



**UNIVERSITY OF CALGARY**  
FACULTY OF ARTS

**MINUTES**  
**Arts Faculty Council**  
**Meeting 31**  
**April 10, 2018, 2:30-4:30pm, ST 135**

The Chair called the meeting of the Arts Faculty Council (FC) to order at 2:35pm and made the Treaty Acknowledgement. The Chair confirmed quorum for the Faculty Council Committee\*.

*\*Secretary's Note:* Quorum for this Faculty Council meeting was not achieved, the Chair adjourned Faculty Council and referred the business of the meeting to the Faculty Council Committee, quorum was confirmed and the meeting was convened. Therefore, the proposed agenda for the Faculty Council meeting is the Faculty Council Committee meeting agenda.

**FC31.1 Motion to Accept April 10, 2018 FC31 Agenda**

**MOTION**

That the Agenda for the April 10, 2018 Faculty Council Committee meeting be approved.

Moved by Chris Sears, Seconded by Jaqueline Jenkins, majority in favour, no oppositions – **Carried.**

**FC31.2 Motion to Approve the December 4, 2017 FC30 & the October 5, 2017 FC29 Minutes**

**MOTION**

That the Minutes of the December 4, 2017 FC30 & the October 5, 2017 FC29 meetings be approved.

Moved by Greg Taylor, Seconded by James Ellis, majority in favour, no oppositions – **Carried.**

**FC31.3 Report from the Chair, Dean Richard Sigurdson**

The Chair included the following in his remarks:

- The Chair thanked the outgoing members of the Arts Faculty Council Executive Committee. Their two-year terms are ending in June 2018. Unit leaders will be asking for representatives from their departments/schools to fill the vacant positions.
- The Provincial budget was passed. There will be a budget Townhall; the date will be announced by email shortly.

- Hiring has slowed down and we have fewer people retiring now than we have for the previous four to five years. However, we still have strategic opportunities to hire and we will continue to review these opportunities.
- IRNA – Internally Restricted Net Assets – hopefully your department heads/ school directors have been talking to you about this in your unit meetings. We cannot carry forward funds any longer. We cannot extent funds or move funds from one place to another. All Deans' report to the Provost on this and funds are taken away if not spent.
- It is the end of term and Friday is Bermuda Shorts Day. For those that want to participate in an alternate celebration to Bermuda Shorts Day, they can participate in the UStrong Festival.
- April 26<sup>th</sup> is Giving Day – you will receive emails about the opportunity to donate money to the university for scholarships. Last year was the first year and our faculty did very well. There is a prize of a tenure-track appointment for the faculty that raises the most money.
- Questions or comments? None.

#### **FC31.4 Report from the Vice Dean – Florentine Strzelczyk**

The Vice Dean was not present at the meeting. Her report is now available to be viewed with the meeting materials on the SharePoint site. The Chair presented the report.

- Questions or comments? None.

#### **FC31.5 Reports from the Chairs of FC Standing Committees**

The Reports from the Committee Chairs were circulated with the Agenda.

- 31.5.1** Equity and Diversity Committee, Florentine Strzelczyk
- The Vice Dean was not in attendance. The Chair presented the report.
  - Questions or comments? None.
- 31.5.2** Research and Scholarship Committee, Brian Moorman
- The Chair of the committee presented his report and highlighted:
  - Research awards – May 3<sup>rd</sup> celebration, please attend
  - Granting counsel – successful this year at 42% success rate
  - Questions or comments? None.
- 31.5.3** Teaching and Learning Committee, Dawn Johnston
- The Chair of the committee presented her report and highlighted
  - The new yellow sheet
  - Teaching and Learning series has been successful – the next one will be held on April 17<sup>th</sup> as a panel style workshop
  - Questions or comments? None.
- 31.5.4** Creativity and Performance Committee, Aritha Van Herk
- The Chair of the committee thanked the members of the committee and presented her report

- Questions or comments? None

### 31.5.5 Internationalization Committee, Gavin Cameron

- The Chair of the committee thanked the committee for their work and thanked Vesna Malkanovic, Committee Coordinator, for her help in getting the new committee up and running, and presented his report.
- Questions or comments? None.

## **FC31.6 Curriculum and Academic Review Committee (CARC) Calendar Changes F19-W20**

### **FC31.6.1 – Briefing Note: CARC F19-W20**

### **FC31.6.2-3 – Background on Motions**

### **FC31.6.4-14 – Information only**

Documentation for this item was circulated with the Agenda. Virginia Tumas, Chair of the committee, presented this item.

Virginia Tumas spoke in her role as Associate Dean, Undergraduate Programs and Student Affairs:

- If students are given extra time for deferral it would be helpful if a note was included as to why so much time is given, all are encouraged to keep to the 30 day limit
- Academic misconduct – thanked all for their work and acknowledged how much work it is to put together a plagiarism charge. Reminded that it is important to do this consistently as it is the only way to track repeat offenses, this cannot be done if the matter is only handled within the department. Remedial action for first offence and then an escalating penalty structure – but we can only do this if they are referred to us and tracked across the faculty.
- Another form of academic misconduct – is cheating at exams. Has noted that professors are reluctant to do anything because of the disruption it can cause in the exam room. Will make notes available but suggests that an announcement is made at the beginning of the exam that you may ask someone to move (because either their test is being looked at or they are looking at someone's test) and that they are obligated to move if asked. Material, notes, etc., can be confiscated. If requests to move or give up notes are not complied with, it can be reported. Finally, students do not use watches to stop them looking at their phones, provide them with the time.
- Questions or comments? Plagiarism technology? Not approved by the university because of IP and FOIP issues. Please send any suggestions or information that you have in this regard. Can we take photo of misconduct? Has not heard of it before, better to move the student.

Highlights:

- Thank you to all for the work to bring these changes to fruition. Your CARC representatives have done a lot of work to support the undergrad programs. The Chair outlined the process of the documentation through the committee.
- Questions or comments? None.

## **MOTION 1**

That Faculty Council approve the suspension leading to termination of the Media Arts Concentration in the Department of Art, as detailed in the following document:  
[FC31.6.2 Proposal - Termination - Concentration in Media Arts](#)

Discussion: It goes back to the when there was a Faculty of Fine Arts, this concentration landed in the Department of Art entry and it is outdated, the proposal is to termination it.

**The motion was CARRIED with no opposition or abstentions.**

## **MOTION 2**

That Faculty Council approve the creation of a concentration in Social Inequalities and Social Justice in the BA Sociology, as detailed in the following document:

FC31.6.3 SOCI Concentration Social Inequalities and Social Justice

Discussion: Thank you to Annette Tezli who lead the effort to create this concentration. Available only to students majoring in Sociology.

**The motion was CARRIED with no opposition or abstentions.**

## **FC31.7 Curriculum and Academic Review (Graduate) Committee (GARC) Calendar Changes 2019-2020**

**FC31.7.1 – Briefing Note: CARC F19-W20**

**FC31.7.2-7 – Background on Motions**

**FC31.7.8 – Information only**

Documentation for this item was circulated with the Agenda. Penny Pexman, Chair of the committee, presented this item.

Highlights:

- Thank you to the committee and to the Graduate Program Administrators (GPA) from each unit
- Questions or comments? None.

## **MOTION 1**

That Faculty of Arts Council approve the revisions to the Geography calendar entry, including the proposed Post-Bachelor's Certificate in Geospatial Information Technology, as detailed in the following documents:

FC31.7.2 GEOG 2019-2020 Calendar Changes

FC31.7.3 Certificate in Geospatial Information Technology Proposal

Discussion: There was no discussion.

**The motion was CARRIED with no opposition or abstentions.**

## **MOTION 2**

That Faculty of Arts Council approve the revisions to the Languages, Literatures and Cultures calendar entry including the creation of LLAC 600, 612 and 614, as detailed in the following documents:

FC31.7.4 LLAC 2019-2020 Calendar Changes

FC31.7.5 LLAC 2019-2020 Course Changes

The committee requests that this Motion 2 and supporting documents, 31.7.4 & 31.7.5, be withdrawn from Faculty Council as it requires changes. The committee notes that the revisions can still be included

in the calendar for 2019-2020 when the Motion comes back with the changes to the Executive Committee of the Arts Faculty Council September 2018 and the Faculty Council in October 2018.

**The motion was WITHDRAWN.**

### **MOTION 3**

That Faculty of Arts Council approve the revisions to the Philosophy calendar entry including changes to the Program/Course requirements for the Master of Arts (Thesis-based), as detailed in the following document:

FC31.7.6 PHIL 2019-2020 Calendar Changes

Discussion: There was no discussion.

**The motion was CARRIED with no opposition or abstentions.**

### **MOTION 4**

That Faculty of Arts Council approve the proposal to create a new Faculty of Arts pedagogy course, ARTS 601, as detailed in the following document:

FC31.7.7 Graduate Course on Pedagogy

Discussion: How will it be staffed? One half course a year, Dawn Johnston is taking the lead, contact her for details. What is the maximum capacity? 15.

**The motion was CARRIED with no opposition or abstentions.**

## **FC31.8 Status Update & Discussion: National Survey of Student Engagement (NSSE) Results**

Documentation for this item was circulated with the Agenda. Dawn Johnston, Associate Dean, Teaching, Learning and Student Engagement, presented this item.

Questions or comments?

- When was the survey administered? April 2017.
- Who drafts the survey? NSSE.
- Why is it administered only every 3 years? Probably because of the cost and to give time for adjustment of results. The Chair noted that in the United States it is required for accreditation, in Canada it is not.

## **FC31.9 Reports on Unit Reviews**

The Chair described the process for unit reviews.

**31.9.1** The Head of the Department of English, Jacqueline Jenkins, gave a verbal report on the unit review of the department.

Questions or Comments? None.

**31.9.2** The Head of the Department of Political Science, Antonio Franceschet, gave a verbal report on the unit review of the department.

Questions or Comments? Is the curriculum review part of the faculty unit review? No, it is a separate process.

**FC31.10 Other Business**

The Chair thanked the Student Union representatives, the FASA representatives and the graduate student representatives who were voting members at the Arts Faculty Council for a great year.

The meeting was adjourned at 4:11pm.