



UNIVERSITY OF CALGARY
FACULTY OF ARTS
SCHOOL OF CREATIVE AND PERFORMING ARTS
MUSI 631 – Research Techniques and Bibliography of Music
Fall 2019

Instructor Office Email Office Hours	Adam Patrick Bell CHF 220 adam.bell@ucalgary.ca By appointment
Day(s),time(s) and location of Class	CHE 215 Tuesdays 9:00AM - 11:45AM
Learning resources: required readings, textbooks and materials	There is no required text for this course. Readings will be assigned by the instructor and either provided by the instructor or made available in the library
Prerequisites	MUSI 631: Notes: Required course for all MMus and MA (Musicology) students.
Course description	Exploring the basic reference materials and techniques for musical research at the graduate level. The purpose of this course is to introduce graduate students to music scholarship and to provide an opportunity to further develop the research and bibliographic skills and techniques necessary to succeed at the graduate level. It will focus on the collection, management, interpretation and communication of information concerning music. The course will be held in a seminar format, allowing participants the opportunity to discuss and critically assess problems and issues concerning music scholarship and research techniques.
Course learning outcomes	By the completion of this course, successful students will be able to: <ol style="list-style-type: none"> 1. create research questions related to their area of inquiry 2. find information pertinent to their research and artistic activity more efficiently; 3. critically assess the value of this information; 4. better communicate this information in language appropriate to academic institutions; 5. Create and deliver a presentation, and facilitate related discussion 6. formulate successful grant applications.
Course schedule	TBD
Assessment components	Assignment 1: Literature Review. Students are required to prepare an annotated bibliography that will accompany an oral and written report related to their own area of research. This assignment will be done in two stages: 1a: Annotated bibliography Value: 20% Due Date: TBD Type: written text Description: Prepare a representative and balanced list of at least 20 sources that provide information on the topic you have chosen. Each source must be accompanied by a short paragraph explaining its pertinence to your project. The list should be comprised of primarily scholarly sources, but there may be sources that fall outside of this categorization (e.g. articles from the popular press, films, and so on) that are critical to include; this should be discussed with the instructor. The purpose of a literature review is to situate your research within the existing

	<p>body of work on your chosen topic. You cannot know what you are contributing to your field until you already know what has been contributed by others in the field. The bibliography must be structured according to rules set out by an appropriate style manual such as <i>The Chicago Manual of Style</i> (15th or later edition) or <i>APA</i>.</p> <p>1b: Final report Value: 10% (oral presentation) + 20% (written report) = 30% Due Date: final sessions in November and December (depending on the number of registered students) Type: oral presentation and written report Description: Prepare a short essay (ca. 1500 words) drawing on the findings from your literature review that: (1) demonstrates your knowledge of the salient research that has been conducted on your topic, and (2) serves as a rationale as to why your research is a needed contribution to the field. The written essay will serve as the basis for the student's oral presentation.</p> <p>Assignment 2: Preparing grant applications Value: 20% (for the written report only) Due Date: TBD Type: written report (accompanied by a short oral presentation) Description: Building on the skills acquired with the bibliography assignment, students are required to prepare a grant application (either real or fictitious). This assignment will be presented in written form. The application should be based on the research/creative project that the student intends to pursue at the Master's or the PhD level. The written document will use the SSHRC application form as a template and will include the following: title, summary presentation of the research hypothesis/problematic or (in the case of composers and performers) creative objectives, theoretical criteria, methodology, time frame, expected results and bibliography.</p> <p>Assignment 3: Two research exercises Value: 10% each = 20% Due date: During the semester Type: Oral reports Description: During the course of the semester each student will be assigned to make two informal oral reports on their findings and experience of engaging in two different acts of research. Options for exercises include, but are not limited to: interviewing, observing, creating, analyzing, and performing. The exercises chosen should complement a student's chosen research topic.</p> <p>Assignment 4: Seminar participation Value: 10% Date: Throughout the semester</p>
Assessment expectations	<p><u>Guidelines for Submitting Assignments</u> Written assignments must be submitted via D2L</p> <p><u>Criteria That Must Be Met To Pass</u> This seminar is a required course for graduate students, who must obtain a B- in order to pass.</p> <p><u>Expectations for Writing:</u> Writing skills are important to academic study across all disciplines. Consequently, instructors may use their assessment of writing quality as a factor in the evaluation</p>

	<p>of student work. Please refer to the Undergraduate Calendar E.2 Writing Across the Curriculum policy for details.</p> <p>All written and oral presentations will be evaluated in terms of content, form and language competency.</p> <p><u>Expectations for Attendance and Participation:</u> Please refer to the Undergraduate Calendar E.3 Attendance for details. All students are expected to attend the seminar regularly and participate actively in discussions.</p> <p><u>Guidelines for Formatting Assignments</u> Please see Herbert, Trevor. Music in Words: A Guide to Research & Writing about Music.</p> <p><u>Late Assignments</u> Late assignments will be accepted up to 1 week late with a 25% penalty. Assignments more than a week late will not be accepted.</p>																																													
Grading scale	<p>For the course as a whole, letter grades should be understood as follows, as outlined in the section F.1.1 Undergraduate Grading System of the Undergraduate Calendar for 2019-2020 OR as outlined in the section H.1 Distribution of Grades of the Graduate Calendar for 2019-2020:</p> <table border="1" data-bbox="493 898 1487 1822"> <thead> <tr> <th>Grade</th> <th>Grade Point Value</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>4.00</td> <td>Outstanding performance</td> </tr> <tr> <td>A</td> <td>4.00</td> <td>Excellent performance</td> </tr> <tr> <td>A-</td> <td>3.70</td> <td>Approaching excellent performance</td> </tr> <tr> <td>B+</td> <td>3.30</td> <td>Exceeding good performance</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>Good performance</td> </tr> <tr> <td>B-</td> <td>2.70</td> <td>Approaching good performance</td> </tr> <tr> <td>C+</td> <td>2.30</td> <td>Exceeding satisfactory performance</td> </tr> <tr> <td>C</td> <td>2.00</td> <td>Satisfactory performance</td> </tr> <tr> <td>C-</td> <td>1.70</td> <td>Approaching satisfactory performance.</td> </tr> <tr> <td>*D+</td> <td>1.30</td> <td>Marginal pass. Insufficient preparation for subsequent courses in the same subject</td> </tr> <tr> <td>*D</td> <td>1.00</td> <td>Minimal Pass. Insufficient preparation for subsequent courses in the same subject</td> </tr> <tr> <td>F</td> <td>0.00</td> <td>Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.</td> </tr> <tr> <td>**I</td> <td>0.00</td> <td>Incomplete. Sufficient work has not been submitted for evaluation, unable to adequately assess. May also be used when a final exam is not submitted.</td> </tr> <tr> <td>CR</td> <td></td> <td>Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable</td> </tr> </tbody> </table> <p>Notes:</p> <ul style="list-style-type: none"> A grade of "C-" or below may not be sufficient for promotion or graduation, see specific faculty regulations. The number of "D" and "D+" grades acceptable for credit is subject to specific 	Grade	Grade Point Value	Description	A+	4.00	Outstanding performance	A	4.00	Excellent performance	A-	3.70	Approaching excellent performance	B+	3.30	Exceeding good performance	B	3.00	Good performance	B-	2.70	Approaching good performance	C+	2.30	Exceeding satisfactory performance	C	2.00	Satisfactory performance	C-	1.70	Approaching satisfactory performance.	*D+	1.30	Marginal pass. Insufficient preparation for subsequent courses in the same subject	*D	1.00	Minimal Pass. Insufficient preparation for subsequent courses in the same subject	F	0.00	Failure. Did not meet course requirements. Several Faculties utilize an F grade that does not carry weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable.	**I	0.00	Incomplete. Sufficient work has not been submitted for evaluation, unable to adequately assess. May also be used when a final exam is not submitted.	CR		Completed Requirements. Carries no weight in calculating the grade point average. This will be noted in the calendar description as "Not Included in GPA" where applicable
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	undergraduate faculty promotional policy.
Student Support	Please visit this link for a concise list of UCalgary's student support services: https://www.ucalgary.ca/registrar/registration/course-outlines
Academic integrity, plagiarism	The University of Calgary is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are referred to the section on plagiarism in the University Calendar (ucalgary.ca/pubs/calendar/current/k-3.html ; ucalgary.ca/pubs/calendar/current/k-5.html) and are reminded that plagiarism—using any source whatsoever without clearly documenting it—is an extremely serious academic offence. Consequences include failure on the assignment, failure in the course and possibly suspension or expulsion from the university. You must document not only direct quotations but also paraphrases and ideas where they appear in your text. A reference list at the end is insufficient by itself. Readers must be able to tell exactly where your words and ideas end and other people's words and ideas begin. This includes assignments submitted in non-traditional formats such as Web pages or visual media, and material taken from such sources. Please consult your instructor or the Student Success Centre (TFDL 3rd Floor) if you have any questions regarding how to document sources.
Internet and electronic communication device	elearn.ucalgary.ca/category/d2l/ ucalgary.ca/emergencyplan/emergency-instructions/uc-emergency-app The in-class use of computers may be approved by your Instructor. Cell phones and other electronic communication devices should be silenced or turned off upon entering the classroom. If you violate the Instructor's policy regarding the use of electronic communication devices in the classroom, you may be asked to leave the classroom; repeated abuse may result in a charge of misconduct. No audio or video recording of any kind is allowed in class without explicit permission of the Instructor. For more information on Freedom of Information and Privacy visit: ucalgary.ca/legalservices/foip
Copyright	All students are required to read the University of Calgary policy on Acceptable Use of Material Protected by Copyright (www.ucalgary.ca/policies/files/policies/acceptable-use-of-material-protected-by-copyright.pdf) and requirements of the copyright act (https://laws-lois.justice.gc.ca/eng/acts/C-42/index.html) to ensure they are aware of the consequences of unauthorised sharing of course materials (including instructor notes, electronic versions of textbooks etc.). Students who use material protected by copyright in violation of this policy may be disciplined under the Non-Academic Misconduct Policy.