



FACULTY OF ARTS COUNCIL

DRAFT MINUTES

Meeting # 22

Room#: MFH 162

Thursday, December 3, 2015

1:00 – 3:00 P.M.

Opening Session

The Chair called the meeting to order at 1:06 p.m. and confirmed quorum.

FC 22.1 Approval of the Agenda

Moved / Seconded

That the Agenda for the December 3, 2015 Faculty Council meeting be approved, as amended.

Carried

FC 22.2 Report from the Dean (Richard Sigurdson)

The Dean included the following in his remarks:

- In October 2015, a balanced budget was submitted for the Faculty of Arts for 2016-2017. We were asked to cut 3% and we did that. The Budget Townhall meeting featured an announcement that there would be a 1-3% cut instead of the 3% cut. We will get money for identified spending, likely.
- All of the hiring that has been approved will continue. 100 new professors hired as per Budget Townhall – 75 bridging positions to expected retirements, 25 to Cumming School of Medicine.
- Have hired many tenure track professor positions in the last few years to deal with heavy program-need areas.
- Still haven't heard what the actual budget number will be for 2016-2017.
- Will be reversing some decisions made on GATs if budget room is freed-up.

FC 22.3 Report from the Vice Dean (Florentine Strzelczyk)

The Vice Dean included the following in her remarks:

- Will be in touch with those departments slated for the 2016-2017 unit reviews.

FC 22.4 Motion to accept: Faculty of Arts Council Terms of Reference Briefing Note FC#22.4.1

Documentation for this item was circulated with the Agenda. Richard Sigurdson (Dean), Florentine Strzelczyk (Vice Dean), and Susan Belcher (University Secretary) presented this item.

Highlights:

- The Vice Dean reported that all faculties are re-doing their Terms of Reference because they are out of date. The new template will allow for easier changes in the future, and it has two primary objectives:
 - To encourage the use of a common TOR, where possible, by all Faculties for more cohesion in the overall governance structure of the University; and
 - To provide a practical way for faculties with different needs and structures to comply with the legislated quorum requirement for Faculty Councils.
- The University Secretary reported that under s.17 of *The Interpretation Act of Alberta* that the quorum requirement is 50% of the members. The Faculty of Arts has never been able to meet the 50% quorum requirement. For 2015-2016, 374-380 is the full academic staff total, so 50% would be 140 full academic staff who would need to attend Faculty Council to have quorum.
- To address this problem of meeting the quorum requirement, the **Arts Faculty Council Committee** was created so that the Committee can set its own quorum requirement, which is 15% of the committee members, and which equals 56.
- In response to a question about the approach to the quorum requirement and giving the Arts Faculty Council **Committee** the powers of the Faculty Council, it was advised that the quorum requirement of 15% is the only realistic alternative to allow our faculty to do the business of the Faculty Council. It should be noted that the Faculty of Arts already uses a committee structure to carry out the business of the Faculty Council (i.e. standing committees).
- In response to a question about coordinating a certain date and time for every meeting of Faculty Council to allow for more attendance, it was reported that alternating days of the weeks, etc., had been tried to increase participation, but attendance still did not increase.

- It was decided to keep the 15% quorum rule that Arts Faculty Council had been using. Increased attendance at future Faculty Council meetings would be very welcome.
- Abstentions: 2

Moved / Seconded

That the Faculty of Arts Council, upon the recommendation of the Executive Committee, approves the Faculty of Arts Council Terms of Reference and the Arts Faculty Council Committee Terms of Reference, for the Faculty of Arts, in the form provided to the Committee.

Carried

FC 22.5 Faculty of Arts Strategic Planning Process

Documentation for this item was circulated with the Agenda. Richard Sigurdson (Dean) and Florentine Strzelczyk (Vice Dean) presented this item.

An overview of the strategic planning process and timeline was provided.

Highlights:

- The old Strategic Plan (2011-2016) will expire this year, so it's time for a new strategic plan for the Faculty of Arts for 2016-2021.
- The suggested timeline to create the new strategic plan will be January 2016 to June 2016.
- Representation on the committee will primarily be at the departmental/unit/school level.
- The Strategic Planning Committee will be a very large committee, and the election of committee members will be at the department level.
- Composition of the committee is coming as a recommendation from Executive Committee and we are looking for an affirmation from this body that this is the plan we should use.
- All strategic plans are to articulate strategic goals and objectives for a faculty. There will be many phases to the planning.
- After launch of the new Strategic Plan for 2016-2021, there will no longer be a committee. Midway through the five-year cycle we will look to see if the goals in the strategic plan, etc., have been achieved.
- Objection: 1

FC 22.6 Department of Art Response to Unit Review

Documentation for this item was circulated with the Agenda (for information only). Brian Rusted, Head of the Department of Art, presented this item.

Highlights:

- The re-opening of the BA major in Art History.
- The review team supported a radical change to the curriculum in the BFA degree. Spread requirements more broadly.
- Support of administration responsibility with Museum Studies.

FC 22.7 Curriculum and Academic Review Committee

Documentation for the following items was circulated with the Agenda. Virginia Tumas, Associate Dean (Undergraduate Programs and Student Affairs), presented these items with the exception of Motion #1.

FC 22.7.1 Briefing Note FC#22.7.1 – CARC – Curriculum and Program Changes

Ozouf Senamin Amedegnato (Associate Professor of French Linguistics) and Cheryl Dueck (Associate Professor of German) presented this item, Motion #1. It was reported that:

- There are 15 students in PhD programs in French, Spanish, and German. This proposal makes way for a larger unit with shared programs of interest, that is, an umbrella program in languages, literatures and cultures in five specializations. Plus, Applied Linguistics in Chinese could be accommodated when it couldn't have been incorporated before, and this is an added benefit.
- No discussion. Motion passed.

MOTION #1:

To approve the creation of a Master of Arts and Doctor of Philosophy in Languages, Literatures and Cultures, with five specializations: French, German, Spanish, Applied Linguistics, Transcultural Studies.

F16-W17 MOTION 1 – LLAC Calendar Entry Nov 26 FCv01.docx

F16-W17 MOTION 1 – LLAC Proposal Appendices Nov26 FCv01.pdf

F16-W17 MOTION 1 – LLAC NEW DEGREE PROPOSAL – PARTS A&B Nov 26 FCv01.pdf

F16-W17 MOTION 1 – LLC Course_descriptions_rationale_Nov 19 FCv01.pdf

That, conditional on approval of the creation of the Master of Arts in Languages, Literatures and Cultures (LLAC), admissions into the MA in French and Spanish and German be suspended, with the purpose of terminating the programs.

F16-W17 MOTION 1A, 1B – LLAC Suspension_Termination Nov 26.FCv01.docx

That, following suspension of admissions into the MA programs in French, Spanish and German, the programs be closed when no students remain registered in the programs.

F16-W17 MOTION 1A, 1B – LLAC Suspension_Termination Nov 26.FCv01.docx

Carried

MOTION #2:

To approve the changes to the Arabic Language and Muslim Cultures Minor Program as outlined in the following document.

F16-W17 MOTION 2 – LLC Minor in Arabic Language and Muslim Cultures vFC01.docx

Carried

Comments:

- There is a lot of interest in this area.
- No questions. Motion passed.

MOTION #3:

To approve the suspension leading to closure of the Master of Communications Studies program in the Department of Communication, Film and Media.

F16-W17 MOTION 3 – MCS Suspension Termination vFC01.docx

Carried

Comments:

- No questions. Motion passed.

TO FACULTY COUNCIL FOR INFORMATION ONLY:

Updates to the course list of the “Make Your Degree More International” section of the Calendar.

F16-W17 Make Your Degree More International vFC01.doc

For Information Only

FC 22.8 Reports from the Associate Deans/Committees

- *Brian Moorman, Associate Dean, Research and Infrastructure*
 - Report posted online.
- *Robert Oxoby, Associate Dean, Research*
 - Robert Oxoby is unable to attend Faculty Council today because he is attending a conference.

- ***Virginia Tumas, Associate Dean, Undergraduate Programs and Student Affairs***
 - After a plagiarism case is examined, students are then sent to get resources and help to avoid plagiarism in the future.
 - An Information Sheet on Deferrals will be coming out today via Department Heads. Please post this information sheet on your webpage for ready access..
 - Coming to you next term is a sheet on how to handle cheating during final exams (to establish clarity).

- ***Michael Uillyot, Associate Dean, Teaching and Learning***
 - Graduate Attributes document. The Working Group has worked hard to produce the seventh draft of the document.

- ***Florentine Strzelczyk, Vice Dean***
 - The Equity and Diversity Committee has met twice now, and it has developed its course of action.
 - Vina Goghari is the co-chair of the committee, and she and a sub-committee are putting together a survey.

- ***Dawn Johnston, Assistant Dean, Student Engagement***
 - Report posted online.
 - Student Engagement Committee has been struck, and it will start meeting in January.

FC 22.9 Reports from GFC (2) (Ann Levey)

FC 22.9.1 October 15, 2015 GFC Meeting Report

FC 22.9.2 November 19, 2015 GFC Meeting Report

Documentation for this item was circulated with the Agenda. Ann Levey, Associate Professor of Philosophy and GFC Representative, was in attendance to speak to these items if there were any questions. There were no questions.

FC 22.10 Other Business

There was no other business.

Jim Ellis/Cheryl Dueck made a motion to adjourn the meeting.

The meeting was adjourned at 2:46 p.m.