

<b>Instructor Office Email Office Hours</b>	Valerie Campbell CHD16 <a href="mailto:vcampbel@ucalgary.ca">vcampbel@ucalgary.ca</a> office tel.403 220-6672 W 4.00-5:00 PM (or by appointment)
<b>Day(s),Time(s) and Location of Class</b>	F 9:00-12:50 PM CHD 015
<b>Out of Class Activities</b>	None.
<b>Learning Resources: Required Readings, Textbooks and Materials</b>	Equipment- Yoga mat, strap, 2 balls- small and medium size
<b>Prerequisites</b>	Drama 300 and consent of the Division Chair, Drama.
<b>Supplementary Fees</b>	None.
<b>Course Description</b>	Interpretation of roles and special problems in performance; performance in Drama's season of plays may be required.
<b>Course Overview</b>	<p>This component of DRM 400 is designed to build on the material presented in DRM 301 in a body of work titled, “<b>Embodying the Work – a movement approach for actors</b>” which will provide valuable tools to strengthen, complement and enrich the students’ study of acting, text and voice. Acting is an embodied art form requiring physical confidence, expressiveness and freedom. The course material has been designed to directly address actor development, promote awareness skills both individually and in ensemble work and increase physical endurance. There will be an expectation of the student to integrate the work into all aspects of their craft.</p> <p>Classes will consist of segments covering:</p> <ol style="list-style-type: none"> <li>1) Sensory Awareness</li> <li>2) Structural/Dynamic Alignment, Anatomy</li> <li>3) Syntomics, Yoga, Coordination Patterning</li> <li>4) 5 Rhythms</li> <li>5) Impulse work/ Physical Improvisation</li> </ol>
<b>Course Learning Outcomes</b>	<p>By the completion of this course, successful students will be able to:</p> <ol style="list-style-type: none"> <li>1. Be able to readily access and activate the state of being necessary for full physical expressivity and embodied performance.</li> <li>2. Be able to design and perform and a detailed physical warm ups appropriate to individual needs and specific circumstances.</li> <li>4 Be able to integrate a physical approach to dynamic ensemble and in solo work.</li> <li>5. Be able to discern and identify personal habits and tendencies and have the tools to neutralize and overcome these liabilities working towards truthful, embodied acting.</li> <li>6. Be able to skillfully reflect and articulate experiences with language of direct experience based on experiential learning model both in verbal and written forms.</li> </ol>

<b>Course Schedule:</b>	<p>Body/Structural 'floor work' (Sensory Awareness, Syntonics, Alexander Technique, Yoga,) - every class  5 Rhythms module– January 11- February 9  Coordination Patterning – January 11-ongoing  Impulse/ Improvisation/Viewpoints –Feb 15--Apr 5</p>										
<b>Assessment Components</b>	<p>Evaluation (Please note: One third of total Winter term grade in Drama 400)</p> <table border="0"> <tr> <td>Participation / Class work</td> <td>15%</td> </tr> <tr> <td>Growth and Development</td> <td>15%</td> </tr> <tr> <td>Journal/ Paper</td> <td>10%</td> </tr> <tr> <td>Assignment #1</td> <td>30%</td> </tr> <tr> <td>Assignment #2</td> <td>30%</td> </tr> </table> <p><b><u>Participation and Growth and Development</u></b>  The instructor will be observing and assessing in the following areas:</p> <ul style="list-style-type: none"> <li>• The students' ability to be responsible for their own learning process</li> <li>• A willingness and commitment to move forward in the work</li> <li>• Discipline, focus, risk taking, openness</li> <li>• Consistency, diligence, preparation, punctuality</li> <li>• Successful integration and application of learned skills and material (personal and performance)</li> <li>• Generosity, respect for and ability to work well with fellow students</li> <li>• Contributing to a safe and inclusive working environment</li> </ul> <p><b><u>Assignment #1</u></b>  <b>Value:</b> 30%  <b>Due Date:</b> Feb.9  <b>Type:</b> Presentation  <b>Description:</b> Presentation of solo 5 Rhythms work and Joint Freeing series</p> <p><b><u>Final:</u></b>  <b>Value:</b> 30%  <b>Due Date:</b> April 6  <b>Type:</b> Presentation and Written  <b>Description:</b> Participate in Ensemble Impulse Circle ; Design and execute physical warm up sequence</p> <p><b><u>Assignment 3:</u></b> Journal and Journal Paper  <b>Value:</b> 10%  <b>Due date:</b> Mon. April 9  <b>Type:</b> Journal Writing  <b>Description:</b> The journal is designed to provide a written record of class activities as well as the opportunity for self-reflection and clear articulation of discoveries within the work. The final journal paper will be a compilation of the term's discoveries and highlights presented in essay form. The instructor will collect both the reflection journal and the final paper on the last day of the semester.</p>	Participation / Class work	15%	Growth and Development	15%	Journal/ Paper	10%	Assignment #1	30%	Assignment #2	30%
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<p><b>Assessment Expectations</b></p>	<p><b><u>Expectations for Writing:</u></b>  Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p> <p><b><u>Expectations for Attendance and Participation:</u></b>  This course is developmental, experiential and collaborative in nature and therefore attendance is mandatory. Without <i>prior notice</i> to the instructor, lateness or absence will negatively impact the participation grade. When the absence affects a collaborative process, the deduction will increase. Please inform the instructor of any extenuating circumstances or legitimate excuses prior to the class. If for a medical emergency, the student must be late or absent from class, they <b>MUST ADVISE THE INSTRUCTOR BY EMAIL OR PHONE CALL</b> well before the start of class. Acceptance of all excuses is at the discretion of the instructor. Tardiness indicates a lack of respect for all concerned and is highly unprofessional. Being on time means being <i>ready to begin</i> at the scheduled time. Equipment must be brought to each class to allow for full participation.</p> <p><b><u>Please Note</u></b></p> <ol style="list-style-type: none"> <li>1) Proper movement dress for this class is mandatory. Clothing that allows for complete freedom of movement is required. No jeans, hats, belts or restrictive clothing allowed. Layering is advisable.</li> <li>2) Water bottles are mandatory.</li> <li>3) Much of the work will require bare feet.</li> <li>4) No cell phone use in the studio at any time.</li> <li>5) Please bring all equipment, notebook and pen to each class</li> <li>6) By accepting an offered place in this class, students warrant that they are able and willing to handle the physical and emotional demands of the class.</li> <li>7) <b><u>Any concerns or problems should be brought to the attention of the instructor and students are encouraged to use the posted office hours whenever necessary.</u></b></li> </ol> <p><b><u>Guidelines for Formatting Assignments</u></b>  <b>As indicated in assignment handouts</b></p> <p><b><u>Guidelines for Submitting Assignments</u></b>  All assignments must be delivered by the student, in hard copy form to the instructor at the beginning of the class on the due date. An electronic copy should always be saved and available for re-submission if the necessity should present itself.</p> <p><b><u>Late Assignments</u></b>  All assignments must be delivered by the student, in hard copy form to the instructor at the beginning of the class on the due date. An electronic copy should always be saved and available for re-submission if the necessity should present itself.</p> <p><b><u>Criteria That Must Be Met To Pass</u></b>  Consistent and punctual attendance, respectful and active participation in all course modules and passing grades for each assignment will ensure a passing grade. Students</p>
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	are encouraged to go well beyond these minimum requirements and take full advantage of all opportunities for growth and learning potential.																																																															
<b>Grading Scale</b>	<p>For the course as a whole, letter grades should be understood as follows, as outlined in the section F.2 of the Undergraduate Calendar for 2015-2016:</p> <table border="1"> <thead> <tr> <th>Grade</th> <th>GPA</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>4.00</td> <td>Outstanding.</td> </tr> <tr> <td>A</td> <td>4.00</td> <td>Excellent-superior performance, showing comprehensive understanding of subject matter.</td> </tr> <tr> <td>A-</td> <td>3.70</td> <td>Good - clearly above average performance with knowledge of subject matter generally complete.</td> </tr> <tr> <td>B+</td> <td>3.30</td> <td></td> </tr> <tr> <td>B</td> <td>3.00</td> <td>Good - clearly above average performance with knowledge of subject matter generally complete.</td> </tr> <tr> <td>B-</td> <td>2.70</td> <td></td> </tr> <tr> <td>C+</td> <td>2.30</td> <td></td> </tr> <tr> <td>C</td> <td>2.00</td> <td>Satisfactory - basic understanding of the subject matter.</td> </tr> <tr> <td>C-</td> <td>1.70</td> <td>Receipt of a grade point average of 1.70 may not be sufficient for promotion or graduation. (See individual undergraduate faculty regulations.)</td> </tr> <tr> <td>D+</td> <td>1.30</td> <td></td> </tr> <tr> <td>D</td> <td>1.00</td> <td>Minimal pass - marginal performance; generally insufficient preparation for subsequent courses in the same subject.</td> </tr> <tr> <td>F</td> <td>0</td> <td>Fail - unsatisfactory performance or failure to meet course requirements.</td> </tr> </tbody> </table> <p>The following numerical equivalencies will be used:</p> <table> <tbody> <tr> <td>A+</td> <td>95-100%</td> </tr> <tr> <td>A</td> <td>90-94</td> </tr> <tr> <td>A-</td> <td>85-89</td> </tr> <tr> <td>B+</td> <td>80-84</td> </tr> <tr> <td>B</td> <td>75-79</td> </tr> <tr> <td>B-</td> <td>71-74</td> </tr> <tr> <td>C+</td> <td>67-70</td> </tr> <tr> <td>C</td> <td>63-66</td> </tr> <tr> <td>C-</td> <td>59-62</td> </tr> <tr> <td>D+</td> <td>55-58</td> </tr> <tr> <td>D</td> <td>50-54</td> </tr> <tr> <td>F</td> <td>0-49</td> </tr> </tbody> </table>	Grade	GPA	Description	A+	4.00	Outstanding.	A	4.00	Excellent-superior performance, showing comprehensive understanding of subject matter.	A-	3.70	Good - clearly above average performance with knowledge of subject matter generally complete.	B+	3.30		B	3.00	Good - clearly above average performance with knowledge of subject matter generally complete.	B-	2.70		C+	2.30		C	2.00	Satisfactory - basic understanding of the subject matter.	C-	1.70	Receipt of a grade point average of 1.70 may not be sufficient for promotion or graduation. (See individual undergraduate faculty regulations.)	D+	1.30		D	1.00	Minimal pass - marginal performance; generally insufficient preparation for subsequent courses in the same subject.	F	0	Fail - unsatisfactory performance or failure to meet course requirements.	A+	95-100%	A	90-94	A-	85-89	B+	80-84	B	75-79	B-	71-74	C+	67-70	C	63-66	C-	59-62	D+	55-58	D	50-54	F	0-49
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<b>MIDTERM AND FINAL EXAMINATION SCHEDULING</b>	Final examinations may be scheduled at any time during the examination period (April 15 – 27 for Winter 2019); students should therefore avoid making prior travel, employment, or other commitments for this period. If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam <b>may</b> be given. Students are encouraged to review all examination policies and procedures: <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a>																																																															
<b>DEFERRALS OF EXAMS/TERM WORK</b>	It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines. <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a> <a href="http://ucalgary.ca/pubs/calendar/current/g-6.html">ucalgary.ca/pubs/calendar/current/g-6.html</a> <a href="http://ucalgary.ca/pubs/calendar/current/g-7.html">ucalgary.ca/pubs/calendar/current/g-7.html</a>																																																															

<b>INTERNET AND ELECTRONIC COMMUNICATION DEVICE</b>	<a href="http://elearn.ucalgary.ca/category/d2l/ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app">elearn.ucalgary.ca/category/d2l/ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app</a> The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor’s policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor.
<b>ACADEMIC INTEGRITY, PLAGIARISM</b>	The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar ( <a href="http://ucalgary.ca/pubs/calendar/current/k-2.html">ucalgary.ca/pubs/calendar/current/k-2.html</a> ) and are reminded that plagiarism-- Using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people’s words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.
<b>COPYRIGHT</b>	It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University’s Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page ( <a href="http://library.ucalgary.ca/copyright">library.ucalgary.ca/copyright</a> ).
<b>ACADEMIC ACCOMMODATION</b>	Students needing an Accommodation because of a Disability or medical condition should contact Student Accessibility Services ( <a href="http://ucalgary.ca/access">ucalgary.ca/access</a> ) in accordance with the Procedure for Accommodations for Students with Disabilities available at <a href="http://ucalgary.ca/policies/forms/title">ucalgary.ca/policies/forms/title</a> . Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their instructor or the appropriate Associate Dean or Division Chair.
<b>FOIP</b>	<a href="http://ucalgary.ca/secretariat/privacy">ucalgary.ca/secretariat/privacy</a>
<b>STUDENT MISCONDUCT</b>	<a href="http://ucalgary.ca/pubs/calendar/current/k.html">ucalgary.ca/pubs/calendar/current/k.html</a>
<b>ACADEMIC STANDING</b>	<a href="http://ucalgary.ca/pubs/calendar/current/f.html">ucalgary.ca/pubs/calendar/current/f.html</a>
<b>SAFEWALK</b>	220-5333 anytime. <a href="http://ucalgary.ca/security/safewalk">ucalgary.ca/security/safewalk</a>
<b>CAMPUS SECURITY</b>	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button.
<b>EMERGENCY EVACUATION</b>	Assembly points for emergencies have been identified across campus. <b>The primary assembly point for Craigie Hall is the Professional Faculties Food Court.</b> For more information, see the University of Calgary’s Emergency Management website: <a href="http://ucalgary.ca/emergencyplan/assemblypoints">ucalgary.ca/emergencyplan/assemblypoints</a>
<b>FACULTY OF ARTS PROGRAM ADVISING AND STUDENT INFORMATION RESOURCES</b>	<ul style="list-style-type: none"> <li>• <b>For academic advising</b>, visit the Arts Students’ Centre (ASC) for answers about course registration, graduation checks, and the ‘big picture’ on programs and majors. Drop in at SS102, email us at <a href="mailto:ascarts@ucalgary.ca">ascarts@ucalgary.ca</a> or call us at 403-220-3580. You can also visit the Faculty of Arts website at <a href="http://arts.ucalgary.ca/undergraduate">arts.ucalgary.ca/undergraduate</a> which has detailed information on common academic concerns.</li> <li>• <b>For academic success support</b>, such as writing support, peer support, success seminars, and learning support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at <a href="mailto:success@ucalgary.ca">success@ucalgary.ca</a> or visit their website at <a href="http://ucalgary.ca/ssc/">ucalgary.ca/ssc/</a> for more information or to book an appointment.</li> </ul>

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<b>COURSE OUTLINES FOR TRANSFER CREDIT</b>	It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.
<b>LETTER OF PERMISSION</b>	If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.
<b>STUDENT UNION CONTACT STUDENT OMBUDSPERSON</b>	Student Union: <a href="http://su.ucalgary.ca/about/who-we-are/elected-officials/">su.ucalgary.ca/about/who-we-are/elected-officials/</a> Faculty of Arts reps: <a href="mailto:arts1@su.ucalgary.ca">arts1@su.ucalgary.ca</a> ; <a href="mailto:arts2@su.ucalgary.ca">arts2@su.ucalgary.ca</a> ; <a href="mailto:arts3@su.ucalgary.ca">arts3@su.ucalgary.ca</a> ; <a href="mailto:arts4@su.ucalgary.ca">arts4@su.ucalgary.ca</a> Graduate Student's Association: <a href="http://gsa.ucalgary.ca/executive">gsa.ucalgary.ca/executive</a> Student Ombudsman: <a href="http://su.ucalgary.ca/page/quality-education/academic-services/student-rights">su.ucalgary.ca/page/quality-education/academic-services/student-rights</a>
<b>UNDERGRADUATE ASSOCIATIONS</b>	DUS: Drama Undergraduate Society, CHC 005 <a href="mailto:uofcdus@gmail.com">uofcdus@gmail.com</a> MUS: Music Undergraduate Society, CHF 219 <a href="mailto:undmusic@ucalgary.ca">undmusic@ucalgary.ca</a>



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FACULTY OF ARTS

SCHOOL OF CREATIVE AND PERFORMING ARTS - DRAMA  
Course Number and Title: Drama 400 Advanced Acting I  
Session: Winter 2019

Instructor Office Email Office Hours	Valerie Campbell CHD16 <a href="mailto:vcampbel@ucalgary.ca">vcampbel@ucalgary.ca</a> office tel.403 220-6672 W 4.00-5:00 PM (or by appointment)
Day(s),time(s) and location of class	F 9:00-12:50 PM CHD 015
Out of class activities	None.
Learning resources: required readings, textbooks and materials	Equipment- Yoga mat, strap, 2 balls- small and medium size
Prerequisites	Drama 300 and consent of the Division Chair, Drama.
Supplementary fees	None.
Course description	Interpretation of roles and special problems in performance; performance in Drama's season of plays may be required.
Course overview	This component of DRM 400 is designed to build on the material presented in DRM 301 in a body of work titled, “ <b>Embodying the Work – a movement approach for actors</b> ” which will provide valuable tools to strengthen, complement and enrich the students’ study of acting, text and voice. Acting is an

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Assignment #2	30%											

	<ul style="list-style-type: none"> <li>• Successful integration and application of learned skills and material (personal and performance)</li> <li>• Generosity, respect for and ability to work well with fellow students</li> <li>• Contributing to a safe and inclusive working environment</li> </ul> <p><b><u>Assignment #1</u></b>  <b>Value:</b> 30%  <b>Due Date:</b> Feb.9  <b>Type:</b> Presentation  <b>Description:</b> Presentation of solo 5 Rhythms work and Joint Freeing series</p> <p><b><u>Final:</u></b>  <b>Value:</b> 30%  <b>Due Date:</b> April 6  <b>Type:</b> Presentation and Written  <b>Description:</b> Participate in Ensemble Impulse Circle ; Design and execute physical warm up sequence</p> <p><b><u>Assignment 3:</u></b> Journal and Journal Paper  Value: 10%  Due date: Mon. April 9  Type: Journal Writing  Description: The journal is designed to provide a written record of class activities as well as the opportunity for self-reflection and clear articulation of discoveries within the work. The final journal paper will be a compilation of the term’s discoveries and highlights presented in essay form. The instructor will collect both the reflection journal and the final paper on the last day of the semester.</p>	
	<p><b><u>Expectations for Writing:</u></b>  Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p> <p><b><u>Expectations for Attendance and Participation:</u></b>  This course is developmental, experiential and collaborative in nature and therefore attendance is mandatory. Without <b><i>prior notice</i></b> to the instructor, lateness or absence will negatively impact the participation grade. When the absence affects a collaborative process, the deduction will increase. Please inform the instructor of any extenuating circumstances or legitimate excuses prior to the class. If for a medical emergency, the student must be late or absent from class, they <b>MUST ADVISE THE INSTRUCTOR BY EMAIL OR PHONE CALL</b> well before the start of class. Acceptance of all excuses is at the discretion of the instructor. Tardiness indicates a lack of respect for all concerned and is highly unprofessional. Being on time means being <b><i>ready to begin</i></b> at the scheduled time. Equipment must be brought to each class to allow for full participation.</p> <p><b><u>Please Note</u></b></p>	



- 1) Proper movement dress for this class is mandatory. Clothing that allows for complete freedom of movement is required. No jeans, hats, belts or restrictive clothing allowed. Layering is advisable.
- 2) Water bottles are mandatory.
- 3) Much of the work will require bare feet.
- 4) No cell phone use in the studio at any time.
- 5) Please bring all equipment, notebook and pen to each class
- 6) By accepting an offered place in this class, students warrant that they are able and willing to handle the physical and emotional demands of the class.
- 7) **Any concerns or problems should be brought to the attention of the instructor and students are encouraged to use the posted office hours whenever necessary.**

**Guidelines for Formatting Assignments**

**As indicated in assignment handouts**

**Guidelines for Submitting Assignments**

All assignments must be delivered by the student, in hard copy form to the instructor at the beginning of the class on the due date. An electronic copy should always be saved and available for re-submission if the necessity should present itself.

**Late Assignments**

All assignments must be delivered by the student, in hard copy form to the instructor at the beginning of the class on the due date. An electronic copy should always be saved and available for re-submission if the necessity should present itself.

**Criteria That Must Be Met To Pass**

**Consistent and punctual attendance, respectful and active participation in all course modules and passing grades for each assignment will ensure a passing grade. Students are encouraged to go well beyond these minimum requirements and take full advantage of all opportunities for growth and learning potential.**

For the course as a whole, letter grades should be understood as follows, as outlined in the section F.2 of the Undergraduate Calendar for 2015-2016:

Grade	GPA	Description
A+	4.00	Outstanding.
A	4.00	Excellent-superior performance, showing comprehensive understanding of subject matter.
A-	3.70	Good - clearly above average performance with knowledge of subject matter generally complete.
B+	3.30	
B	3.00	Good - clearly above average performance with knowledge of subject matter generally complete.
B-	2.70	
C+	2.30	
C	2.00	Satisfactory - basic understanding of the subject matter.
C-	1.70	Receipt of a grade point average of 1.70 may not be sufficient for promotion or graduation. (See individual undergraduate faculty regulations.)
D+	1.30	

	<table border="1"> <tr> <td><b>D</b></td> <td><b>1.00</b></td> <td>Minimal pass - marginal performance; generally insufficient preparation for subsequent courses in the same subject.</td> </tr> <tr> <td><b>F</b></td> <td><b>0</b></td> <td>Fail - unsatisfactory performance or failure to meet course requirements.</td> </tr> </table>	<b>D</b>	<b>1.00</b>	Minimal pass - marginal performance; generally insufficient preparation for subsequent courses in the same subject.	<b>F</b>	<b>0</b>	Fail - unsatisfactory performance or failure to meet course requirements.	
<b>D</b>	<b>1.00</b>	Minimal pass - marginal performance; generally insufficient preparation for subsequent courses in the same subject.						
<b>F</b>	<b>0</b>	Fail - unsatisfactory performance or failure to meet course requirements.						
	<p>The following numerical equivalencies will be used:</p> <p>A+ 95-100%  A 90-94  A- 85-89  B+ 80-84  B 75-79  B- 71-74  C+ 67-70  C 63-66  C- 59-62  D+ 55-58  D 50-54  F 0-49</p>							
	<p>Final examinations may be scheduled at any time during the examination period (<b>16-27 April for Winter 2016 term</b>); students should therefore avoid making prior travel, employment, or other commitments for this period. If a student is unable to write an exam through no fault of his or her own for medical or other valid reasons, documentation must be provided and an opportunity to write the missed exam <b>may</b> be given. Students are encouraged to review all examination policies and procedures: <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a></p>							
	<p>It is possible to request a deferral of term work or final examinations for reasons of illness, accident, family or domestic affliction, or religious obligations. Please check with your advisor if any of these issues make it impossible for you to sit an exam or finish term work by stated deadlines. <a href="http://ucalgary.ca/registrar/exams/deferred_final">ucalgary.ca/registrar/exams/deferred_final</a>  <a href="http://ucalgary.ca/pubs/calendar/current/g-6.html">ucalgary.ca/pubs/calendar/current/g-6.html</a>  <a href="http://ucalgary.ca/pubs/calendar/current/g-7.html">ucalgary.ca/pubs/calendar/current/g-7.html</a></p>							
	<p><a href="http://elearn.ucalgary.ca/category/d2l/">elearn.ucalgary.ca/category/d2l/</a>  <a href="http://ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app">ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app</a></p> <p>The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor’s policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor.</p>							
	<p>The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar (<a href="http://ucalgary.ca/pubs/calendar/current/k-2.html">ucalgary.ca/pubs/calendar/current/k-2.html</a>) and are reminded that plagiarism-- Using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people’s words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.</p>							

	It is the responsibility of students and professors to ensure that materials they post or distribute to others comply with the Copyright Act and the University's Fair Dealing Guidance for Students. Further copyright information for students is available on the Copyright Office web page ( <a href="http://library.ucalgary.ca/copyright">library.ucalgary.ca/copyright</a> ).	
	Students needing an Accommodation because of a Disability or medical condition should contact Student Accessibility Services ( <a href="http://ucalgary.ca/access">ucalgary.ca/access</a> ) in accordance with the Procedure for Accommodations for Students with Disabilities available at <a href="http://ucalgary.ca/policies/forms/title">ucalgary.ca/policies/forms/title</a> . Students needing an Accommodation in relation to their coursework or to fulfil requirements for a graduate degree, based on a Protected Ground other than Disability, should communicate this need, preferably in writing, to their instructor or the appropriate Associate Dean or Division Chair.	
	<a href="http://ucalgary.ca/secretariat/privacy">ucalgary.ca/secretariat/privacy</a>	
	<a href="http://ucalgary.ca/pubs/calendar/current/k.html">ucalgary.ca/pubs/calendar/current/k.html</a>	
	<a href="http://ucalgary.ca/pubs/calendar/current/f.html">ucalgary.ca/pubs/calendar/current/f.html</a>	
	220-5333 anytime. <a href="http://ucalgary.ca/security/safewalk">ucalgary.ca/security/safewalk</a>	
	220-5333. Help phones: located throughout campus, parking lots, and elevators. They connect directly to Campus Security; in case of emergency, press the red button.	
	Assembly points for emergencies have been identified across campus. <b>The primary assembly point for Craige Hall is the Professional Faculties Food Court.</b> For more information, see the University of Calgary's Emergency Management website: <a href="http://ucalgary.ca/emergencyplan/assemblypoints">ucalgary.ca/emergencyplan/assemblypoints</a>	
	<ul style="list-style-type: none"> <li>• <b>For academic advising</b>, visit the Arts Students' Centre (ASC) for answers about course registration, graduation checks, and the 'big picture' on programs and majors. Drop in at SS102, email us at <a href="mailto:ascarts@ucalgary.ca">ascarts@ucalgary.ca</a> or call us at 403-220-3580. You can also visit the Faculty of Arts website at <a href="http://arts.ucalgary.ca/undergraduate">arts.ucalgary.ca/undergraduate</a> which has detailed information on common academic concerns.</li> <li>• <b>For academic success support</b>, such as writing support, peer support, success seminars, and learning support, visit the Student Success Centre on the third floor of the Taylor Family Digital Library (TFDL), email them at <a href="mailto:success@ucalgary.ca">success@ucalgary.ca</a> or visit their website at <a href="http://ucalgary.ca/ssc/">ucalgary.ca/ssc/</a> for more information or to book an appointment.</li> </ul> <p><b>For enrolment assistance</b>, including registration (add/drop/swap) changes, paying fees, and navigating your Student Centre, contact Enrolment Services at 403-210-ROCK [7625], by email at <a href="mailto:futurestudents@ucalgary.ca">futurestudents@ucalgary.ca</a> or visit them at the MacKimmie Block 117.</p>	
	<ul style="list-style-type: none"> <li>• It is possible that you will be asked for copies of this outline for credit transfers to other institutions or for proof of work done. It is the student's responsibility to keep these outlines and provide them to employers or other universities when requested. Please ensure that outlines of all the courses you take are kept in a safe place for your future reference. Departments/Programs do not guarantee that they will provide copies.</li> </ul>	
	<ul style="list-style-type: none"> <li>• If you wish to study at another institution while registered at the U of C, you must have a letter of permission. You can submit your request through your Student Centre at MyUofC. Students must have the Letter of Permission before they take the course at another school. Failure to prepare may result in no credit awarded and could result in suspension from the faculty.</li> </ul>	
	<p>Student Union: <a href="http://su.ucalgary.ca/about/who-we-are/elected-officials/">su.ucalgary.ca/about/who-we-are/elected-officials/</a>  Faculty of Arts reps: <a href="mailto:arts1@su.ucalgary.ca">arts1@su.ucalgary.ca</a>; <a href="mailto:arts2@su.ucalgary.ca">arts2@su.ucalgary.ca</a>; <a href="mailto:arts3@su.ucalgary.ca">arts3@su.ucalgary.ca</a>; <a href="mailto:arts4@su.ucalgary.ca">arts4@su.ucalgary.ca</a>  Graduate Student's Association: <a href="http://gsa.ucalgary.ca/executive">gsa.ucalgary.ca/executive</a></p> <ul style="list-style-type: none"> <li>• Student Ombudsman: <a href="http://su.ucalgary.ca/page/quality-education/academic-services/student-rights">su.ucalgary.ca/page/quality-education/academic-services/student-rights</a></li> </ul>	
	<p>DUS: Drama Undergraduate Society, CHC 005 <a href="mailto:uofcdus@gmail.com">uofcdus@gmail.com</a>  MUS: Music Undergraduate Society, CHF 219 <a href="mailto:undmusic@ucalgary.ca">undmusic@ucalgary.ca</a></p>	

