Department of Psychology Make-Up Test Information Sheet: Winter 2022

Please provide this form and a copy of your test for each student listed below to the Psychology Mailroom (grey cabinet) 48hrs before the Make-up Exam. A separate information sheet should be used for each make-up testing time.

Please indicate under "Other Instructions" if students are able to use books, calculators or other materials during the test, the test location is Admin 155A. The proctor(s) will request student photo identification and have the student(s) sign this form, which will be returned to you along with the test(s).

1. Make-up Exam Date ________________________*
   *Effective until Friday, April 14, 2022
   **NO EXAMS: April 7th or 10th

2. Circle the day and exam time:
   - Monday: 10:00 – 11:30am
   - Tuesday 2:00 – 3:30pm
   - Wednesday: 1:00 – 2:30pm
   - Thursday: 9:00 – 10:30am

3. Test Duration
   ___ 50 minute test    ___ 75 minute test    Other time limit (specify) ___________ (max 3 hr)
   For tests longer than 90 minutes, please see main office.

   NOTE: Students arriving more than 10 minutes after the start time WILL NOT BE ALLOWED TO WRITE!

   Instructor Name: ________________________
   Course: PSYC _______ Section _____
   Student Name(s): ________________________

   Student’s Signature (Required at attendance)

   Please check the box next to the students name if they provided documentation for their deferred midterm

   Test Materials
   ___ Supply IBM Answer Sheet
   ___ Supply Essay Answer Booklet(s)
   ___ Other

   Other Instruction: (E.g., question corrections; calculators, statistical tables, books or notes allowed; etc.)

   Proctor's Comments

   Test Questions
   ___ Collect and return exam questions
   ___ Allow students to keep exam questions
   ___ Return completed tests to instructor's mailbox or