MINUTES

FACULTY OF ARTS
EXECUTIVE COMMITTEE

Meeting #30               Social Sciences 1339
Thursday, January 28, 2016                                          1:00 P.M. – 2:30 P.M.

ATTENDANCE:
R. Sigurdson (Chair)  Shelley Alexander (GEOG)  Ali Kazmi (PHIL)
B. Moorman (ADR&I) R  Donna Coates (ENGL)  Mark Konnert (HIST)  R
Kenneth Delong (SCPA)  Mary O’Brien (LLC)
Ian Brodie (SOCl)  Richard Callaghan (ANAR)
Jennifer Eisman (ART)  R  Anthony Sayers (POLI)
Lorry Felske (CMF)  Anthony Wall (FISL)  R
Vina Goghari (PSYC)  Lasheng Yuan (ECON)  A
Noreen Humble (CLARE)

DESIGNATES:
B. Schneider (for CMF)  D. Schwartz (for Art)  JF Richer (for FISL)

GUESTS:
F. Strzelczyk

SCRIBE:
A. Derksen (FoA CC)

Absent = A    Leave = L    Regrets = R

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Opening Session

The Chair called the meeting to order at 1:05 p.m. and confirmed quorum.

30.1 MOTION – AGENDA

Moved / Seconded

That the January 28, 2016 Agenda of the Executive Committee be accepted as presented.

CARRIED
30.2 MOTION - MINUTES

Moved / Seconded

That the November 26, 2015 Minutes of the Executive Committee be accepted as presented. CARRIED

30.3 CHAIR’S REMARKS (Sigurdson)

The Dean included the following in his remarks:

- Lots of activity in our office and in the Faculty with academic recruitment of 39 positions. 3 concluded already.
- Changes coming at the department level. One search is ongoing for Economics, and two more headships are coming in Psychology and History. Shortly after start process of headship for Classics and Religion.
- The University’s 50th anniversary is coming up on April 29, 2016. Number of key events planned. Kickoff is the weekend of April 29th and events/celebrations will occur over the year.
- Our event is Congress 2016 – Bart Beaty is Academic Convenor of Congress 2016 and we are committed to having the best Congress ever. There will be interdisciplinary events during congress.
- Launch of $1.3 billion fundraising campaign will be announced April 29, 2016.
- Making more efforts to connect with Alumni. Attract our alumni back to campus and rebuild relationships. Also want to strengthen our relationship to communities.
- University’s Mental Health Strategy. University of Calgary wants to respond to needs of students, staff and faculty. The strategy is quite comprehensive. Will be hearing more about it and the resources available.
- Another policy working through approval structure is a new policy on sexual violence. Will have a presentation at Faculty Council after the policy comes out. It’s a stand-alone policy.
- New role for Associate Dean, Dawn Johnston – she has been tasked with looking at experiential learning in the Faculty.
- Webpage needs major work. Instead of just one position, we have invested in a second position. One will be able to do content and the other will do the technical side.

30.4 DEPARTMENT OF COMMUNICATION, MEDIA and FILM
RESPONSE TO UNIT REVIEW (for information only)

Documentation for this item was circulated with the Agenda. Barbara Schneider, Department Head of Communication, Media and Film presented this item.

Highlights:

- The review was a positive experience and it was really worth it.
- Everyone had their say, and the report showed connections that hadn’t been seen before.
30.5 MOTION - FACULTY OF ARTS GUIDELINES ON WORK ASSIGNMENT -
Briefing Note EC#30.5.1

Documentation for this item was circulated with the Agenda. Florentine Strzelczyk, Vice Dean and Chair of the Arts Work Assignment Committee presented this item.

Moved / Seconded

That the Faculty of Arts Executive Committee recommends for approval to Faculty Council the Faculty of Arts Guidelines on Work Assignment, in the form provided to the Committee.

CARRIED

Comments:

• We are trying to set out as clearly as possible the factors which go into assigning and distributing duties.
• Difficult task because our faculty is quite diverse, and it’s always difficult to compare across domains.
• Normal default, then exceptions. We have to be flexible in a faculty like ours.
• Motion passed.

30.6 MOTION - TERMS OF REFRENCE FOR ARTS FACULTY COMMITTEES -
Briefing Note EC#30.6.1

Documentation for this item was circulated with the Agenda. Florentine Strzelczyk, Vice Dean, presented this item.

Moved / Seconded

That the Faculty of Arts Executive Committee recommends for approval to Faculty Council the Terms of Reference for Arts Faculty Committees, for the Faculty of Arts, in the form provided to the Committee.

CARRIED

Comments:

• New standing committee to be add called GARC which will have as members Graduate Program directors. GARC will address graduate programs and changes to graduate programs.
• Addition of a vice chair position to all standing committees
• Abstentions: 1
• Motion passed.
30.7  NOMINATIONS COMMITTEE (Alexander)

- Nominations Committee provides a pre-screen function to the nomination process.
- Members of the Nominations Committee are: Shelley Alexander (Chair), Vina Goghari, Noreen Humble, and Kenneth Delong.
- Call for nominations will be coming soon.

30.8  MOTION - Approval of Faculty Council Agenda

**Moved / Seconded**

That the February 4, 2016 Agenda of the Faculty Council be approved.  

CARRIED

30.9  OTHER BUSINESS

- There was no other business.

**Meeting adjourned** at 2:08pm pm on January 28, 2016

**NEXT MEETING:** Monday, April 4, 2016

If you cannot attend a meeting, please advise Andrea Derksen, Committee Coordinator. Please indicate if you are sending an alternate and if so, please include their name (send to ajderkse@ucalgary.ca).