



MINUTES
Arts Faculty Council Executive Committee
Meeting 42
March 26, 2019, 2:00-3:30pm, SS 1339

The Chair opened the 42nd meeting of the Arts Faculty Council Executive Committee (EC) at 2:05pm and made the Treaty Acknowledgement.

42.1 Motion to accept Mar 26, 2019 EC42 Agenda

Moved by Susan Boon, Seconded by David Walls, majority in favour, no oppositions – **Carried.**

42.2 Motion to approve Jan 23, 2019 EC41 Minutes

Moved by Maria Bakardjieva, Seconded by Trevor Stark, majority in favour, no oppositions – **Carried.**

42.3 Faculty of Arts Student Appeals Committee Procedures for Appeals of Grade Reappraisal Decisions

Documentation for this item was circulated with the Agenda. Mark Baron, Chair, Faculty of Arts Student Appeals Committee, presented this item.

MOTION #1

That the Executive Committee of the Arts Faculty Council approve the *Faculty of Arts Student Appeals Committee Procedures for Appeals of Grade Reappraisal Decisions*, as detailed in the following document:

EC42.3.2 Faculty of Arts Student Appeals Committee Procedures for Appeals of Grade Reappraisal Decisions

Discussion: - This Motion does not come to this committee from a Standing Committee of the Faculty of Arts and therefore we need to move the motion and have it seconded.

Moved by Darren Bender, Seconded by Mary Pavelka

The motion was CARRIED with no opposition.

42.4 Chair's Remarks

- We are seeing emerging cross cutting research themes – for example, in child health
- There is interest in exploring the development of a degree or credential, a certificate, in pluralism or cross-cultural capacity or global citizenship
- Work integrated learning (WIL) – more support and initiatives around this – we hope to see an opportunity for the Faculty of Arts to offer a more robust suite of learning around WIL

42.5 Report from Chair, Nominations Sub-committee re: the election process

The Chair of the Nominations sub-committee, Mary Pavelka, gave a verbal report on the election process.

Comments:

We need a definition of “Term Certain” representative – understand it to be sessional instructors hired for a defined amount of time, not grad students. The chair of the sub-committee and the committee coordinator will determine who should be included in the election process.

Discussion: There was no discussion.

42.6 CARC Calendar Changes F20-W21

Documentation for this item was circulated with the Agenda. Virginia Tumas, Chair, Curriculum and Academic Review Committee (a Standing Committee of the Arts Faculty Council) presented this item.

Comments:

Virginia Tumas outlined the CARC process and referred the meeting attendees to the Terms of Reference for the Executive Committee whereby minor calendar change submissions if approved by the Executive Committee, can then be forwarded to Faculty Council for information only.

The Chair asked the EC to approve the items in Motion #1 and explained that as they are minor changes the EC could approve or approve and recommend the items go on for approval at the Arts Faculty Council. EC agreed to approve the items in Motion #1.

MOTION #1

That the Executive Committee approve revisions to the Faculty of Arts 2020-21 calendar entry and to courses labelled University, as detailed in the following documents:

- EC 42.6.2 ANAR F20-W21 Program and Course Files
- EC 42.6.3 CLARE F20-W21 Program and Course Files
- EC 42.6.4 CMF F20-W21 Program and Course Files
- EC 42.6.5 CPA F20-W21 Program and Course Files
- EC 42.6.6 ENGL F20-W21 Program and Course Files
- EC 42.6.7 PHIL F20-W21 Program and Course Files
- EC 42.6.8 POLI F20-W21 Program and Course Files
- EC 42.6.9 PSYC F20-W21 Program and Course Files
- EC 42.6.10 UNIV F20-W21 Course Files

Discussion: There was no discussion.

The motion was CARRIED with no opposition.

Virginia Tumas left the meeting at 2:50pm.

42.7 GARC Calendar Changes F20-W21

Documentation for this item was circulated with the Agenda. George Colpitts, Chair, Curriculum and Academic Review (Graduate) Committee (a Standing Committee of the Arts Faculty Council), and members of the committee presented the motions as indicated.

Presented by the Chair and Pil Hansen SCPA, Drama

MOTION #1

That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Drama calendar entry, including the proposed load changes for Master of Fine Arts Drama: specializations in Theater Studies, Directing, Playwriting, Design/Technical and the accompanying calendar entry, as detailed in the following documents:

EC42.7.2_DRAM_PAPRS Load Change
EC42.7.3_DRAM_F20-W21 Program and Course Files

Discussion: There was no discussion.

The motion was CARRIED, with no opposition.

MOTION #2

That the Faculty of Arts Executive Committee recommend to Faculty Council the proposed new program/specialization for Drama, Master of Fine Arts as detailed in the following document:

EC42.7.4_DRAM_F20-W21 Specialization Proposal MFA Drama

Discussion: There was no discussion.

The motion was CARRIED, with no opposition.

Presented by George Colpitts

MOTION #3

That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Economics calendar entry as detailed in the following document:

EC42.7.5_ECON_F20-W21 Program and Course Files

Discussion: Is this for all student? Yes, this is common in ECON courses now.

The motion was CARRIED, with no opposition.

Presented by the Chair and Mary O'Brien, LLAC

MOTION #4

That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Languages, Literatures and Cultures calendar entry, including updates to copyediting rules and changes to multiple Spanish courses, as detailed in the following document:

EC42.7.6_LLAC_F20-W21 Program and Course Files

Discussion: There was no discussion.

The motion was CARRIED, with no opposition.

Presented by Laurie Radford, SCPA, Music

MOTION #5

That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Music calendar entry as detailed in the following document:

EC42.7.7_MUSI_F20-W21 Program and Course Files

Discussion: There was no discussion.

The motion was CARRIED, with no opposition.

Pil Hansen, Mary O'Brien, George Colpitts, and Laurie Radford left the meeting at 3:10pm

42.8 Report on the Unit Review of the Centre for Military and Strategic Studies (CMSS)

The Director, CMSS, David Bercuson, gave a verbal report on the unit review of the centre.

Discussion: There was no discussion.

Mary Pavelka and Susan Boon left the meeting at 3:15pm

42.10 Motion to accept April 9, 2019 Arts Faculty Council Agenda

Moved by David Walls, Seconded by Irving Hexham, majority in favour, no opposition – Carried.

42.9 Roles and Responsibilities of Department Heads and School Directors Faculty of Arts

Documentation for this item was circulated with the Agenda. Pascale Sicotte, Vice Dean, Faculty of Arts, presented this item for discussion.

Discussion:

- Can softer language be used - will contents hinder recruitment of new heads/directors?
 - Chair's response – University policies and legislation regarding, for example, OHS, harassment, make it clear that supervisors are responsible, so hesitant to soften language
- Maybe the document can include information about delegation of duties - , heads wouldn't do everything
 - Vice Dean agreed and pointed out that verbs have been chosen with care, coordinating, overseeing, etc.
- As a faculty member, I know I can approach my head as I didn't know they were responsible in these areas. Suggestion that the same type of document is created for an associate head role.
- Who is the document written to/for?
 - Vice Dean's response: the intended audience is Heads/Directors and potential Heads/Directors – however the document should/will be available to everyone, faculty, staff, students.

42.11 Other Business

There was no other business.

The meeting concluded at 3:45pm.