UNIVERSITY OF CALGARY
FACULTY OF ARTS
School of Creative and Performing Arts

Updated: August 2022

GRADUATE DRAMA

MFA

HANDBOOK 2022-23

INTRODUCTION

SCHOOL OF CREATIVE AND PERFORMING ARTS (SCPA)

The School of Creative and Performing Arts graduate webpage is your primary link to program information, upcoming events, contact information, and resources!
You can also connect via our online bulletin board, Instagram and Facebook accounts.

MASTER OF FINE ARTS IN DRAMA

The MFA in Drama lives within the dynamic School of Creative and Performing Arts. Applicants can specialize in Design/Technical, Directing, Interdisciplinary Creation and Research, Playwriting, or Theatre Studies. In each of these areas, students receive expert instruction and supervision from some of Canada's most recognized scholars, artists, and artist/scholars. Students enjoy high levels of agency within a carefully structured framework as they determine their individual program designs and thesis subjects. The program complements discipline-specific preparation with unique opportunities for interdisciplinary instruction and experience within the school.

Graduate students often engage with our performance season and our festival of student work, which supports a wide range of audience relationships. Facilities include graduate student offices, design, and costume shops, three thoroughly equipped and staffed theatre spaces (ranging from 150 through 500 seats), and a fourth studio theatre dedicated to faculty and graduate student research.

HANDBOOK OVERVIEW

This handbook provides information about the policies, requirements, and procedures of the MFA program in rama. It supplements the policies and procedures of the Faculty of Graduate Studies.

Faculty and graduate students should be familiar with the following Faculty of Graduate Studies documents:

- Calendar: ucalgary.ca/pubs/calendar/current/gs.html
- Academic Regulations: ucalgary.ca/pubs/calendar/grad/current/gs-academic-regulations.html
- Graduate Assistants: ucalgary.ca/pubs/calendar/grad/current/gs-b-1.html
- Guide for Current Graduate Students: https://grad.ucalgary.ca/current-students

Advising and inquiries may be made to the Graduate Program Advisor at aschmal@ucalgary.ca or to the Graduate Program Director, Prof. Clem Martini at martini@ucalgary.ca.

ARTS GRADUATE STUDENTS' CENTRE (AGSC)

For more information on graduate programs in the Faculty of Arts or for general inquires contact AGSC.

GRADUATE STUDENTS' ASSOCIATION (GSA)

The GSA is the voice of University of Calgary graduate students at UCalgary and to all levels of government. The GSA supports UCalgary graduate students to succeed academically and socially through valued programs and services and responsive communication channels: https://gsa.ucalgary.ca/

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SECTION I - FACULTY AND STAFF

DIRECTOR

Bruce Barton

ASSOCIATE DIRECTOR

Penny Farfan (Fall 2022)
Allan Bell (Winter 2023)

DIVISION LEAD, DRAMA

Christine Brubaker

GRADUATE PROGRAM DIRECTOR

Clem Martini

FACULTY MEMBERS – MAJOR AREA OF TEACHING AND RESEARCH

Faculty Member	Major area of Teaching and Research	Email
April Viczko	Performance Design, Wearable Technology, Costume Designers Speak Through Sketch	aaviczko@ucalgary.ca
Bruce Barton	Dramaturgy (Text-based & Physical Performance), Performance Creation and Devising, Practice-based research, Interdisciplinarity, Intermediality in Theatre & Performance	bruce.barton@ucalgary.ca
Christine Brubaker	Directing, Classical & Contemporary Performance, Pedagogy and Rehearsal Culture	christine.brubaker@ucalgary.ca
Clem Martini	Playwriting, Creative Writing, History of Playwriting, Creative Non-Fiction, Performance Creation	martini@ucalgary.ca
Jane MacFarlane	Introductory to Advanced Acting, Vocal Practice in Performance	jane.macfarlane2@ucalgary.ca
Patrick Finn	Performance, Technology, Drama & Story, Area Studies (English and Drama), Research Methods & Media, Scholarship of Teaching and Learning / Collaboration, Creativity	pfinn@ucalgary.ca
Penelope Farfan	Theatre Studies; Dramatic Literature; Theatre History; Interdisciplinary Modernist Studies; Women Playwrights; Feminist and Queer Theatre /Drama / Performance Studies	farfan@ucalgary.ca
Peter Balkwill	Performance / Acting, Puppetry, Mask, Performance-Creation / Devising, Directing	peter.balkwill@ucalgary.ca
Pil Hansen	Performing Arts Psychology, Dramaturgy, Performance Generating Systems and Improvisation, Interdisciplinary Research Methodology, Performing Arts Management	pil.hansen@ucalgary.ca

ADMINISTRATIVE STAFF

Staff member	Position	Email
Alison Schmal	Graduate Program Advisor	aschmal@ucalgary.ca
Constantina Caldis Roberts	Academic Program Specialist	constantina.caldisro@ucalgary.ca
Elizabeth Violo	Administrative Assistant	elizabeth.violo@ucalgary.ca
General Advising	Graduate Program Advisors	artsgradsc@ucalgary.ca
Kathy Race	Performance & Artist Coordinator	klrace@ucalgary.ca
Mary Lou Mendyk	Manager, Operations	mmendyk@ucalgary.ca
Rosabel Choi	Academic Program Specialist	rosabel.choi2@ucalgary.ca

DRAMA TECHNICAL STAFF

Staff member	Position	Email
Andrew North	Manager, Productions	andrew.north@ucalgary.ca
Celina Baharally	Properties Master	celina.baharally1@ucalgary.ca
Robert Laflamme	Costume Supervisor	robert.laflamme@ucalgary.ca
Trevor McDonald	Technician	trevor.mcdonald@ucalgary.ca

SECTION II – PROGRAM REQUIREMENTS / SPECIALIZATIONS

Drama's graduate program specializes in directing, playwriting, design/technical, theatre studies and interdisciplinary creation and research.
In addition to Faculties of Graduate Studies requirements, the SCPA, Drama Division has additional requirements specific to the various specializations within the MFA program.

Find out more by observing the Drama specific requirements featuring the following information and more:

- Degrees and Specializations offered
- Admission Requirements
- Program/Course Requirements
- Additional Requirements
- Required Examinations
- Research Proposal Requirements

You can also contact your Graduate Program Advisor (artsgradsc@ucalgary.ca) for program-related questions including degree requirements, program funding, assistantships, and degree audits before your final term.

DIRECTED STUDIES

To gain credit for a special project that does not fall under an assigned course name you can apply for a Directed Study credit. You must have a faculty member who will supervise you. Completed forms must be submitted to artsgradsc@ucalgary.ca by the end of the first week of lectures. View the Graduate resources webpage for more details on directed studies.

SECTION III – SUPERVISORY ARRANGEMENTS

Supervisory arrangements in the SCPA, Drama Division are based on the Faculty of Graduate Studies supervisory regulations: ucalgary.ca/pubs/calendar/grad/current/gs-j.html

Students will be assigned an interim supervisor to start with and must discuss and declare their supervisor of record within 8 months of starting the program (usually by mid-April for September starts).

SECTION IV – EVALUATION PROCEDURES AND STANDARDS

ANNUAL PROGRESS REPORT

Once per year each student must complete an Annual Progress Report (APR). The Faculty of Graduate Studies will email the student the on-line form on the first business day of May. The student must complete their portion of the form before May 15th, after which it is forwarded to the Supervisor and Co-Supervisor (if applicable) before the Graduate Program Director signs off. The student will receive an online copy of the report after the Supervisor and the Graduate Program Director have completed their sections and will acknowledge the final APR.

ANNUAL REGISTRATION INITIALIZATION

Every year, after your first year and before your annual registration term (in most cases September 1st) students must complete the registration initialization in their Student Centre. This allows for continued course registration and, if you have completed course work, it updates your file to confirm you are continuing your studies and/or thesis work. At the same time, we ask all students to ensure that we have your current email, phone number, and mailing address, along with your emergency contact information.

DEGREE AUDITS

It is recommended that before the last term of your courses you make an appointment with the Graduate Program Advisor for a degree audit, ensuring you have completed all necessary course work and understand the necessary steps to complete your degree.

DEADLINE DATES

Graduate students should be aware of all deadline dates as listed in the current Faculty of Graduate Studies Calendar: https://www.ucalgary.ca/pubs/calendar/grad/current/academic-schedule.html

SECTION V - THESIS REQUIREMENTS

COPY OF THESIS

Please refer to the UCalgary Faculty of Graduate Studies Calendar for complete and up-to-date information regarding program requirements, thesis examinations, etc.

Please refer to the Faculty of Graduate Studies thesis webpage for assistance with your thesis preparation and submission. Topics on this website include:

1. Creating a thesis
2. Academic integrity
3. Ethics and Intellectual property
4. Submitting your thesis.

Dare to be Different: consider a non-traditional thesis: https://grad.ucalgary.ca/current-students/thesis-based-students/thesis/non-traditional-thesis

For support with writing, please consult the Writing Support Services at the Student Success Centre: https://ucalgary.ca/student-services/student-success/writing-support

COPYRIGHT PERMISSIONS / COPYEDITING

For any questions regarding copyright, please refer to https://library.ucalgary.ca/copyright.

Permission must be given by the student's supervisor if copyediting is to be allowed.

Drama requires all students who have submitted their thesis to the vault/prism to produce one bound copy of their thesis to Drama for archival purposes.

SECTION VI – FINANCIAL ASSISTANCE & TEACHING OPPORTUNITIES

Full-time students registered in a graduate degree program at the University of Calgary are eligible for awards and financial assistance. Scholarship information, application forms and instructions are found on the graduate award website and through the searchable awards database at grad.ucalgary.ca/awards. In addition to internal university awards, awards are available through external agencies and Canadian and international governments. If you are an international student, check with your home government for funding options.

There are also several funding opportunities available for Indigenous graduate applicants available through the Faculty of Graduate Studies. Please visit https://grad.ucalgary.ca/awards/award-opportunities/indigenous-external-awards for more information.

Students are encouraged to research awards in the graduate calendar and the **Graduate Students' Association** for eligibility requirements: https://gsa.ucalgary.ca/financial-support/awards/
Many graduate students receive funding from the Drama Division through Graduate Assistantships, either teaching (GAT) or non-teaching (GANT) positions. All aspects of graduate assistantships are based on a Collective Agreement between the Governors of the University of Calgary and the Graduate Students' Association.

Government student assistance programs (student loans) are also available to Canadian citizens, permanent residents, protected persons, and American citizens. Please see student loans for more details.

SECTION VII - FACILITIES

Visit **ucalgary.ca/map** for a campus map or to use the interactive room finder. Rooms on campus use the first two or three letters to designate the building and the number to designate the room. A room with a number in the 100s is on the main floor, in the 200s is on the second floor and a room such as 004 or 012 is in the basement. For example: the main office for the SCPA is CHD 100. It's located on the main floor of Craigie Hall, Block D.

Studios, Classrooms & Performance spaces
Rehearsal studios for Dance, Drama, and Music are in Craigie Hall in blocks D, E and F and vary in size from small practice rooms to large studios. The majority of classes in the SCPA are taught in Craigie Hall in blocks D, E and F with a few lecture classes booked in campus lecture halls and large dance classes hosted in Kinesiology.
The SCPA has several performance spaces that support our work. These spaces are all close or connected to Craigie Hall and can be found in the creative block, which includes the Rozsa Centre, The F.R. Matthews (CHF101), Joyce and Quentin Doolittle (CHF206), Reeve, and University Theatres as well as several other smaller performance spaces.

Room Bookings
For more information on booking a SCPA Facility you can speak to our Administrative Assistant located in Craigie hall block CHD 100 or by email at scpa@ucalgary.ca or go to the Facilities and room bookings webpage.

Graduate Student office assignments
All graduate students are assigned offices by the Division Lead of Drama. Keys and room numbers will be assigned and provided to each student in August/September by the Administrative Assistant located in Craigie Hall CHD 100. It is your responsibility to keep your office clean and safe during the time you are assigned the space. Please do not leave food or drinks in your office or decorate in any way that can damage the office or create a fire hazard.

Integrated Arts Media Labs
The Integrated Arts Media Labs (IAML) are a dedicated digital arts education and production environment located on the 6th floor of the Art Building (Parkade), created specifically for students in the Department of Art and Art History (DAAH), Dance, Drama, and Music. The IAML consists of the Main Lab (AB 659, 22 stations) and the Small Lab (AB 605, 10 stations). Each station is equipped with a Mac computer, MIDI keyboard, and a color-calibrated display(s). It offers a full range of creative software, including video editing, 2D graphics and animation, 3D modeling and animation, CAD, music/audio sequencing, music notation, and interaction design and authoring. Equipment for short-term loan (e.g., audio recorder, DSLR) and printing services are also available for DAAH and SCPA students.

University Theatre Services
University Theatre Services (UTS) is a support service unit within the SCPA whose primary function is to support the academic programs of the SCPA. UTS also provides a wide variety of production, publicity, box-office and management support services to all users of the University Theatre, the Reeve Theatre, and the Rozsa Centre, including the Eckhardt-Gramatté Hall, the Boris Roubakine Recital Hall, and the Mezzanine Gallery, for both on-campus and off-campus customers. UTS offices are in Craigie Hall D Block.

SECTION VIII – OTHER RESOURCES

Office of Equity, Diversity, and Inclusion (OEDI)
We are committed to achieving equitable, diverse, inclusive, and accessible employment practices and workplaces. We must measure where we are now, how we are doing compared to the diverse make-up of our wider community and evaluate progress. The OEDI is committed to establishing an equitable, diverse, and inclusive campus that is accessible to all and free from harassment, bullying, and discrimination.

SCPA Peer Support Program
The SCPA Peer Support Program commenced in the Fall of 2021 and is designed to provide our students with the opportunity to share their questions, issues, and situations of need with carefully selected, qualified and trained peers. The program is an all-inclusive safe space which welcomes lesbian, gay, bisexual, transgender, transsexual, and queer individuals, as well as anyone else in need of assistance.

School of Creative and Performing Arts Graduate society (SCPAGS)
The School of Creative and Performing Arts Graduate Society (SCPAGS) represents graduate Drama and Music students at the University of Calgary. We advocate on behalf of students and stand up for their interests at the SCPA and at other levels of the University administration. SCPAGS represents graduate students at monthly meetings of the University's Graduate Student Association (GSA). SCPAGS is also responsible for encouraging open communication between graduate Drama and Music students, which will include organizing social gatherings and programming activities. We welcome all new graduate students to join SCPAGS.

Taylor Family Digital Library (TFDL)
The University of Calgary Libraries and Cultural Resources supports the Drama and Music programs with extensive collections and services, including research advice and accessing materials (audio/visual, books, periodicals, online databases). These collections and services are a valuable resource for students and faculty so please make good use of them. View Library Research guides for both Drama and Music. For additional support contact Marc Stoeckle (mstoeckle@ucalgary.ca) for Music and Merran Carr-Wiggin (merran.carrwiggin@ucalgary.ca) for Drama.

UNICARD
The Unicard is the official campus identification for students, faculty, and staff. Your Unicard acts as an access card, a pass to transit, the libraries, and Active Living facilities.