Department of Anthropology and Archaeology

2500 University Drive NW
Calgary, AB, T2N 1N4
CANADA

UNIVERSITY OF CALGARY

APPLICATION FOR THESIS-BASED HONOURS PROGRAMS

INSTRUCTIONS FOR APPLICANTS

Note: Admission to Honours is not guaranteed. It is contingent on space, finding a suitable supervisor, and developing a mutually acceptable honours project.

1. This form is only for students applying to Honours programs in the Department of Anthropology and Archaeology that require an honours thesis. These programs are:
   a. BSc Anthropology (ANTH 590)
   b. BA Archaeology (ARKY 590)
   c. BSc Archaeology (ARKY 590)
2. Students wishing to apply for Honours in other programs in the department (e.g. Development Studies, Socio-cultural anthropology) do not complete an honours thesis and do not not need to submit this form.
3. Before filling out this form, please carefully read the description of the program requirements below.
4. To be considered for the Honours program, a minimum of 3.5 GPA is required (please refer back to the calendar section 3.4.2 Honours Degrees with a major field). Continuation in an Honours program is contingent upon achieving a 3.5 GPA over all courses completed, and all courses completed in the major since last review.
5. Answer all questions on the form, but note that you are only stating your intentions. Your thesis subject may change under consultation with your advisor.
6. Direct questions and inquires for help in finding a suitable supervisor to Rofina Bauer.
7. Submit this form, complete with signatures, by **January 10th, 2024 to Rofina Bauer at anar@ucalgary.ca**. A signature is required from your proposed thesis supervisor. An electronic signature is acceptable. If your proposed thesis adivsor is unable to sign, an email to the Honours supervisor will suffice and should be included with the application.
8. Once you have received approval from the department, you may apply for Honours via your Student Centre. The deadline is **February 1st, 2024.**

PROGRAM REQUIREMENTS (from University Calendar)

A. FACULTY OF ARTS REQUIREMENTS FOR HONOURS DEGREE Students must adhere to the applicable Faculty of Arts requirements in 3.4 Graduation, 3.4.2 Honours Degrees with a Major Field.(Please read the requirements: http://www.ucalgary.ca/pubs/calendar/current/arts-3-4-2.html)

B. MAJOR-FIELD WITH HONOURS REQUIREMENTS See here: https://www.ucalgary.ca/pubs/calendar/current/arts-4-28-2.html for specific requirements of your specific honours program.

C. HONOURS THESIS Register in either ANTH 590 (BSc Anth) or ARKY 590 (Archaeology programs). Both are 6-credit (2 term) courses normally taken over fall and winter terms in your final year. This is a research-intensive course where you will conduct independent research under the supervision of a member of the faculty. The topic and scope of the research should be mutually agreed on by the student and supervisor ahead of time.

SECTION 1: TO BE COMPLETED BY THE STUDENT

Student's Full Name   **UCID**

Degree and Major   **Email**

@ucalgary.ca

Planned semester to complete honours thesis (e.g. Fall 2024 and Winter 2025): _____

Thesis Keywords: _____

Thesis Description – Provide a short description of the honours thesis that you plan to write. If you are unsure about your thesis at this point, you may describe your area of interest in more general terms, but you must give some specifics of the question and methodologies to be employed. This statement should be written in consultation with your proposed supervisor.

COVID-19 Contingency Plans

If your planned honours thesis requires travel, original data collection, or other activities that could be interrupted by the ongoing COVID-19 pandemic, please explain the contingency plans.

Student's Signature   **Date**

SECTION 2: TO BE COMPLETED BY THE SUPERVISOR

Research Supervisor role and responsibilities:

1. Must be a permanent Faculty member and should not be on sabbatical for the duration of the student's honours project.
2. Act as a true research supervisor to the student by discussing the initial research proposal including identification of the problem, suggested methods to pursue it, limitations, feasibility within the time frame, resources and other requirements, and ethics approval. _Note:_ Ethics approval, if needed, should be completed the previous semester.
3. Provide access and training for required lab space and other resources
4. Participate in the development of the proposal, providing comments and advising modifications.
5. Ensure that all ethical forms are properly filled out and submitted to the appropriate review committee and that, if applicable, the research project does not start until ethical approval has been granted.
6. Sign the Research Proposal form indicating approval of the proposal and willingness to supervise the student and the project.
7. Continue to act as a research supervisor during the research project, meeting regularly during all phases of the data collection and analysis, as well as during the writing of the research project.
8. Provide a short (one page) report on the student's progress at the end of January, February, and March.
9. Evaluate the student's overall performance and written report **and assign the final grade.**

By signing below, you agree to the terms and conditions described above:

Supervisor's Name	**Faculty Affiliation**

Supervisor's Signature	**Date**

Supervisor Notes / Comments

Return completed forms to Rofina Bauer - anar@ucalgary.ca for review by January 10th, 2024

☐ **Approved**   ☐ **Not approved**

UPD Signature	**Date**