FACULTY OF ARTS COUNCIL

MINUTES

Meeting # 25
Room#: Alberta Room, Dining Centre
Thursday, October 6, 2016 1:00 – 2:30 P.M.

Secretary’s Note: Quorum for this Faculty Council meeting was not achieved, and the Chair adjourned Faculty Council and referred the business of the meeting to the Faculty Council Committee, which was convened. Therefore, the proposed agenda for the Faculty Council Committee meeting is the Faculty Council agenda.

The Chair made treaty acknowledgement.
The Chair called the meeting to order at 1:07pm and confirmed quorum.

FC 25.1 Approval of the Agenda

Moved / Seconded
Brian Moorman / Cheryl Dueck
That the Minutes of the April 8, 2016 Faculty Council meeting be approved.

Carried

FC 25.1.1 Approval of the Minutes of the April 8, 2016 Faculty Council meeting

Moved / Seconded
Jim Ellis / Dawn Johnston
That the Agenda for the October 6, 2016 Faculty Council meeting be approved.

Carried

FC 25.2 Report from the Dean (Richard Sigurdson)

The Dean included the following in his remarks:

- Term has been renewed for 6 years
- The previous meeting of the Faculty Council passed the last major structural change for the faculty - Arts had 20 departments and now has 12 departments and 2 schools
- Second term priorities are Reimagining the faculty, Indigenizing the faculty, Internationalizing the faculty, Sustaining the faculty, Nurturing the faculty - through strategic planning
- The University has come to the end date of the Eyes High strategic plan, turned 50 and is the #5 research university in Canada. Now entering into the phase where we are reenergizing Eyes High. It is important that faculty, staff, alumni and other stakeholders in Arts get involved. Keith Dobson represents the faculty on this committee and was also on the Eyes High committee.
• Indigenous teaching, learning and student engagement – we have started this with early steps and will have representation from every department and school. It is important that we have involvement in the University’s strategy in moving forward. In Arts we are well placed to critically analyze the challenges that we need to face.
• Continuing our international strategy in terms of internationalizing the faculty. We are looking at how we operate field schools and study abroad program. There are opportunities around 2+2 programs and pathways programs.
• Sustaining the faculty – the budget process is underway for next year. Received budget letter last week – 2 percent less than current budget, but we still have to pay for merit increases and inflationary costs. Also we now have responsibility for benefit payments. Therefore, have to find $3.5 million. We are working hard with our wonderful finance partner and the vice dean who are meeting with our unit heads and managers. Going forward this has to be built in so that we make sure we are sustainable and that what we do will not imperil us 2-3 years down the road.
• Nurturing the faculty – we have restructured and hired 100 faculty. Now we need to mentor the new staff, provide support and set them up for success. But we also want to nurture through all the ranks. There has been a lot of change in the faculty and we want to make well-being and work experience second to none. We have started a meeting for Unit Managers – Dean’s Manager Advisory Council (DMAC).
• Any questions or comments? None.

FC 25.3 Report from the Vice Dean (Florentine Strzelczyk)

The Vice Dean included the following in her remarks:

• Involved with Arts Strategic Planning Committee at the moment – please note that there is a button on the website for feedback
• Co-Chair with Erin Gibbs Van Brunschot
• Five sub-committees
• We will have focus groups, cafes, chats – all are posted on the website
• DMAC – good first meeting, to get an idea of what the issues are as managers are insular but share issues

FC 25.4 Reports from the Associate Deans on the Standing Committees

25.4.1 Florentine Strzelczyk, Vice Dean - Equity and Diversity Committee
• Great response to survey, going to evaluate
• We are going to organize the faculty’s contribution to the Pride parade
• A page of the website will indicate who are involved in gender research
• Student forum on contentious issues, student lead
• Any questions or comments? Was there student involvement in strategic planning? Yes, there was student engagement over pizza lunch.

25.4.2 Brian Moorman, Associate Dean, Research and Infrastructure - Research and Scholarship Committee
• Has not met in the term yet
• Reviews research and scholarship leave applications
• Faculty research awards, review nominations – there is an event in spring
• Undergrad research awards - roll is to encourage and help facilitate research
• Any questions or comments? Community engagement research, what does that refer to? Think of performing arts, relatively new in other parts of the faculty.
• Are the undergrad awards the pure awards? One is pure awards, the other given to us this year is the Alberta health research awards, we adjudicate those for the faculty.
• How much are they worth? For the Alberta health research awards, we don’t know the number, the pool is for the entire university, working out where they go. Pure are allocated to each faculty so we get a big chunk as we are a large faculty, 25-30 awards per year and 2-3 times applications.

25.4.3 Virginia Tumasz, Associate Dean, Undergraduate Programs and Student Affairs – Curriculum and Academic Review Committee (CARC)
• Calendar submissions are due to me by December 23rd for the 2018-19 Calendar
• Today’s items are for the 2017-18 Calendar
• One working group – courses inherited from the faculty of communication and culture and have not been reviewed in context of the new faculty – will update the curriculum
• Another working group - international students and their access
• Admissions for undergrad programs – we met our target set by the Provost, last year we were just below target. 2,109 new students, 6,837 total students in faculty.
• Any questions or comments? None.

25.4.4 Dawn Johnston, Associate Dean, Teaching & Learning and Student Engagement – Teaching and Learning Committee
• First meeting two weeks ago
• Registrations are open for workshops and you can sign up until the last minute
• Units working on curriculum review – we have support, expertise is available
• Clearer timeline in order to meet deadline for CARC submissions
• Nominations for University of Calgary teaching awards – very successful last year, we had more awards than any other faculty. The process is not insignificant and requires labour and time – help is available. There are a variety of awards. Deadline is January 24th.
• Questions or comments? None.

FC 25.5 Motion to approve: Faculty of Arts Guidelines on Work Assignment

FC25.5.1 – Briefing Note & Faculty of Arts Guidelines on Work Assignment

Documentation for this item was circulated with the Agenda. Florentine Strzelczyk (Vice Dean) presented this item.

Highlights:
• Committee: Bruce Barton, Jacqueline Jenkins, Hendrick Kraay, Brenda O’Neill, Brian Rusted, Nicole Wyatt
• Worked on guidelines over the last winter term

MOTION #1

Comments:
• Section III – differs from the Collective Agreement. Do we need to repeat what is in the Collective Agreement? We can indicate the piece is in 12.3 of the Collective Agreement. The amendment was read out again and the majority were in favour.
• Section V – second amendment was read out and the majority were in favour.
MOTION #1

Moved / Seconded
Penny Pexman / Brenda O’Neill

That Faculty of Arts Council approve the Faculty of Arts Guidelines on Work Assignment as detailed in the following document:

Faculty of Arts Guidelines on Work Assignment

Carried

Abstentions: None

FC 25.6 Motion to approve: Terms of Reference for Arts Faculty Committees

FC 25.6.1 - Briefing Note & ToR for Arts Faculty Committees

Documentation for this item was circulated with the Agenda. Florentine Strzelczyk (Vice Dean) presented this item.

Highlights:

- Terms of Reference for the Arts Faculty Council and the Arts Faculty Council Committee were passed last year. They effect how we handle the committees, for example, Faculty Council Committee is used to pass items that we could not pass at Faculty Council when quorum was not achieved.
- There is a new committee, Graduate Academic Review Committee (GARC) to bring together graduate programing and parallel CARC.

MOTION #1

Moved / Seconded
Brian Moorman / Luis Torres

That Faculty of Arts Council approve the Terms of Reference for Arts Faculty Committees as detailed in the following document:

Terms of Reference for Arts Faculty Committees

Carried

Abstentions: Two abstentions, not recorded.

FC 25.7 Motion to approve: CARC Calendar Changes F17-W18

FC 25.7.1 - Briefing Note: Changes to the 2017-18 Calendar

FC 25.7.2-8 - Background Information

Documentation for this item was circulated with the Agenda. Virginia Tumasz (Associate Dean, Undergraduate Programs and Student Affairs) presented this item.

Highlights:

- Routed through academic sub-committee and then to APPC
- Third change had to go to the ministry because it is a deletion
- Bruce Barton to present highlights
  - Thanked the members of the school. We had a curriculum review of all three divisions, full school and division retreats.
  - Reviewed changes for the three divisions: Dance, Drama, Music
  - Four new courses that bring all three divisions together in studying all disciplines, inter-
disciplinary and beyond the performing arts
  o Questions or comments: None.

**MOTION #1**

Moved / Seconded

That Faculty of Arts Council approve the revisions to the School of Creative and Performing Arts calendar entry, including the creation of two new concentrations in the BA Dance in 1) Dance Production and 2) Dance Pedagogy, and the suspension of enrolment and ultimate termination of the BMUS Music History and Theory degree program, as detailed in the following documents:

SCPA F17-W18 Program and Course Files vFCSEPT302016
SCPA F17-W18 Briefing note and Proposal - Arts - Concentrations in BA Dance vFCSEPT302016
SCPA F17-W18- Briefing Note and Proposal - Arts – Suspension and termination of BMUS MUHT vFCSEPT302016

Carried

Comments: None.
Abstentions: None.

**MOTION #2**

Comments: Any pedagogical decision except speed? Not just to reduce time but to reduce distance for the students on their course work and research.
Intention is to provide breadth to background. Can also do candidacy exams as there is a revised process for candidacy exams, it is taking too long for students to get to candidacy, it is not considered alongside, the process is separated by several years so not considered together.
Abstentions: Two abstentions, recorded: Jacqueline Jenkins, Stefania Forlini.

**MOTION #2**

Moved / Seconded

That Faculty of Arts Council approve the revisions to the Ph.D. program requirements in History, as detailed in the following document:

HTST F17-W18 Graduate Calendar Change Submission vFCSEPT302016

Carried

**FOR INFORMATION**

The Faculty of Arts Executive Committee approved the revisions to the Faculty of Arts calendar entry as detailed in the following documents:

PHIL F17-W18 course changes vFCSEPT302016
POLI F17-W18 Program and Course Files vFCSEPT302016
SOCI F17-W18 Program and Course Files vFCSEPT302016
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**FC 25.8**  
**Motion to approve: Faculty of Arts Student Academic Appeals Committee Terms of Reference**  
**FC25.8.1 – Faculty of Arts Student Academic Appeals Committee ToR**

Documentation for this item was circulated with the Agenda. Virginia Tumasz (Associate Dean, Undergraduate Programs and Student Affairs) presented this item.

Highlights:
- Added that the Committee as a whole would meet once a year
- Added recording system to record act from previous year
- Chair could make a decision without calling a hearing, change so that now an appeal hearing has to be called
- Once appeal hearing is held, changed so that Chair of Appeal Committee can send result to the student
- Questions or comments:
  - Prohibits legal representation – yes, in accordance with practice at university level. There followed a discussion around 4.3.5.
  - We will put normal into both parent/guardian and legal council – amendment 44 in favour, 23 opposed.

Amendment: That the Motion be withdrawn so that the document as a whole can be sent back to the committee to rework the wording.

**Motion to Withdraw the Motion below:** Moved / Seconded and Carried. **MOTION WITHDRAWN**

That Faculty of Arts Council approve the Faculty of Arts Student Academic Appeals Committee Terms of Reference as detailed in the following document:

**WITHDRAWN**

FC 25.9 **Other Business**

There was no other business.

FC 25.10 **Adjournment**

**Moved / Seconded**

That the Faculty Council adjourn the October 6, 2016 meeting. **Carried**

The meeting was adjourned at 2:47pm.