



**UNIVERSITY OF CALGARY**

**FACULTY OF ARTS**

**School of Creative and Performing Arts**

Updated: July 2025

# **GRADUATE MUSIC**

**MMus**

**HANDBOOK  
2025-2026**

## INTRODUCTION

### SCHOOL OF CREATIVE AND PERFORMING ARTS (SCPA)

The [School of Creative and Performing Arts](#) graduate website is your primary link to program information, upcoming events, contact information, and resources!

You can also connect via our [online bulletin board](#), [Instagram](#) and [Facebook](#) accounts.

### HANDBOOK OVERVIEW

This handbook provides information about the policies, requirements, and procedures of the MMus program in Music. It supplements the policies and procedures of the [Faculty of Graduate Studies](#).

Faculty and graduate students should be familiar with the following Faculty of Graduate Studies documents:

- [Academic Calendar](#)
- [Academic Regulations](#)
- [Grad Assistants](#) and the [Collective Agreement](#)
- [Guide for Current Graduate Students](#)

All inquiries may be sent to the Graduate Program Director: Laurie Radford at [musicgpd@ucalgary.ca](mailto:musicgpd@ucalgary.ca) or [lradford@ucalgary.ca](mailto:lradford@ucalgary.ca). You should also connect regularly with the Graduate Program Advisor, Alison Schmal by emailing [artsgradsc@ucalgary.ca](mailto:artsgradsc@ucalgary.ca).

### ARTS GRADUATE STUDENTS' CENTRE (AGSC)

For more information on graduate programs in the Faculty of Arts or for general inquiries contact [AGSC](#).

### GRADUATE STUDENTS' ASSOCIATION (GSA)

The [GSA](#) is the voice of University of Calgary graduate students at UCalgary and to all levels of government. The GSA supports UCalgary graduate students to succeed academically and socially through valued programs and services and responsive communication channels.

## Contents

SECTION I - FACULTY AND STAFF.....	4
DIRECTOR .....	4
ASSOCIATE DIRECTOR.....	4
DIVISION LEAD, MUSIC .....	4
GRADUATE PROGRAM DIRECTOR .....	4
FACULTY MEMBERS – MAJOR AREA OF TEACHING AND RESEARCH .....	4
ADMINISTRATIVE STAFF .....	4
SECTION II – PROGRAM REQUIREMENTS / SPECIALIZATIONS .....	5
INDEPENDENT STUDIES .....	5
ENSEMBLES.....	5
PERFORMANCE PRACTICUM .....	5
SECTION III – SUPERVISORY ARRANGEMENTS .....	6
SECTION IV – EVALUATION PROCEDURES AND STANDARDS.....	6
ANNUAL PROGRESS REPORT .....	6
ANNUAL REGISTRATION INITIALIZATION .....	6
DEGREE AUDITS.....	6
DEADLINE DATES .....	7
SECTION V - THESIS REQUIREMENTS .....	7
COPY OF THESIS.....	7
COPYRIGHT PERMISSIONS / COPYEDITING .....	7
SECTION VI – FINANCIAL ASSISTANCE & TEACHING OPPORTUNITIES .....	7
SECTION VII - FACILITIES .....	8
SECTION VIII – OTHER RESOURCES .....	9

## SECTION I - FACULTY AND STAFF

### Interim DIRECTOR

Joelle Welling

### DIVISION LEAD, MUSIC

Rod Squance

### ASSOCIATE DIRECTOR

TBD

### GRADUATE PROGRAM DIRECTOR

Laurie Radford

## FACULTY MEMBERS – MAJOR AREA OF TEACHING AND RESEARCH

Faculty Member	Major area of Teaching and Research	Email
Allan Bell	Composition	agbell@ucalgary.ca
Edmond Agopian	Violin Pedagogy, Conductor, Composer/Arranger, Chamber and Orchestra Music	agopian@ucalgary.ca
Jani Parsons	Music Performance, Chamber Music, Piano Pedagogy and Education	jani.parsons@ucalgary.ca
Jeremy Brown	Saxophone, Woodwind doubler, Composer, Conductor, Author, Jazz	jbrown@ucalgary.ca
Joelle Welling	Music Theory	welling@ucalgary.ca
Laurie Radford	Composition and Sonic Arts	lradford@ucalgary.ca
Rod Squance	Music Performance, Ethnomusicology	rsquance@ucalgary.ca

## ADMINISTRATIVE STAFF

Staff member	Position	Email
Alexandra Lyons	Administrative Assistant	scpa@ucalgary.ca
Alida Lowe	Performance & Artist Coordinator	alida.lowe@ucalgary.ca
Alison Schmal	Graduate Program Advisor	aschmal@ucalgary.ca
Constantina Caldis Roberts	Academic Program Specialist	constantina.caldisro@ucalgary.ca
General Graduate Advising	Graduate Program Advisors	artsgradsc@ucalgary.ca
TBA	Manager, Operations	
Rosabel Choi	Academic Program Specialist	rosabel.choi2@ucalgary.ca

## SECTION II – PROGRAM REQUIREMENTS / SPECIALIZATIONS

Music graduate programs offer opportunities to specialize in composition, music education, performance, sonic arts, musicology, music history, music theory and a program in Interdisciplinary Computational Media Design. Currently we are only admitting into the MMus Performance Program, as we review and renew our other graduate programs. In addition to [Faculties of Graduate Studies requirements](#), the School of Creative and Performing Arts, Music Division has additional requirements specific to the various specializations within its graduate programs.

Find out more by observing the [Music specific requirements](#) featuring the following information and more:

- Degrees and Specializations offered
- Admission Requirements
- Program/Course Requirements
- Additional Requirements
- Required Examinations

You can also contact your Graduate Program Advisor ([artsgradsc@ucalgary.ca](mailto:artsgradsc@ucalgary.ca)), Attn: Alison for program-related questions including degree requirements, program funding, assistantships, and degree audits before your final term.

### DIRECTED STUDIES

To gain credit for a special project that does not fall under an assigned course name you can apply for a Directed Study credit. You must have a faculty member who will supervise you. Completed forms must be submitted to [scpa@ucalgary.ca](mailto:scpa@ucalgary.ca) by the end of the first week of lectures. View the [Graduate resources](#) for more details on directed studies.

### ENSEMBLES

Graduate students in the MMus Performance program are required to participate in one of the large ensembles for the duration of their degree. Instrumentalists who do not play an orchestral instrument are required to participate in a choir, the new music ensemble or the world music ensemble. Pianists may accompany two hours per week in a vocal or instrumental studio, or accompany one Junior or Senior recital, in lieu of ensemble participation. Students should consult with their studio instructors and/or supervisors to determine the most appropriate activity to satisfy this requirement. This requirement is in addition to GAT, GANT or GAR related work; it does not apply to graduate programs other than Performance.

### PERFORMANCE PRACTICUM

Students pursuing a MMus performance degree will take MUSI 621 and 623 which provide private lessons during the first year of study towards preparation for the First Graduate Recital. A second year of private lessons will also be provided towards preparation for the Second Graduate recital, though there is no associated course registration for this second year of lessons.

MMus Performance students taking MUSI 621 are required to sit a December jury. No jury is required at the completion of MUSI 623 if the first recital is performed during that semester; otherwise, a jury will be required

upon completion of MUSI 623. The student's supervisor has the prerogative to require the student to sit an additional jury if progress in the program is deemed unsatisfactory, or if such a jury is deemed beneficial to the student's progress. Juries require 15 minutes of music to be performed.

Please note that Performance stream students have additional [program-specific fees as outline in the Calendar](#).

### **SECTION III – SUPERVISORY ARRANGEMENTS**

Supervisory arrangements in the SCPA, Music Division are based on the Faculty of [Graduate Studies supervisory regulations](#), G.J..

Students will be assigned an interim supervisor to start with and must discuss and declare their supervisor of record within 8 months of starting the program (usually by mid-April for September starts).

In Music, the interim supervisor is the Graduate Program Director.

### **SECTION IV – EVALUATION PROCEDURES AND STANDARDS**

#### **ANNUAL PROGRESS REPORT**

Once per year each student must complete an Annual Progress Report (APR). The Faculty of Graduate Studies will email the student the on-line form on the first business day of May. The student must complete their portion of the form before May 15<sup>th</sup>, after which it is forwarded to the Supervisor and Co-Supervisor (if applicable) before the Graduate Program Director signs off. The student will receive an online copy of the report after the Supervisor and the Graduate Program Director have completed their sections and will acknowledge the final APR. If a student has unsatisfactory progress in their degree program, the Faculty of Graduate Studies will be notified and an Associate Dean will review and an action plan will be made to help you get back on track.

#### **ANNUAL REGISTRATION INITIALIZATION**

Every year, after your first year and before your annual registration term (in most cases September 1st) students must complete the registration initialization in their Student Centre. This allows for continued course registration and, if you have completed course work, it updates your file to confirm you are continuing your studies and/or thesis work. At the same time, we ask all students to ensure that we have your current email, phone number, and mailing address, along with your emergency contact information.

#### **DEGREE AUDITS**

It is recommended that before the last term of your courses you make an appointment with the Graduate Program Advisor for a degree audit, ensuring you have completed all necessary course work and understand the necessary steps to complete your degree.

## DEADLINE DATES

Graduate students should be aware of all deadline dates as listed in the current [Calendar](#).

## SECTION V - THESIS REQUIREMENTS

### THESIS

Please refer to the UCalgary Faculty of [Graduate Studies Calendar](#) for complete and up-to-date information regarding program requirements, thesis examinations, etc.

Please refer to the [Faculty of Graduate Studies thesis webpage](#) for assistance with your thesis preparation and submission. Topics on this website include:

1. Creating a thesis
2. Academic integrity
3. Ethics and intellectual property
4. Submitting your thesis.

For support with writing, please consult the [Writing Support Services](#) at the Student Success Centre. Dare to be Different: consider a [non-traditional thesis](#).

### COPYRIGHT PERMISSIONS / COPYEDITING

For any questions regarding copyright, please refer to <https://library.ucalgary.ca/copyright>.

Permission must be given by the student's supervisor if [copyediting is to be allowed](#).

Music requires all students who have submitted their thesis to the vault/prism to produce one bound copy of their thesis to Music for archival purposes.

## SECTION VI – FINANCIAL ASSISTANCE & TEACHING OPPORTUNITIES

Full-time students registered in a graduate degree program at the University of Calgary are eligible for awards and financial assistance. [Scholarship](#) information, application forms and instructions are found on the graduate award website and through the searchable awards database at [grad.ucalgary.ca/awards](http://grad.ucalgary.ca/awards). In addition to internal university awards, awards are available through external agencies and Canadian and international governments. If you are an international student, check with your home government for funding options.

There are also several funding opportunities available for [Indigenous graduate applicants](#) available through the Faculty of Graduate Studies.

Students are encouraged to research awards in the graduate calendar and the [Graduate Students' Association](#) for eligibility requirements.

Many graduate students receive funding from the Division through [Graduate Assistantships](#), either teaching (GAT) or non-teaching (GANT) positions. All aspects of graduate assistantships are based on a [Collective Agreement](#) between the Governors of the University of Calgary and the Graduate Students' Association. Government student assistance programs (student loans) are also available to Canadian citizens, permanent residents, protected persons, and American citizens. Please see [student loans](#) for more details.

## SECTION VII - FACILITIES

Visit [ucalgary.ca/map](http://ucalgary.ca/map) for a campus map or to use the interactive room finder. Rooms on campus use the first two or three letters to designate the building and the number to designate the room. A room with a number in the 100s is on the main floor, in the 200s is on the second floor and a room such as 004 or 012 is in the basement. For example: the main office for the SCPA is CHD 100. It's located on the main floor of Craigie Hall, Block D, Room 100.

### **Studios, Classrooms & Performance spaces**

Rehearsal studios for Dance, Drama, and Music are located in Craigie Hall in blocks D, E and F and vary in size from small practice rooms to large studios. The majority of classes in the SCPA are taught in Craigie Hall in blocks D, E and F with a few lecture classes booked in campus lecture halls and large dance classes hosted in Kinesiology.

The SCPA has a number of performance spaces that support our work. These spaces are all close or connected to Craigie Hall and can be found in the creative block, which includes the Rozsa Centre Eckhardt- Gramatté Hall, the Boris Roubakine Recital Hall, The F.R. Matthews Theatre (CHF101), Joyce and Quentin Doolittle (CHF206), Reeve, and University Theatres as well as several other smaller performance spaces.

### **Room Bookings**

For more information on booking a SCPA Facility you can speak to our Administrative Assistant located in Craigie hall block CHD 100 or by email at [scpa@ucalgary.ca](mailto:scpa@ucalgary.ca), or go to the [Facilities and room bookings](#) webpage.

### **Graduate Student office assignments**

The Music graduate student offices are in CHF 217/214. Keys will be provided to each student in August/September by the Administrative Assistant located in Craigie Hall CHD 100. Desk assignments within the space are made by the Graduate Music Society who manage this space. It is your responsibility to keep your office clean and safe during the time you are assigned the space. Please do not leave food or drinks in your office or decorate in any way that can damage the office or create a fire hazard.

### **Music Practice Rooms**

Music practice rooms are intended for use in preparation of materials for classes (instrumental study, ensemble preparation, musicianship preparation etc.). All Music students have access to the practice rooms. Access to the practice room suite is gained by swiping your campus card on the proximity pad outside of the doors. If you cannot access the space, please speak to the Administrative Assistant located in Craigie Hall CHD 100.

### **Integrated Arts Media Labs**

The [Integrated Arts Media Labs \(IAML\)](#) are a dedicated digital arts education and production environment located on the 6th floor of the Art Building (Parkade), created specifically for students in the Department of Art and Art History (DAAH), Dance, Drama, and Music. The IAML consists of the Main Lab (AB 659, 22 stations) and the Small Lab (AB 605, 10 stations). Each station is equipped with a Mac computer, MIDI keyboard, and a color-calibrated

display(s). It offers a full range of creative software, including video editing, 2D graphics and animation, 3D modeling and animation, CAD, music/audio sequencing, music notation, and interaction design and authoring. Equipment for short-term loan (e.g., audio recorder, DSLR) and printing services are also available for DAAH and SCPA students.

#### **Sonic Arts Lab (AB 657)**

The Sonic Arts Lab, located beside the Integrated Arts Media Lab, is a multi-channel digital audio studio designed for teaching, creation and research involving sound and technology. Students and faculty realize projects in electroacoustic music, soundscape composition, computer music, multi-channel sound spatialization, and interactive music involving instruments with computer, and sound design for video, film, and stage production. For more information about the lab and access to it, please contact Dr. Laurie Radford by email at [lradford@ucalgary.ca](mailto:lradford@ucalgary.ca).

#### **Telemedia Arts Lab (AB 655)**

Telearts experiments with real-time artistic and musical collaboration over high-speed research networks. The Telemedia Arts Lab is directly connected to Canada's research network backbone (CANet) via Alberta's cyberinfrastructure provider, Cybera. The lab is home to Syneme, established under a Canada Research Chair in Telemedia Arts. It serves as a point of multidisciplinary collaboration at the University of Calgary, offering high-definition cameras, projectors, low latency audio and expertise to facilitate creative projects. Contact Dr. Laurie Radford by email at [lradford@ucalgary.ca](mailto:lradford@ucalgary.ca) for more information about the lab and how to access it.

#### **University Theatre Services**

[University Theatre Services](#) (UTS) is a support service unit within the SCPA whose primary function is to support the academic programs of the SCPA. UTS also provides a wide variety of production, publicity, box-office and management support services to all users of the University Theatre, the Reeve Theatre, and the Rozsa Centre, including the Eckhardt-Gramatté Hall, the Boris Roubakine Recital Hall, and the Mezzanine Gallery, for both on-campus and off-campus customers. UTS offices are in Craigie Hall D Block.

## **SECTION VIII – OTHER RESOURCES**

#### **Music Graduate Society (GMS)**

The [Graduate Music Society](#) is a group of dedicated student members who create a cohesive and supportive structure for graduate studies in music at UCalgary. We promote communication and interaction between all graduate students in music. We welcome all new graduate students to join the GMS. Our main activity is the planning and hosting of a Music Graduate Conference each spring.

#### **School of Creative and Performing Arts Graduate Society (SCPAGS)**

The School of Creative and Performing Arts Graduate Society (SCPAGS) represents graduate Music and Drama students at the University of Calgary. We advocate on behalf of students and stand up for their interests at the SCPA and at other levels of the University administration. SCPAGS represents graduate students at monthly meetings of the University's Graduate Student Association (GSA). SCPAGS is also responsible for encouraging open communication between graduate Music and Drama students, which will include organizing social gatherings and programming activities. We welcome all new graduate students to join SCPAGS.

### **Office of Institutional Commitments – EDIA**

We are committed to achieving equitable, diverse, inclusive, and accessible employment practices and workplaces. We must measure where we are now, how we are doing compared to the diverse make-up of our wider community and evaluate progress. The [OIC](#) is committed to establishing an equitable, diverse, and inclusive campus that is accessible to all and free from harassment, bullying, and discrimination.

### **Taylor Family Digital Library (TFDL)**

The University of Calgary [Libraries and Cultural Resources](#) supports the Drama, Dance, and Music programs with extensive digital and physical collections, including those produced by the [UCalgary Press](#) and those held in [Archives and Special Collections](#) and the [Nickle Galleries](#). A place for meeting and study, The Taylor Family Digital Library (TFDL) is located in the heart of campus and resources include physical materials, electronic equipment for use and loan, and the [Glenbow Western Research Centre](#). Services and support are available including [workshops](#), resources from [Research Data Management](#), [Open Services](#) and the [Copyright Office](#), as well as individual research consultations and class instruction from your subject librarian. These collections and services are a valuable resource for students and faculty so please make good use of them. View [Library Research guides](#) for Dance, Drama, and Music. For additional support contact Marc Stoeckle ([mstoeckle@ucalgary.ca](mailto:mstoeckle@ucalgary.ca)) for Music and Dance, and Merran Carr-Wiggin ([merran.carrwiggin@ucalgary.ca](mailto:merran.carrwiggin@ucalgary.ca)) for Drama, or [libinfo@ucalgary.libanswers.com](mailto:libinfo@ucalgary.libanswers.com) for general inquiries.

### **UNICARD**

The [Unicard](#) is the official campus identification for students, faculty, and staff. Your Unicard acts as an access card, library card and access to Active Living facilities. You can submit your photo and pre-order your Unicard at [Calgary Photo Upload Site](#) for pick up once you arrive on campus.

### **UPASS**

A UCalgary UPass allows full-time graduate students to have unlimited access to Calgary Transit services. All eligible students can access their UPass directly on their mobile devices through the *My Fare* app, available on Google Play (Android) or the App Store (iOS). Visit [UPass | PARKING AND TRANSPORTATION | Ancillary Services | University of Calgary](#) for further information.