MINUTES
Faculty of Arts Executive Committee
Meeting 35
September 21, 2017, 10:30am-12:00pm, SS 1339

The Chair opened the meeting at 10:35am and made the Treaty Acknowledgement. The Chair gave an overview of the Faculty of Arts Executive Committee (EC), including its duties and commitments.

35.3 Chair’s Remarks

- Budget letter document received yesterday and we now have to put all the data together and a narrative for October.
- Highlights from the budget letter include a tuition freeze again and Arts has to budget for a 2% cut. 96% of budget goes to salaries and benefits so discretion is limited. This was expected so we did not hire for too many new positions. But we have had a significant number of hires in the last five years compared to other Arts Faculties in Canada. We hired 19 positions this year.
- University has new academic and research plans to support the Strategic Plan overall. There is an opportunity for the Faculty of Arts to inject our interests directly. On October 11th, Arts will have a Town Hall where the Provost and VP Research will present the renewal plans and seek your feedback.
- Indigenous Strategy was rolled out this Fall, and our faculty will have a strategy that will align with the university’s. We have already adopted some strategies include the Indigenous cluster hire and the hiring of a new director of Indigenous.
- The Mental Health Strategy at the faculty level also aligns with the university strategy.
- And later on today you will see information on the Arts Internationalization Strategy

35.1 Motion to accept Sep 21, 2017 EC35 Agenda
Moved by Brian Moorman, Seconded by Kenneth Delong, majority in favour, no oppositions – Carried.

35.2 Motion to approve Mar 29, 2017 EC34 Minutes
Moved by Charles Tepperman, Seconded by Richard Dyck, majority in favour, no oppositions – Carried.

35.4 GARC Calendar Changes 2018-19
Documentation for this item was circulated with the Agenda. Penny Pexman, Associate Dean, Research, presented this item.

Comments:
The GARC process was outlined and the Committee were asked if they had any questions on the process. There were no questions.
MOTION #1
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Art calendar entry as detailed in the following document:
   EC35.4.2 ART_2018-2019.02_Calendar changes_Final
Discussion: There was no discussion.
CARRIED
No opposition

MOTION #2
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Centre for Military Security & Strategic Studies calendar entry, including the new admission requirements and course removal, as detailed in the following document:
   EC35.4.3 CMSS_2018-2019.02_Calendar changes_Final
Discussion:
David Marshall, HIST, indicated that he teaches this course.
The Chair outlined the options – 1. to make the change to the motion on the floor or 2. send the item back to CMSS and then send revises motion to EC by email to approve.
Kenneth Delong made a motion to vote on option 2. All were in favour.
MOTION WITHDRAWN

MOTION #3
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Greek and Roman Studies calendar entry as detailed in the following document:
   EC35.4.4 GRST_2018-2019.02_Calendar changes_Final Amended
Discussion: There was no discussion.
CARRIED
No opposition

MOTION #4
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Religious Studies calendar entry as detailed in the following document:
   EC35.4.5 RELS_2018-2019.02_Calendar changes_Final Amended
Discussion: There was no discussion.
CARRIED
No opposition

MOTION #5
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the English calendar entry, including updates to admission and additional requirements, as detailed in the following document:
   EC35.4.6 ENGL_2018-2019.02_Calendar changes_Final Amended
Discussion:
How does the GPA compare? It is a little higher. Is that going to be taken up by other departments/schools? It is the only program that is talking about it at the moment.
CARRIED
No opposition
MOTION #6
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Political Science calendar entry, including course changes, additions, and deletions, as detailed in the following document:
   EC35.4.7 POLI_2018-2019.02_Calendar changes_Final
Discussion: There was no discussion.
CARRIED
No opposition

MOTION #7
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Linguistics calendar entry, including updated Program/Course requirements, Required Examinations, and Research Proposal Requirements, as detailed in the following document:
   EC35.4.8 LING_2018-2019.02_Calendar changes_Final Amended
Discussion: There was no discussion.
CARRIED
No opposition

MOTION #8
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Sociology calendar entry, including updated Admission Requirements, as detailed in the following document:
   EC35.4.9 SOCI_2018-2019.02_Calendar changes_Final
Discussion: There was no discussion.
CARRIED
No opposition

The next item should have been For Information Only but a Motion was made and Carried. Therefore, the Chair made a Motion to undo the Motion, Seconded by Brian Moorman and Carried.
That the Faculty of Arts Executive Committee approve the revisions to the Faculty of Arts calendar entries as detailed in the following documents:
   EC35.4.10 CMMS_2018-2019.02_Calendar changes_Final
Discussion: There was no discussion.

Penny Pexman left the meeting at 11:10am.
Virginia Tumasz joined the meeting at 11:10am.

35.5 CARC Calendar Changes F18-W19
Documentation for this item was circulated with the Agenda. Virginia Tumasz, Associate Dean, Student Affairs, presented this item.

Comments:
Virginia Tumasz noted that Penny Pexman had outlined the GARC process and that the CARC process is the same.
MOTION #1
That the Faculty of Arts Executive Committee recommend to Faculty Council the creation of an Embedded Certificate in Arts and Science Honours Academy, as detailed in the following documents:
Proposal - Arts - ASHA embedded certificate
Calendar entry - Embedded certificate in Arts and Science Honours Academy
Discussion: There was no discussion.
CARRIED
No opposition

MOTION #2
That the Faculty of Arts Executive Committee approve the creation of a new course - ARTS 503 Multidisciplinary Capstone - as detailed in the following document:
F18-W19 ARTS Course Files
Discussion: There was no discussion.
CARRIED
No opposition

MOTION #3
That the Faculty of Arts Executive Committee recommend to Faculty Council the renaming of the BA Communication and Culture to the BA Multidisciplinary Studies, as detailed in the following document:
FoA F18-W19 Proposal – Arts – Multidisciplinary Studies name change
Discussion: There was no discussion.
CARRIED
No opposition

Florentine Strzelczyk and Gavin Cameron joined the meeting at 11:20am.

MOTION #4
That the Faculty of Arts Executive Committee recommend to Faculty Council the creation of an Embedded Certificate in Creative Writing and deletion of the Creative Writing Concentration, as detailed in the following documents:
Proposal - Arts - Embedded certificate in Creative Writing
Calendar entry - Embedded certificate in Creative Writing
ENGL F18-W19 Program and Course Files - Creative Writing Concentration
Discussion:
Is this in-house or university wide, are concentrations going to be no more? There would be a resource implication if opened to all of university and you have to be prepared to support certificate if you offer it. Is it a credential, does it appear on a parchment? No. Concentrations appear on transcript, so do minors. Embedded certificates appears on parchment.
Do students have to finish degree to get embedded certificate? Yes.
CARRIED
No opposition
Abstention: Kevin Young – reason: hesitancy.
MOTION #5
That the Faculty of Arts Executive Committee approve the revisions to the Russian section of the School of Languages, Linguistics, Literatures and Cultures calendar entry, as detailed in the following document:
SLLLCC F18-W19 Program and Course Files – Russian
Discussion: There was no discussion.
CARRIED
No opposition

MOTION #6
That the Faculty of Arts Executive Committee recommend to Faculty Council the revisions to the Philosophy calendar entry resulting from curriculum review, as detailed in the following document:
PHIL F18-W19 Program and Course Files
Discussion: There was no discussion.
CARRIED
No opposition

Virginia Tumasz left the meeting at 11:35am.

35.6 Faculty of Arts International Strategy
Documentation for this item was circulated with the Agenda. Florentine Strzelczyk, Vice Dean, and Gavin Cameron, Associate Dean, Internationalization and Global Initiatives, presented this item.

Comments & Questions:
Are we discussing a plan to go forward? We are discussing a strategy not necessarily as formal as a plan.
Discussion re students consulting with home department and being prepared for study abroad and creating partnerships between universities. Sometimes the issue in communication is between the School and the Registrar’s office.

Kenneth DeLong left the meeting at 11:50am.

Students need to have support at both ends, currently insufficient networks of support on this end, we don’t know about other end.

MOTION #1
That the Faculty of Arts Executive Committee recommend the “Arts Internationalization Strategy” for discussion and vote at Faculty Council on October 5, 2017.

Moved by Brian Moorman, Seconded by Richard Dyck.
CARRIED
No opposition
35.7 Creation of Arts Internationalization Standing Committee
Documentation for this item was circulated with the Agenda. Florentine Strzelczyk, Vice Dean, and Gavin Cameron, Associate Dean, Internationalization and Global Initiatives, presented this item.

Comments & Questions: None.

MOTION #1
That the Faculty Arts Executive Committee recommend establishing a Faculty of Arts Internationalization Standing Committee and adding the ToR to the Faculty Council’s governance document on standing committees.

Moved by Kevin Young, Seconded by Kim Huynh.
Discussion:
Chair remarked that the Standing Committee will have a representative from each department/school so that it is owned by the faculty and have a champion from each department/school. Also the committee would report to the Arts Faculty Council rather than to the Dean.
Context – does every faculty on campus have this committee? Not all but some do – Education, Engineering. Not all faculties have an Associate Dean, Internationalization. Science has a dedicated staff person. Larger faculties with departments are moving towards it.
CARRIED
No opposition

Florentine Strzelczyk and Gavin Cameron left the meeting at 11:55am.

35.8 Motion to accept Oct 5, 2017 Arts Faculty Council Agenda
Moved by Richard Dyck, Seconded by Eileen Lohka, majority in favour, no opposition – Carried.

35.9 Other Business

There was no other business.

The meeting concluded at 11:59am.