

FACULTY OF ARTS

SEVENTH MEETING OF THE FULL COUNCIL

Meeting Minutes

10:30 A.M. – 12:30 P.M.

October 21, 2011

Eckhardt-Gramatté Concert Hall (Rozsa Centre)

Dean McQuillan welcomed and thanked everyone for coming to the Faculty Council.

Approval of Agenda and Minutes is delayed due to quorum.

Dan Maher, Associate Dean (Interdisciplinary) is designated as Chair for portion of the meeting Dean McQuillan will not be present.

FC 7.3 Dean's Report Dean Kevin McQuillan

Announcements:

- Curtis Eaton (Economics) was elected to the Royal Society of Canada.
- Ken MacMillan (History) was awarded a Killam Award for Leadership & Teaching this year.

Call for suggestions for candidates for honorary doctorates.

Strategic Planning Initiative and newly formed Strategic Plan Review Committee to implement recommendations (more attention to classrooms).

Enrolment update:

- Higher student numbers. For fall, 2011 -7,284 Undergraduate students.
- Target for current year is 2,200 new students. Actual is 2,268 new students in Faculty of Arts.

Events:

- Teaching and Learning Forum – presentation by Joelle Welling, October 28, from 12:00 to 2:00 in the Hub Room.
- Research Seminar led by Noreen Humble & Michael Ulliyot. Topic "How to Use Research Assistants", November 7, 12:00 to 2:00 (includes lunch) in SS1339.

Faculty Promotions Committee – meetings completed October 19. Tremendously successful with approximately 380 files considered and only 5 appeals. The excellent work of the Department Heads for their various Departments is evident throughout.

Dean McQuillan asks to be advised in writing of issues impeding efforts in terms of research and teaching. For example, Project Imagine, IS2. Need evidence to support change requests.

Open mike time:

The point was noted that accessibility and mobility issues need to be considered when renovating classrooms.

(The meeting was turned over to Dan Maher at this time.)

**FC 7.4 Presentation: Student Success Centre
(Joel Wilkinson)**

- Now on 3rd floor TDFL.
- PowerPoint presentation explaining what the Success Centre offers. Three main areas – program advising, learning support including academic and writing support, and career services. Goal is to be one-stop shop for academic, personal and career advice. Appointments, programs and workshops can all be booked online. New programs and pilot projects explained as well as new website and launch of iPhone application.
- Also co-curricular record highlighted. We are one of the first institutions in Canada to provide this.
- (See attached PowerPoint for more details of the presentation).

Open mike time:

One person asked that some thought be put into making the name “Student Success Centre” more descriptive of what the Centre offers and does, and suggested using more common language so that potential students could find it more easily when looking on our website.

**FC 7.5 Presentation: Program Information Centre/PIC
(Jim Gaisford and Suzanne Bourdeau)**

- (See attached PowerPoint for details)

FC 7.1 Approval of Agenda

Dan Maher suggested that the attendees accept approximate quorum. No objection was made.

Modifications to the Agenda:

- Delete FC 7.9 Video due to lack of time
- Move FC 7.6 Report on Media Activities until after the Provost session (this was actually not done as the Provost's arrival was delayed)

Motion #1: Moved by Ken Brown (French, Italian & Spanish) and seconded by Jim Gaisford (AD-Students) that the agenda be approved including the discussed changes.

CARRIED

FC 7.2 Approval of Meeting Minutes – May 2, 2011.

Motion #2: Moved by Gillian Ranson (Sociology), and seconded by Doug Brent (Communication & Culture) that the Minutes be adopted as presented.

CARRIED

FC 7.6 Report on Media Activities (Jennifer Myers)

- Requested communication from Departments regarding upcoming functions and/or speakers so that they could be properly announced and that the Provost could be made aware of them.
- Reported that 2010 was an excellent year for publicity with a high number of publicized items, and that 2011 was proving to be the same to date.

FC 7.7 Advisory Decanal Selection Committee

Dan welcomed Dru Marshall to Faculty Council. She introduced representatives from the Decanal search firm, Odgers Berndtson and explained how the firm and the Decanal Committee would work together to identify the future Dean of Arts. Most of the time was turned over to the floor for questions and comments as follows:

Colin Martin (Graduate Representative) - Questioned whether there would be a Graduate representative on the Decanal search committee.

Marshall - Yes, Joey Windsor has been approved by TUCFA to take this role.

Ken Brown (French, Italian and Spanish) – Pointed out the importance of the liberal arts as a defining part of the University which should be seen as having equal value and importance as all other areas.

Marshall – Agreed that all areas needed to be valued equally and highlighted the need for quality of performance to gain proper recognition.

Josephine Smart (Anthropology) Requested briefing from the search company on the procedure they would be following for the search.

Tim Hamilton (Odgers Berndtson) –

- Will implement significant input and advice from the Decanal Committee and the University as a whole.
- Expect to screen approximately 250 candidates.
- Formal interviews will include the Advisory Committee.
- There will be a strong emphasis on references, including questions from the Advisory Committee.

Merlette Schnell (Elected Staff Representative) Questioned whether there was any possibility of including an elected staff member on the Decanal Search Committee in the future.

Marshall – They are looking at policies regarding Senior Leadership Team selections (Deans and above). AUPE, MAPS and Faculty should all be represented on the committees. She wants to implement this change with approval from the Senior Leadership Team and TUCFA for the future but it will not happen this time.

Hamilton – Welcomed input from staff via online survey.

Lloyd Sciban (Communication & Culture) – Asked what consideration was being given to the fact that Arts is a new Faculty.

Marshall – Agreed this was an important consideration and encouraged thought about what kind of individual would be required to head this new Faculty. “What should the new Dean look like?”

Tania Smith (Communication & Culture/Teaching & Learning Committee) Mentioned that the survey conducted by the T&L Committee might be useful for the Decanal Search.

Marshall and Hamilton - Requested that the survey results be sent to them and Hamilton requested the search firm join the next committee meeting

Action Item: Joelle Welling will send the notes and invite the company to the meeting.

Marshall – Agreed that academic priorities should drive everything else. With that in mind, she is looking to hire a Vice Provost (Teaching and Learning) who will focus on the concerns of professors (as compared with the Vice Provost (Students) who takes the student perspective).

Gerry Oetelaar (Archaeology) – “Issue of the Academy” – need a Dean who is forceful to work toward obtaining sufficient faculty, staff, resources and facilities and thereby reverse the trend of past years and secure additional funding. Noted that without these, we can’t have a high level of teaching and learning.

Marshall – Agreed that the new Dean needs to be an advocate for all three. Budget cuts can only happen so long before they affect student learning experience. She is developing a strategy to work within low funding limits and metrics to measure and establish goals. There will be a retreat with Deans regarding budget in the near future. Also commented that Deans across the province need to work collectively to come up with strategy.

Gillian Ranson (Sociology) – Will faculty members be able to view the short-list of candidates?

Hamilton – The preference seems to be for an open search but this is yet to be determined.

Eric Cameron (Art) – Commented that Art is somewhat misaligned with the Faculty of Arts and would be better matched with Architecture or Environmental Design for example. He would like the new Dean to be open to moving Art to another faculty.

Hamilton – Will pass this comment on to the Provost. These comments help integrate questions into the interview process.

Brian Mellor – Encouraged faculty to complete the online survey any time during the process and to contact them. They were very open to thoughts.

Closing remarks from Dan Maher

Motion #3: Motion to Adjourn the meeting – Clem Martini (Drama) and seconded by Bart Beaty (English)

CARRIED

Meeting adjourned at 12:45 p.m.

Next scheduled Faculty Council Meeting – December 14, 2011 - Eckhardt-Gramatté Concert Hall (Rozsa Centre)

