



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
DRAM 302 – S01 & S02 Voice Lab
Winter 2019

Instructor	Jane MacFarlane
Office	D218
Email	jane.macfarlane2@ucalgary.ca
Office Hours	M 9:00AM – 9:50 or by appointment
Day(s),time(s) and location of Class	FR 9:00AM – 10:50 AM RT 128
Out of class activities	Students will be expected to rehearse outside of class time. Attendance at theatre events and plays is encouraged
Learning resources: required readings, textbooks and materials	Shakespeare’s Sonnets by Stephen Booth The Right to Speak By Patsy Rodenberg
Prerequisites	DRAM 301 and permission of the Division Chair, Drama
Supplementary fees	none
Course description	Extension and deepening of techniques and approaches introduced in Drama 301 . Introduction of voice and movement components for the actor. <i>This seminar is the Voice Lab component of DRAM 302</i>
Course learning outcomes	By the completion of this course, successful students will be able to: 1. Articulate the basic anatomy and physiology of the voice, as it pertains to the actors’ task 2. Execute a full vocal warm up to prepare the voice and body for rehearsal and performance purposes, from both an intellectual and practical understanding of the process. 3. Identify habits and tensions that block the free release of breath and sound and which exercises to apply to begin the process of releasing those tensions. 4. Develop a daily practice that connects supported voice work to communicating thoughts and ideas to true impulse 5. Marry the technical exercises to the state of being of the character and the truth of the moment
Course schedule	Work through the vocal progression to the beginnings of resonance – every day Sonnet #1 - January / February Sonnet #2 – February / March Vocal Masque – March / April [Final project]
Assessment components	<i>By accepting an offered position in this course, students warrant that they are able and willing to handle the physical and emotional demands of the class.</i> 1) Participation 10%: includes attendance and constructive contribution to class discussions 2) Growth and Development 10%: includes application of self to the process and concepts covered as well as acquisition of skills Detailed handouts will be posted on D2L for each major assignment. There are no formal examinations. Each presentation represents the same opportunity to articulate

	<p>progress as an examination and are weighted accordingly. Each student will receive a private end of semester assessment interview. The instructor will be observing and assessing in the following areas: A] The students' ability to be responsible for their own learning process B] A willingness and commitment to move forward in the work C] Discipline, focus, risk-taking, consistency, preparation, diligence and organization D] Successful integration and application of the learned material E] Generosity, respect for, and ability to work well with others and overall positive contribution to class discussions and activities</p> <p><u>Assignment 1: Sonnet #1</u> Value: 20% Due Date: February 15, 2019 Type: Presentation Description: You are to choose a sonnet between 1 – 63 to present in class. You are to demonstrate application of all techniques covered in class through an integrated presentation. [further details posted on D2L]</p> <p><u>Assignment 2: Sonnet #2</u> Value: 20% Due Date: March 22, 2019 Type: Presentation Description: You are to choose a sonnet between 65 - 154 to present in class. You are to demonstrate application of all techniques covered in class through an integrated presentation. [further details posted on D2L]</p> <p><u>Final Project: Vocal Masque</u> Value: 20% Due Date: April 5, 2019 Type: memorized presentation of vocal explorations. Description: This is a semester long exploration of voice as a means of communicating, expressing, affecting and compelling a response from the listener/receiver. It will require a demonstrable summation of the voice progression as well as a connection to impulse and truth. [further details posted on D2L]</p> <p><u>Written work:</u> History of my Voice paper – 10% due January 25, 2019 Self-evaluation - 10% due April 12, 2019</p>
<p>Assessment expectations</p>	<p><u>Expectations for Attendance and Participation</u> DRAM 302 <i>Voice Lab</i> is an experiential course and attendance is mandatory. Students must be in the space and prepared to begin at the scheduled start of class. Arriving as the class is beginning is unacceptable. The work is collaborative in nature and respect for everyone in the space is required. Lateness and absence, without prior notice to the Instructor, will be reflected in the students' Participation grade. Phone calls and/or emails regarding absences or lates must be made in advance of the start of class and acceptance of excuse or reasoning is up to the discretion of the Instructor. Lateness and /or absence are not tolerated in the profession and will not be here. Clothing that allows you to move is required. No clothing that restricts your ability to fully participate is allowed → no jeans, hats, belts, or short skirts. A water bottle is recommended but no food is allowed in the studio [unless for medical reasons]</p>

No outdoor shoes in the studio. Be prepared to be bare foot

No cellphone use at any time

A notebook, pen and pencil are required for each class.

Any concerns or issues must be brought to the Instructors attention immediately. Do not muddle through, but arrange to speak with the Instructor, either in person, or through office hours, as soon as possible to seek a resolution to your concerns

Guidelines for Submitting Assignments

Students may submit an electronic copy of any written assignments, or a hard copy. An e-copy must be in a document that the Instructor can make comments directly on the assignment. Pages and PDF are not acceptable. Assignments must be submitted by the start of class on the due date.

Criteria That Must Be Met To Pass

Punctual attendance and preparation; respectful and active participation and support for the work of the ensemble as well as commitment to applying the processes being learned. This is the minimum to pass but students are encouraged to challenge themselves to go beyond the minimum, to discover the full potential in the work.

Expectations regarding grading are as follows:

- o A student who shows up, does the minimum amount of work and manages to show signs of progress will receive a grade in the neighbourhood of a C.
- o A student who participates actively, is curious about the process and applies the work diligently will receive a grade in the neighbourhood of a B.
- o A student who really takes on the work, challenges themselves and the group to move forward and goes well beyond the minimum of requirements, will receive a grade in the neighbourhood of an A.

Expectations for Writing:

Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.

Guidelines for Formatting Assignments

Expectations for the format of written assignments are outlined in the assignments as posted in D2L

Late Assignments

The student must speak with the Instructor prior to the due date to discuss options for late assignments. The student is responsible for meeting the agreed upon due date. The Instructor maintains the right to not accept late assignments without prior arrangement having been established with between the student and the Instructor.

Grading scale	<p>For the course as a whole, letter grades should be understood as follows, as outlined in the section F.1.1 Undergraduate Grading System of the Undergraduate Calendar for 2018-2019:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Grade</th> <th style="width: 10%;">Grade Point Value</th> <th style="width: 80%;">Description</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>4.00</td> <td>Outstanding performance</td> </tr> <tr> <td>A</td> <td>4.00</td> <td>Excellent performance</td> </tr> <tr> <td>A-</td> <td>3.70</td> <td>Approaching excellent performance</td> </tr> <tr> <td>B+</td> <td>3.30</td> <td>Exceeding good performance</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>Good performance</td> </tr> </tbody> </table>	Grade	Grade Point Value	Description	A+	4.00	Outstanding performance	A	4.00	Excellent performance	A-	3.70	Approaching excellent performance	B+	3.30	Exceeding good performance	B	3.00	Good performance
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Important Term Dates	<p>Fall 2018 Thursday, September 6th to Friday December 7th 2018 Reading Week: November 11-17 Last day to drop a course: Thursday September 13th Last day to add a course: Friday, September 14th Tuition and fee payment deadline: Friday, September 21st</p> <p>Winter 2019 Thursday, January 10th to Friday April 12th 2019 Reading Week: February 17-23 Last day to drop a course: Thursday January 17th Last day to add a course: Friday, January 18th Tuition and fee payment deadline: Friday, January 25th</p>																											
Midterm and final examination scheduling	<p>Final examinations may be scheduled at any time during the examination period (December 10-20 for Fall 2018; Apr. 15-27 for Winter 2019); students should therefore avoid making prior travel, employment, or other commitments for this period. If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam may be given. Students are encouraged to review all examination policies and procedures: ucalgary.ca/registrar/exams/deferred_final</p>																											

Deferrals of exams/term work	It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines. ucalgary.ca/registrar/exams/deferred_final ucalgary.ca/pubs/calendar/current/g-6.html ucalgary.ca/pubs/calendar/current/g-7.html
Academic accommodation	Students seeking an accommodation based on disability or medical concerns should contact Student Accessibility Services (SAS); SAS will process the request and issue letters of accommodation to instructors. For additional information on support services and accommodations for students with disabilities, visit ucalgary.ca/access/accommodations/policy . Students who require an accommodation in relation to their coursework based on a protected ground other than disability should communicate this need in writing to their Instructor. The full policy on Student Accommodations is available at ucalgary.ca/policies/files/policies/student-accommodation-policy.pdf
Academic integrity, plagiarism	The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar (ucalgary.ca/pubs/calendar/current/k-3.html ; ucalgary.ca/pubs/calendar/current/k-5.html) and are reminded that plagiarism—using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people’s words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.
Internet and electronic communication device	elearn.ucalgary.ca/category/d2l/ ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor’s policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor. For more information on Freedom of Information and Privacy visit: ucalgary.ca/legalservices/foip
Copyright	It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University’s Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page (library.ucalgary.ca/copyright).
Students’ union and ombudsperson contacts	Student Union: su.ucalgary.ca/about/who-we-are/elected-officials/ Faculty of Arts reps: arts1@su.ucalgary.ca ; arts2@su.ucalgary.ca ; arts3@su.ucalgary.ca ; arts4@su.ucalgary.ca Graduate Student’s Association: ucalgary.ca/pubs/calendar/grad/current/graduate-students-association-gsa-grad.html Student Ombudsman: ucalgary.ca/ombuds/contact
Student Wellness and Mental Health	The University has a wealth of resources to support student physical and mental health, please see the SU Wellness Centre (http://www.ucalgary.ca/wellnesscentre/) or the Campus Mental Health Strategy (https://www.ucalgary.ca/mentalhealth/) for more information on these resources.
Emergency evacuation	Assembly points for emergencies have been identified across campus. THE PRIMARY ASSEMBLY POINT FOR CRAIGIE HALL IS THE PROFESSIONAL FACULTIES FOOD COURT. For more information, see the University of Calgary’s Emergency Management website: ucalgary.ca/emergencyplan/assemblypoints

Campus security	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button. For safewalk info visit: ucalgary.ca/security/safewalk
SCPA Claim Your Seat Program: Student Guidelines	<ol style="list-style-type: none"> 1. The Claim Your Seat (CYS) program allows all University of Calgary students to attend on-campus School of Creative and Performing Arts (Dance, Drama and Music) events free of charge. 2. Depending on the performance, there is a limited number of seats available for CYS. There is not a guarantee that tickets will be available for all CYS patrons for every performance, based on audience size, demand, etc. 3. CYS tickets are a privilege. If a student receives a ticket to attend a performance, it is expected that they will respect the value of the admission and attend the performance. 4. Process for students: On the date of the performance, from the time the Box Office opens until 15 minutes prior to the performance start time, students should find the UTS staff member with an iPad and show their UCID card to print their CYS ticket. If students arrive after 15 minutes prior to the performance start time, they can also go to the Box Office and purchase a ticket at the student rate. Students should not go to the Box Office unless they are purchasing a ticket. 5. they can find a UTS staff member with an iPad and get their CYS ticket from them. 6. If students have a course requirement to attend a performance for a specific date, access to the tickets will be communicated by the instructor to University Theatre Services prior to the event. The best guarantee for a free ticket is to arrive early, up to 45 minutes prior to the performance start time. 7. Respect for the Front of House and theatre staff, performers and fellow patrons is an absolute requirement. Failure to comply with this will lead to being asked to leave the venue and could result in the revoking of CYS privileges.
SCPA Librarian	Marc Stoeckle, MLIS, BA Learning & Services Librarian for <i>School of Creative & Performing Arts</i> and <i>School of Languages, Linguistics, Literatures & Cultures</i> Libraries & Cultural Resources, University of Calgary Ph: 403.220.6777, Email: mstoeckle@ucalgary.ca , Office: TFDL 160D
Faculty of Arts program advising and student information resources	<p>For academic advising, visit the Arts Students' Centre (ASC) for answers about graduation checks, and the 'big picture' questions. Drop in at SS102, email at ascarts@ucalgary.ca or call at 403-220-3580.</p> <p>For academic success support, such as writing, learning and peer support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at success@ucalgary.ca.</p> <p>For enrolment assistance, including registration (add/drop/swap) changes, paying fees, and navigating your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], or visit them at the MacKimmie Block 117.</p>
Letter of permission	If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
Course outlines for transfer credit	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.
Undergraduate associations	DUS: Drama Undergraduate Society, CHC 005 uofcdus@gmail.com MUS: Music Undergraduate Society, CHF 219 undmusic@ucalgary.ca