



MINUTES
Arts Faculty Council
Meeting 34
February 6, 2019, 2:30-4:30pm, MFH 160

The Chair called the meeting of the Arts Faculty Council (FC) to order at 2:35pm and made the Treaty Acknowledgement. The Chair confirmed that quorum was not achieved for FC or the Faculty Council Committee (FCC)*, and therefore the three Motions listed below will be carried forward to the next FC meeting Agenda, FC35.

*Secretary's Note: Faculty Council Committee – If quorum for Faculty Council is not achieved, the Chair will adjourn Faculty Council, refer the business of the meeting to the Faculty Council Committee (FCC), confirm quorum for FCC and convene the meeting. The proposed agenda for the Faculty Council meeting therefore becomes the Faculty Council Committee meeting agenda.

Motions to be carried forward to the Agenda of FC35:

FC34.2 Motion to Approve the December 5 FC33 and October 3 FC32, 2018 Minutes

FC34.6 Motion to approve revised "Procedures for the Appointment and Re-Appointment of Department Heads and School Directors in the Faculty of Arts" (Revisions at 5.2 and 7.4)

FC34.7 Motion to approve revised "Terms of Reference for Arts Faculty Committees" (Revisions at 4e)

FC34.1 Motion to Accept February 6, 2019 FC34 Agenda

As there was no quorum for the meeting, the Agenda could not be approved. The Chair advised that the items on the Agenda that have Motions will be carried forward to FC35 and the balance of the items on the Agenda will be presented as they are for information only. Therefore the meeting proceeded.

FC34.3 Libraries and Cultural Resources Presentation and Q&A

Mary-Jo Romaniuk, Vice-Provost, Libraries and Cultural Resources

Annie Murray, Associate University Librarian, Archives and Special Collections

Susan Powelson, Associate University Librarian, Technology, Discovery and Digital Services

Mary-Jo Romaniuk:

- Overview of current library services and upcoming innovations and services including information on:
 - Digital library, user-centric, chat help, librarian assigned to each undergrad, lifelong learning for undergrads, support of indigenous students

Annie Murray:

- Working with the Glenbow Museum so that they can become a gallery and a museum
- Archival material moved to UCalgary, to be open fall of 2019.

Susan Powelson:

- Library use is up
- Migrated to discovery interface, from nine systems to one
- Reserved book lockers, sign out books using your cell phone
- Glowfort laser cutter, virtual reality

Any questions or comments:

Are there opportunities for student internships related to the Glenbow transition? Yes there are some, experiential learning, three or four areas where we can create opportunities.

FC34.5 “Quality Assurance Unit Review Report Cycle II for the Faculty of Arts”

The report was circulated with the Agenda and the Chair presented this item.

- There were lots of opportunities for meetings with the review team and feedback from various groups in Arts
- The report did not include feedback on Arts Strategic Plan that had just been launched
- The report includes sixty-five recommendations, therefore I will pull out a few themes to discuss
- Lack of communication and transparency re key processes, e.g. what do the Associate Deans do – this information is on the Arts website but we will work on improving these pages.
- Some recommendations are beyond the faculty’s scope i.e. tenure and promotion committee, and changes around assessment. Also delays in time sensitive decisions compared to the time when there were four faculties. With one much larger faculty there were comments that that dean was further away from the departments.
- There were a group of concerns about loss of ownership of processes and centralizations, faculty and university-wide, especially regarding budgeting, human resources. Some regret that budgeting is not controlled at the department level i.e. carry over, long-term planning, keeping positions available due to retirement. Budgeting is at the university level and doesn’t allow for this, it has to be more strategic. There were issues raised regarding the partner model, in finance and HR but particularly in HR. The university is reviewing the partner model, and the faculty is working with the university. We can’t change the model but we are working at the faculty level to change and improve the parts that we can. Kathy Sieben, Arts HR Partner, has been instrumental in this process as she works with me to make substantial improvements in this area for our faculty.
- The report recommended that we need more advisors in the Arts Student Centre. We have already taken action here and have added two limited term position advisors in ASC.
- Updating the Arts website has been slow as we didn’t have the capacity so we have added two limited term positions in the dean’s office to work with Communications and dedicated to the website so that we can meet the deadline of December 31, 2019, to move the site over to the new platform.
- Also noted were:
 - Concerns with the interdisciplinary programs – the report calls for them to be run out of the dean’s office, but we’ve moved them into the departments and our feedback has been positive.

- Concern about quality metrics in research – how do we judge how our programs are doing i.e. comparing department to department in UCalgary and another university.
- Comments from students about encounters with discriminatory, disrespectful, sexist comments from faculty in their classes and comments from faculty members about not knowing where to go with concerns when they see it happening.

FC34.9 Reports from the Chairs of Arts Faculty Council Standing Committees

The report from the Committee Chairs was circulated with the Agenda as one document.

Curriculum and Academic Review Committee (CARC), Chair: Virginia Tumasz

- The Chair of the committee presented the report and highlighted:
 - There will be CARC business for approval at FC in April
 - Thanks for the additional advisors – we will be able to create some specialized and targeted advising services going forward i.e. indigenous students, students at risk.
 - Academic integrity, misconduct – we are developing modules for Arts student to take on entering university starting with all first year students, then transferring students, through D2L. And then a module for faculty to go through and give feedback, suggestions, improvements.
- Questions or comments?
 - What is the format? Interactive, 30 minutes.
 - Mechanism to make sure they do it? Original plan was that if it wasn't completed by February to block registration but that would have to be in the calendar, so it would be a calendar change. For now we are piloting it and communicating with students to promote the worth of it. If we see poor compliance, we will add to it to the calendar.

Creativity and Performance Committee, Chair: George Colpitts

- The Chair of the committee presented the report and highlighted:
 - Thank you to Aritha Van Herk, former chair of the committee.
 - Meeting for the first time as chair this week and will report at the next FC.
- Questions or comments? None

Curriculum and Academic Review Committee (Graduate) (GARC), Chair: George Colpitts

- The Chair of the committee presented the report and highlighted:
 - Energizing Art Grant – this is a new grant, email with information went out this week, it is to build up the capacity of the individual to become more competitive for grants in the future.
- Questions or comments?
 - Have you been able to track enrolment of Grad students in other universities, comparing like units in different universities? And how are enrollments doing elsewhere? Problems with enrollment are being felt in other universities across Canada.
 - What is the nature of the decline? Less applicants or type of applicants? Both – given the diversity of our units, it is hard to determine. One factor could be newer, younger faculty members who are 3-4 years away from taking on a PhD student

Internationalization Committee, Chair: Gavin Cameron

- The Chair of the committee presented the report.
- Questions or comments? None.

Equity and Diversity Committee, Chair: Pascale Sicotte

- The Chair of the committee presented the report.
- Questions or comments? None.

Teaching and Learning Committee, Chair: Dawn Johnston

- The Chair of the committee was not present but will answer any questions about the report by email.

Research and Scholarship Committee, Chair: Steig Johnson

- The Chair of the committee was not present.

FC34.8 Report from the Vice Dean – Pascale Sicotte

The Vice Dean's report was circulated with the Agenda and she presented the report.

- Questions or comments? None.

FC34.4 Report from the Chair, Dean Richard Sigurdson

The Chair included the following in his remarks:

- The Chair thanked everyone involved in the Faculty Tenure and Promotion process now that it has wrapped up. Thank you to Dan Chisholm and Kathy Sieben (HR) as the process was well planned and executed. It went better than last year, it was a good committee and we kept to our timelines.
- I have attended two thirds of Department/School unit meetings. Thank you for the interactions and I will get out to the rest of the units before the end of term.
- It is a Federal/Provincial election year and there may be an impact on the university's budget.
- Questions or comments? None.

FC34.10 Other Business

There was no other business.

The meeting was adjourned at 4:15pm.