All items should be submitted via email. Discussions will be on Zoom. Students with special needs should contact me via email in the first week of classes.

### **\*GRADING (point system)**

A+ 96-100  
A 90-95.99  
A - 85-89.99  
B+ 80-84.99  
B 75-79.99  
B- 70-74.99  
C+ 65-69.99  
C 60-64.99  
C- 55-59.99  
D+ 53-54.99  
D 50-52.99  
F 0-49

Students receive points for participation added to the score they receive on their research paper.

### **EXPECTATIONS FOR WRITING**

Include expectations for writing in the course.

In all written assignments the student should try to compose in proper English. If you need help with your writing, you may use the writing support services in the Learning Commons. For further information, please refer to the official online University of Calgary Calendar, Academic Regulations, E. Course Information, E.2: Writing Across the Curriculum:  
<http://www.ucalgary.ca/pubs/calendar/current/e-2.html>

### **ATTENDANCE AND PARTICIPATION EXPECTATIONS**

For example:

Students are expected to attend class regularly and to be fully present and engaged in class activities and discussions. These are part of the participation grade, as outlined in the assessment components section above.

## **GUIDELINES FOR SUBMITTING ASSIGNMENTS**

Describe any guidelines you wish to include related to the submission of assignments.

Please submit all assignments electronically to [abarber@ucalgary.ca](mailto:abarber@ucalgary.ca). Assignments may be submitted in Word or PDF format. Assignments should have a file name as follows: "First Name, Last Name, Course Number" (e.g., Alex Smith SAST 499.1). Assignments must be submitted by 4:30 pm on the due date. It is the student's responsibility to keep a copy of each submitted assignment and to ensure that the proper version is submitted.

## **CONDUCT**

Students, employees, and academic staff are also expected to demonstrate behaviour in class that promotes and maintains a positive and productive learning environment. As members of the University community, students, employees, and academic staff are expected to demonstrate conduct that is consistent with the University of Calgary Calendar, the Code of Conduct and Non-Academic Misconduct policy and procedures, which can be found at: <http://www.ucalgary.ca/pubs/calendar/current/k.html>

## **GUIDELINES FOR ZOOM SESSIONS**

Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.

To help ensure Zoom sessions are private, do not share the Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith, and respect (as per the [Code of Conduct](#)). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behaviour in these sessions may affect others. Participants are required to use names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. [Student Non-Academic Misconduct Policy](#)). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your zoom sessions visit: <https://elearn.ucalgary.ca/guidelines-for-zoom/>.

If you are unable to attend a Zoom session, please contact your instructor to arrange an alternative activity for the missed session (e.g., to review a recorded session). Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. Students will be advised by their instructor when they are expected to turn on their webcam (for group work, presentations, etc.).

The instructor may record online Zoom class sessions for the purposes of supporting student learning in this class – such as making the recording available for review of the session or for students who miss a session. Students will be advised before the instructor initiates a recording of a Zoom session. These recordings will be used to support student learning only and will not be shared or used for any other purpose.

### **COURSE EVALUATIONS AND STUDENT FEEDBACK**

Include information on opportunities for students to provide feedback on the course for evaluation and continuous improvement.

Student feedback will be sought at the end of the course through the standard University Student Ratings of Instruction (USRI) and Faculty course evaluation forms. A midterm evaluation may also be included to provide students an opportunity to provide feedback, for the instructor to adjust their approaches to teaching and learning, and to continuously improve the course. Students are welcome to discuss the process and content of the course at any time with the instructor.

### **UNIVERSITY OF CALGARY POLICIES AND SUPPORTS**

#### **\*ACADEMIC MISCONDUCT**

Academic Misconduct refers to student behavior which compromises proper assessment of a student's academic activities and includes: cheating; fabrication; falsification; plagiarism; unauthorized assistance; failure to comply with an instructor's expectations regarding conduct required of students completing academic assessments in their courses; and failure to comply with exam regulations applied by the Registrar.

For information on the Student Academic Misconduct Policy and Procedure please visit:

<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-policy.pdf>

<https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf>

Additional information is available on the Academic Integrity Website at <https://ucalgary.ca/student-services/student-success/learning/academic-integrity>.

#### **\*ACADEMIC ACCOMMODATION**

It is the student's responsibility to request academic accommodations according to the University policies and procedures listed below. The Student Accommodations policy is available at

<https://ucalgary.ca/student-services/access/prospective-students/academic-accommodations>.

Students needing an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS) in accordance with the Procedure for Accommodations for Students with

Disabilities (<https://www.ucalgary.ca/policies/files/policies/procedure-for-accommodations-for-students-with-disabilities.pdf>). Students who require an accommodation in relation to their coursework based on a protected ground other than Disability should communicate this need in writing to their Instructor.

SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit [www.ucalgary.ca/access/](http://www.ucalgary.ca/access/).

**\*RESEARCH ETHICS (if applicable)**

If a student is interested in undertaking an assignment that will involve collecting information from members of the public, they should speak with the course instructor and consult the CFREB Ethics (<http://www.ucalgary.ca/research/researchers/ethics-compliance/cfreb>) before beginning the assignment.

**\*INSTRUCTOR INTELLECTUAL PROPERTY**

Course materials created by instructors (including presentations and posted notes, labs, case studies, assignments and exams) remain the intellectual property of the instructor. These materials may NOT be reproduced, redistributed or copied without the explicit consent of the instructor. The posting of course materials to third party websites such as note-sharing sites without permission is prohibited. Sharing of extracts of these course materials with other students enrolled in the course at the same time may be allowed under fair dealing.

**\*FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY**

Student information will be collected in accordance with typical (or usual) classroom practice. Students' assignments will be accessible only by the authorized course faculty. Private information related to the individual student is treated with the utmost regard by the faculty at the University of Calgary.

**\*COPYRIGHT LEGISLATION**

All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (<https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf>) and requirements of the copyright act (<https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html>) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy <https://www.ucalgary.ca/pubs/calendar/current/k.html>.

**\*MEDIA RECORDING (if applicable)**

Please refer to the following statement on media recording of students: [https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP\\_FINAL.pdf](https://elearn.ucalgary.ca/wp-content/uploads/2020/05/Media-Recording-in-Learning-Environments-OSP_FINAL.pdf)

***\*Media recording for lesson capture***

The instructor may use media recordings to capture the delivery of a lecture. These recordings are intended to be used for lecture capture only and will not be used for any other purpose. Although the recording device will be fixed on the Instructor, in the event that incidental student participation is recorded, the instructor will ensure that any identifiable content (video or audio) is masked, or will seek

consent to include the identifiable student content to making the content available on University approved platforms.

**\*Media recording for self-assessment of teaching practices**

The instructor may use media recordings as a tool for self-assessment of their teaching practices. Although the recording device will be fixed on the instructor, it is possible that student participation in the course may be inadvertently captured. These recordings will be used for instructor self-assessment only and will not be used for any other purpose.

**\*Media recording for the assessment of student learning**

The instructor may use media recordings as part of the assessment of students. This may include but is not limited to classroom discussions, presentations, clinical practice, or skills testing that occur during the course. These recordings will be used for student assessment purposes only and will not be shared or used for any other purpose.

**SEXUAL VIOLENCE POLICY**

The University recognizes that all members of the University Community should be able to learn, work, teach and live in an environment where they are free from harassment, discrimination, and violence. The University of Calgary's sexual violence policy guides us in how we respond to incidents of sexual violence, including supports available to those who have experienced or witnessed sexual violence, or those who are alleged to have committed sexual violence. It provides clear response procedures and timelines, defines complex concepts, and addresses incidents that occur off-campus in certain circumstances. Please see the policy available at <https://www.ucalgary.ca/policies/files/policies/sexual-violence-policy.pdf>

**\*OTHER IMPORTANT INFORMATION**

Please visit the Registrar's website at: <https://www.ucalgary.ca/registrar/registration/course-outlines> for additional important information on the following:

- Wellness and Mental Health Resources
- Student Success
- Student Ombuds Office
- Student Union (SU) Information
- Graduate Students' Association (GSA) Information
- Emergency Evacuation/Assembly Points
- Safewalk

**Plagiarism**

Using any source whatsoever without clearly documenting it is a serious academic offense. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor if you have any questions regarding how to document sources.



**Internet and electronic communication device information**

No recordings without written permission.