UBST 591: Capstone in Urban Studies – H(3-3)
Winter 2020

Section	Location	Times	Meeting Day
LEC 01	Web Based Course	09:30 – 10:45	Tuesday & Thursday
LAB 01	Web Based Course	08:00 – 10:45	Mo

Instructor: Victoria Fast	Office: ES 452
Telephone: 403 220 8353	Email: victoria.fast@ucalgary.ca

Official Course Description:
Capstone course applying the broad interdisciplinary training of the Urban Studies Program to selected problems in Urban Studies. Collaborative research and analysis is stressed.

Course Objectives:
What does it mean to be an "urban studies" graduate? What sorts of knowledge and skills do you acquire in the course of this sort of degree? What does it mean to be an urban studies professional after you leave the university?

In this course we reflect on these sorts of questions and put into practice a range of skills you've developed, all with the aim of segueing into the "next steps": a career, graduate school, specialist certificates, etc. We will work on making our knowledge's and skills *legible* to employers, colleagues, graduate school mentors, and the public. We will think broadly and ambitiously about what urban studies graduates can do in the world, and produce tangible "objects" to help us convey those aspirations to multiple communities.

The experiential project developed throughout the course focuses on Calgary's community model as subsystems that have critical implications for planning sustainable cities. Students are tasked with inspiring a meaningful connection between CAs and their residents through the development of a community-relevant tactical urbanism (TU) projects: a process that works to improve the urban environment while promoting the interaction of community members through temporary, low-cost, pop-up structures or events that can possibly grow into something more given the right circumstances. Partnering with the Federation of Calgary Communities to support community-engaged learning, together we will build toward a meaningful vision for individual communities, while also "pitching" for real money for your community.

Course Learning Outcomes:
The Department of Geography is committed to student knowledge and skill development. The table below lists the key learning outcomes for this course, the program-learning outcomes they facilitate and the expected level of achievement. By the end of this course, students should be able to:

Course Learning Outcomes	PLO(s)	Level(s)
Articulate the nuances of how urban studies both is unique and overlaps with other areas of study,	**1,2,3,4,5,7,8**	**3**
Perform a leadership role within the tasks and projects typically facing urban studies graduates,	**1,2,3,4,5,7,8**	**3**
Evaluate urban problems from multiple conceptual and methodological angles to decide on approaches to pursue,	**1,2,3,5,7,8**	**3**
Compose creative approaches to analysis and the communication of urban studies-related ideas,	**1,2,3,4,5,7,8**	**3**

PLOs = Program Learning Outcomes: 1 = reflect and communicate diverse human-environment perspectives, 2 = identify and explain human-environment processes, 3 = implement sampling, data collection, analyses and communication methods, 4 = analyze spatial and temporal aspects of human-environment systems, 5 = employ knowledge, arguments, and methodologies for solving human-environment problems, 6 = evaluate geospatial data and manipulate it to create cartographic products, 7 = communicate geographic concepts using oral, written, graphic, and cartographic modes, and 8 = demonstrate literacy skills. **Levels:** (1) Introductory, (2) Intermediate, (3) Advanced.

Prerequisite: 90 units and admission to the Urban Studies Major or Minor.
You are also encouraged to attend 3 meetings with your community outside of class time; all efforts will be made to accommodate work, family, and other commitments.

Learning Resources
All required readings will be posted or linked on the course D2L. Please check course website regularly for updates.

Course Components & weighting

Course Component	Weight
Site visit report	15%
Exploring Communities project	**40%**
- Proposal	- 10%
- Proposal presentation	- 5%
- Pitch night presentation	- 5%
- Final project: application	- 15%
- Peer & self-evaluation	- 5%
Weekly in class engagement (ICE)	10% (1% each, drop lowest grade)
Weekly Labs	30% (11 labs, 3% each, drop lowest grade)
Urban News	5%

Notes: See course schedule for details and dates.
It is not necessary to pass each course component in order to pass the course.
There is no final examination for this course.
Late assignments will be assessed a 20% penalty per day.

Asynchronous online teaching
Participation is an important component of this course. Students are expected to attend lectures and labs as scheduled via Zoom. It is recommended that students keep their camera on to facilitate meaningful discussion, group and team building. For more information on Zoom, see note below.

A+	4.00	>96	Outstanding performance
A	4.00	90-95	Excellent performance
A-	3.70	86-89	Approaching excellent performance
B+	3.30	81-85	Exceeding good performance
B	3.00	76-80	Good performance
B-	2.70	71-75	Approaching good performance
C+	2.30	67-70	Exceeding satisfactory performance
C	2.00	63-66	Satisfactory performance
C-	1.70	60-62	Approaching satisfactory performance
D+	1.30	55-59	Marginal pass. Insufficient preparation for subsequent courses
D	1.00	50-54	Minimal Pass. Insufficient preparation for subsequent courses
F	0.00	<50	Failure. Did not meet course requirements

In the event that a student misses course work due to illness or extenuating circumstances, I am willing to make reasonable accommodations and grant extensions provided the student arranges accommodations with the instructor or TA *ahead of the due date*. The same for deferred assignments. Please refer to https://www.ucalgary.ca/registrar/registration/appeals/student-faq for frequently asked questions concerning the provision of a medical note/statutory declaration.

Submitting Assignments & Posting of Grades
- All assignments will be handled through D2L – both individual and group assignments
- Grades will be available to each student on D2L by password access. Grades and assignments will not be available at the Department of Geography's main office.
- *You are responsible for submitting assignments to the correct Dropbox. Submissions to the wrong Dropbox folder will be treated as not submitted.*

Policy regarding rounding of final grades
In an effort to be fair to all students in the class, your individual grade will not be rounded up, regardless of how close you are to a grade break. In short, the final grade breaks are hard breaks. This policy minimizes ambiguity and ensures the grading is as fair and clear as possible.

Supplementary Fees
No supplementary fee has been assessed for this course.

For additional detailed course information posted by the instructor, visit the course Desire2Learn page online at https://d2l.ucalgary.ca/d2l/home.

SUPPLEMENTAL INFORMATION

Principles of Conduct
The University Calendar includes a statement on the principles of conduct expected of all members of the university community (including students, faculty, administrators, any category of staff, practicum supervisors, and volunteers), whether on or off university property. This statement applies in all situations where members of the university community are acting in their university capacities. All members of the university community have a responsibility to familiarize themselves with the principles of conduct statement, which is available at: www.ucalgary.ca/pubs/calendar/current/k.html.

Plagiarism, Cheating, and Student Misconduct
The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect.

Academic dishonesty is not an acceptable activity at the University of Calgary, and students are **strongly advised** to read the Student Misconduct section in the University Calendar at: www.ucalgary.ca/pubs/calendar/current/k-3.html. Often, students are unaware of what constitutes academic dishonesty or plagiarism. The most common are (1) presenting another student's work as your own, (2) presenting an author's work or ideas as your own without adequate citation, and (3) using work completed for another course. Such activities will not be tolerated in this course, and students suspected of academic misconduct will be dealt with according to the procedures outlined in the calendar at: https://ucalgary.ca/policies/files/policies/student-academic-misconduct-procedure.pdf

Instructor Intellectual Property
Information on Instructor Intellectual Property can be found at https://www.ucalgary.ca/policies/files/policies/Intellectual%20Property%20Policy.pdf

Freedom of Information and Protection of Privacy
Freedom of Information and Protection of Privacy (FOIP) legislation in Alberta disallows the practice of having students retrieve assignments from a public place, such as outside an instructor's office, the department office, etc. Term assignments will be returned to students individually, during class or during the instructor's office hours; if students are unable to pick up their assignments from the instructor, they must provide the instructor with a stamped, self-addressed envelope to be used for the return of the assignment.

Human subjects
Not applicable.

Guidelines for Zoom Sessions
Zoom is a video conferencing program that will allow us to meet at specific times for a "live" video conference, so that we can have the opportunity to meet each other virtually and discuss relevant course topics as a learning community.

To help ensure Zoom sessions are private, do not share Zoom link or password with others, or on any social media platforms. Zoom links and passwords are only intended for students registered in the course. Zoom recordings and materials presented in Zoom, including any teaching materials, must not be shared, distributed or published without the instructor's permission.

The use of video conferencing programs relies on participants to act ethically, honestly and with integrity; and in accordance with the principles of fairness, good faith and respect (as per the Code of Conduct). When entering Zoom or other video conferencing sessions (such as MS Teams), you play a role in helping create an effective, safe and respectful learning environment. Please be mindful of how your behavior in these sessions may affect others. Participants are required to us names officially associated with their UCID (legal or preferred names listed in the Student Centre) when engaging in these activities. Instructors/moderators can remove those whose names do not appear on class rosters. Non-compliance may be investigated under relevant University of Calgary conduct policies (e.g. Student Non Academic

Misconduct Policy). If participants have difficulties complying with this requirement, they should email the instructor of the class explaining why, so the instructor may consider whether to grant an exception, and on what terms. For more information on how to get the most out of your Zoom sessions visit: https://elearn.ucalgary.ca/guidelines-for-zoom/.

Please be prepared, as best as you are able, to join class in a quiet space that will allow you to be fully present and engaged in Zoom sessions. It is recommended that students keep their camera on during lecture, labs, and presentations. This will facilitate meaningful discussion, group and team building, and shared learning—essential to an experiential learning course.

Posting of Grades and Picking-up of Assignments
Graded assignments will be made available electronically through the course D2L webpage. Grades and assignments will not be available at the Department of Geography main office.

Academic Accommodations
It is the student's responsibility to request academic accommodations, according to the university policies and procedures listed in the University Calendar.

The student accommodation policy can be found at:
https://www.ucalgary.ca/policies/files/policies/student-accommodation-policy_0.pdf
Students needing an accommodation because of a disability or medical condition should communicate this need to Student Accessibility Services in accordance with the Procedure for Accommodations for Students with Disabilities: www.ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf.

Students needing an accommodation based on a protected ground other than disability should communicate this need, preferably in writing to their instructor or the Department Head (email: david.goldblum@ucalgary.ca).

Copyright Legislation
All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright https://www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright-policy.pdf
and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplines under the Non-Academic Misconduct Act.

Wellness and Mental Health Resources
The University of Calgary recognizes the pivotal role that student mental health plays in physical health, social connectedness, and academic success and aspires to create a caring and supportive campus community where individuals can freely talk about mental health and receive supports when needed. We encourage you to explore the mental health resources available throughout the university community, such as counselling, self-help resources, peer support, or skills-building available through the SU Wellness Centre (Room 370, MacEwan Student Centre, https://www.ucalgary.ca/wellnesscentre/services/mental-health-services) and the Campus Mental Health Strategy website (http://www.ucalgary.ca/mentalhealth/).

Contact Information for Student and Faculty Representation
- Student Union VP Academic 403-220-3911, suvpaca@ucalgary.ca
- Students Union Representatives for the Faculty of Arts – 403-220-3913, arts1@su.ucalgary.ca, arts2@su.ucalgary.ca, arts3@su.ucalgary.ca, arts4@su.ucalgary.ca
- Student Ombuds Office information can be found at: www.ucalgary.ca/ombuds/

Campus Safewalk
Campus Security, in partnership with the Students' Union, provides the Safewalk service, 24 hours a day, to any location on Campus, including the LRT station, parking lots, bus zones, and university residences. Contact Campus Security at 220-5333 or use a help phone, and Safewalkers or a Campus Security officer will accompany you to your campus destination.